



OIL AND NATURAL GAS CORPORATION LIMITED

ADVERTISEMENT NO. 3/2008 (R&P)

Engagement of 250 Field Executives-2008, Advt. No. 3/2008(R&P)

Oil and Natural Gas Corporation Ltd. (ONGC) is a Fortune-Global 500 Company and the first ever Indian entrant in Fortune list of 'World's Most Admired Companies 2007'. It is recognized as the number one **Exploration & Production Company in Asia** and 20th among leading global Energy majors as per 'Platts Top 250' Global Energy Company Ranking 2007. It leads all India Corporates in Forbes Global 2000 and in Financial Times Global 500. ONGC, through its subsidiary ONGC Videsh Ltd. (OVL), is India's biggest Transnational Corporate with overseas investment of over 5 billion USD in 18 countries.

ONGC is looking for promising and energetic young Engineers/Geoscientists with good academic record, to be deployed as 'Field Executives' initially **for a period of 04 years on tenure basis, extendable as per requirement**, in the following disciplines:-

Sl. No.	Posts	Open Recruitment					Minimum Essential Qualification
		Total	SC	ST	OBC	Gen	
1.	Field Executive Civil	20	03	01	05	11	Graduate Degree in Civil Engineering with minimum 60% marks.
2.	Field Executive Production	60	08	04	16	32	Graduate Degree in Chemical/ Mechanical / Petroleum Engineering with minimum 60% marks.
3.	Field Executive Mechanical	32	04	02	08	18	Graduate Degree in Mechanical Engineering with minimum 60% marks.
4.	Field Executive Electrical	22	03	01	05	13	Graduate Degree in Electrical Engineering with minimum 60% marks. Should have certificate of competency as Electrical Supervisor.
5.	Field Executive Chemistry	53	07	03	14	29	Graduate Degree in Chemical Engineering with minimum 60% marks or post graduate degree in Chemistry with minimum 60% marks.
6.	Field Executive Geology	36	05	02	09	20	Post Graduate Degree in Geology with minimum 60% marks.

7.	Field Executive Drilling	24	03	01	06	14	Graduate Degree in Mechanical/Petroleum Engineering with minimum 60% marks.
8.	Field Executive Instrumentation	03	-	-	-	03	Graduate Degree in Instrumentation Engineering with minimum 60% marks.
Total		250	33	14	63	140	

(Number of posts may vary as per Company requirement)

AGE LIMIT: As on 06.07.2008 for all posts except Drilling (Sl. No.7) : **1.Gen.-30 Years, 2. OBC (Non- Creamy Layer) -33 Years 3. SC/ST-35 Years.** For Drilling **1. Gen. - 28 Years, 2. OBC (Non Creamy Layer) - 31 Years and 3. SC/ST-33 Years.**

C. Remuneration:

The post carries an all-inclusive consolidated remuneration as follows:-

Area of Posting	Rupees per month
Onshore	45,000/-
Offshore	48,000/-
North East	48,000/-

2) In addition to above, ONGC shall arrange a medi-claim policy with a ceiling of Rs. 5 lakhs per annum, in respect of the employee and three immediate dependants.

3) Yearly increment of 4% calculated on a tenure pay of Rs. 12,000/- and TA/DA while on official tour would also be admissible at par with an executive of E-1 level. Those posted on 14 days On/Off duty pattern would be provided facilities to visit family stations as available to E-1 level executives of the Company. Suitable accommodation will be provided subject to availability, with nominal deduction. In case a second tenure of 4 years is offered after satisfactory completion of the first tenure, a bonus increment of Rs. 5000/-, including other benefits would also be admissible.

D. SELECTION PROCESS

(a) Eligible candidates will be required to appear for an on line written test consisting of two papers namely (i) General Awareness (ii) Subject / Specialization concerned.

(b) The candidates who qualify in the written test shall be called for interview etc. as per merit and criteria decided by the Management.(c) The written test is likely to be held in August, 2008. The exact date of the test shall be communicated to the

candidates through admit card and will be available on ONGC website. (d) Screening and Selection will be based on the details provided, hence, it is necessary that only accurate, full and correct information is furnished by the applicants. Furnishing of wrong / false information will be a disqualification and ONGC will **NOT** be responsible for any of the consequences of furnishing of such wrong/false information. Departmental candidates must ensure filling their own CPF No. of ONGC in the appropriate column on the Online form failing which they shall not repeat **NOT** be screened/ considered as departmental candidates.

E. OTHER CONDITIONS

(a) Any job specific training, as required, will be provided by the company. (b) Selection process comprising of written tests, interviews and medical fitness test shall be adopted. (c) Selected candidates may be assigned to work in any onshore/offshore location anywhere in India. (d) Reservation is applicable as per Government of India directives. (e) Selected candidates shall be required to sign an undertaking to the effect that their engagement on tenure basis will not entitle them for any regular employment and that no claim in this regard, seeking regularization, based on tenure engagement, shall be preferred by them. (f) The tenure appointment will be contractual agreement commencing from the date of actual joining and automatically ending on completion of 4 years without any further notice, unless otherwise extended by the Company. (g) Depending upon Company's requirement and subject to satisfactory performance, conduct and medical fitness, fresh/extension of tenure of appointment may be considered at the sole discretion of management.

F. HOW TO APPLY

Eligible applicants would be required to apply Online (on the Internet) only through the link [Apply Online](http://www.ongcindia.com) on ONGC's website : www.ongcindia.com No other mode of application shall be accepted .

1. Before registering their applications on the website the candidates should possess the following:

- a) Valid E-mail ID.
- b) Demand draft of Rs. 500/- as registration amount for General and OBC Candidates and a demand draft of Rs. 100/- as registration amount for

SC/ST/Physically Challenged candidates. SC/ST/PC candidates are required to submit a self-attested copy of Caste/Disability certificate on prescribed format for Central Government alongwith Demand Draft.

Non-refundable Demand Draft should be made in favour of **F&AO (Cash)**, **ONGC** payable at State Bank of India, Tel Bhavan Branch, (Code-1576), Dehradun. No other mode of payment would be accepted.

c) A facility to take Printout of the Registration Slip.

2. The online registration site would be open from 1000 hours on 17.06.2008 to 1700 hours on 06.07.2008. All correspondence with candidates shall be done through E-mail only. All information regarding examination schedule/admit card/interview call letters etc. shall be provided through E-mail. Responsibility of receiving, downloading and printing of admit card shall be that of the candidate. ONGC will not be responsible for any loss of E-mail sent, due to invalid/wrong E-mail ID provided by the candidate or delivery of Emails to spam/bulk mail folder.

3. After applying online, candidate is required to download the system generated **Registration Slip** with unique registration number, space for photograph, signature and other details. The candidate is required to take a printout of the Registration Slip. The envelope containing the original registration slip, recent photograph (size 3.5 x 4.5 cms with white background) affixed, signature in the space provided alongwith Demand Draft with registration number, name, discipline and category duly written on the back of DD and a self attested copy of Caste certificate(for reserved category only) superscribed with FE-2008 (Discipline) & GEN/OBC/SC/ST/PC as the case may be, is to be sent, by **ORDINARY POST** (since post box do not accept registered posts) to **ONGC, Post Box No. 55, DLF, Phase 1, Gurgaon, Haryana, 122002** so as to reach latest by 11.07.2008. Kindly do not staple the Demand Draft.

Written Test Centers

The online test will be conducted at following Twelve cities:

1. Delhi
2. Chennai
3. Mumbai
4. Ahmedabad
5. Guwahati
6. Hyderabad
7. Chandigarh
8. Lucknow
9. Cochin
10. Bangalore
11. Bhopal.
12. Kolkata

Candidates have to choose one of these cities as Test Centre and no change will be allowed subsequently. ONGC reserves the right to change any of the above mentioned test cities at its discretion.

G. GENERAL INSTRUCTIONS

(a) Eligible SC/ST/PC candidates called for written test will be reimbursed second class rail / bus fare by the shortest route, on production of railway ticket / number or bus ticket (candidates opting for examination city other than the city nearest from mailing address will not be paid TA). (b) Requests for change of mailing address, examination centre / category / discipline as declared in the application, will not be entertained. However, ONGC reserves the right to cancel or add any centre depending on the response in that area/centre. (c) Registration slip should not have any enclosure except the Demand Draft and SC/ST/PC certificate as applicable. (d) The Print out of registration slip should be untampered (No Photocopies). In case of any overwriting or tampering of Registration slip, the candidature of the candidate shall be rejected. (e) Candidates should retain a photocopy of their Demand Draft and Registration Slip for future reference. (f) ONGC will not be responsible for postal delay/loss. (g) The candidates are required to send demand draft of the denomination indicated at para 1 (b) above and sub denomination drafts will not be accepted. Photocopies of Registration slip/Demand Draft or any other discrepancy will be rejected. (h) Candidates in employment of Public Sector undertaking/ Govt. service will be required to produce No Objection Certificate at the time of interview. (i) Court of Jurisdiction for any dispute will be at New Delhi. (j) Departmental candidates will be allowed relaxation as per existing rules.

NOTE :

1. The number of posts indicated above may vary based on further assessment of requirement.
2. Appointment of selected candidates will be subject to their passing the Company's Medical Examination as per standards laid down under ONGC's Medical & Health Policy.
3. The selected candidates are liable to be posted anywhere in India or abroad in any of the ONGC group of Companies.
4. For information about the Company you may visit our website www.ongcindia.com.

IMPORTANT DATES:

a)	Registration start Date	17.06.2008, 1000 hrs.
b)	Last date for registration	06.07.2008, 1700 hrs.
c)	Last date for receiving registration slip with enclosures	11.07.2008,1730 hrs.
d)	Allotment of <u>Exam Centre and Exam Date</u>	23.07.2008.
e)	All India test at Twelve City Centers	August, 2008

IMPORTANT NOTICE TO ALL CANDIDATES

Any sort of canvassing or influencing the officials related to the selection/recruitment process would result in immediate disqualification of the candidate. In case of any dispute, the decision of the management of ONGC will be final & binding on all candidates.
