



# OIL AND NATURAL GAS CORPORATION LIMITED AGARTALA

Advt. No. 1/2022 (R&P)

## ENGAGEMENT OF DOCTORS ON CONTRACT BASIS AT ONGC TRIPURA ASSET, AGARTALA

Oil and Natural Gas Corporation Limited (ONGC), a “Maharatna” Public Sector Enterprise, and India’s flagship energy major engaged in Exploration and Production of Oil and Gas in India and abroad, intends to engage Doctors- General Duty, Occupation Health & Field Medical Officer on **contract basis** at ONGC Tripura Asset, Agartala on a consolidated honorarium.

Interested and eligible candidates are invited to appear for Interview for engagement on Contract Basis (from the date of engagement) till 30.06.2024 for the following Positions:

### A. Details of the Posts, Essential qualifications and Honorarium :

Name of Post	Number of Post						Emoluments per month consolidated	Qualification
	UR	EWS	OBC	SC	ST	Total		
Contract Medical Officer – General Duty (GDMO)	01	-	-	-	-	01	₹ 1,00,000/- (Rupees one lakh only)	Bachelor of Medicine and Bachelor of Surgery (MBBS)
Contract Medical Officer – Occupational Health (OH)#	01	-	-	-	-	01		
Contract Medical Officer – Field Medical Officer (FMO)	11	02	-	03	06	22	₹ 1,05,000/- (Rupees one lakh five thousand only)	Bachelor of Medicine and Bachelor of Surgery (MBBS)
<b>Total</b>	<b>13</b>	<b>02</b>	<b>-</b>	<b>03</b>	<b>06</b>	<b>24</b>		

# Candidates having training in occupational health/ public health or occupational medicine will be preferred.

### Note:

- None of the posts are reserved for PWBD. However, the post of Contract Medical Officer-General Duty, Contract Medical Officer – Occupational Health are identified as per following categories, so eligible PWBD candidates may also apply :

S.No	Post	Identified suitable for PWBD
1.	Contract Medical Officer-General Duty (GDMO)	Category C (OA, OL, BL, OAL, CP, LC, DW, AAV) ; D (SLD) ; E (Combination of C to D)
2.	Contract Medical Officer – Occupational Health (OH)	Category B (HH) ; C (OL, DW, AAV) ; D (ASD(M), SLD, MI) ; E (Combination of B to D)

**Abbreviations Used:** PWBD - Persons with Benchmark Disabilities; Category B - Deaf and Hard of Hearing; Category C - Locomotors disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy; Category D - Autism, intellectual disability, specific learning disability and mental illness; Category E - Multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness; HH –Hard of hearing; OA, OL, BL, OAL, CP, LC, DW, AAV - One Arm, One Leg, Both Legs, One Arm & One Leg, Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims; SLD = Specifics learning disability; MI – Mental illness; ASD(M) – Autism Spectrom Disorder (Mild)

- There is no maximum age limit for eligibility.
- The Candidate must possess the essential prescribed qualifications as well as a valid registration with the concerned statutory authority (wherever applicable) on or before the last date of submitting application. Experience is desirable for all posts.

- iv. Nomenclature of qualifications shall be as prescribed by UGC/ Medical Council of India.
- v. The degree of MBBS should compulsorily be registered with Medical Council of India / State.
- vi. Qualifications equivalent to the one prescribed in this advertisement including qualifications acquired from a foreign university (If not MBBS) will not be accepted.
- vii. Where the posts specified in this advertisement are not reserved for any category (ies), a reserved category candidate can also apply provided he/she fulfills the criteria specified for the post. However he/she shall be treated at par with Unreserved category candidates.
- viii. Candidates seeking reservation under SC/ST category, shall have to produce a certificate in the prescribed proforma ONLY, meant for appointment to posts under the Government of India, from the designated authority indicating clearly the candidate's caste/community, the Act/Order under which it is recognized as SC/ST and the Village/Town the candidate is ordinarily a resident of. They must also ensure that the name of their caste/community and its spelling in their caste/community certificate should be exactly as mentioned in the lists notified by the central government from time to time (for SC category the list of castes for each state is available on the site <http://socialjustice.nic.in> and for ST category the list of tribes for each state is available on the site <http://tribal.nic.in> ).
- ix. Prescribed format of the certificate for SC/ST/PWBD for employment in government undertaking is downloadable from ONGC's website [www.ongcindia.com](http://www.ongcindia.com).
- x. Candidates seeking reservation under EWS will have to submit at the time of registration, an Income and Asset Certificate issued by a competent authority. The prescribed format and the competent authority have been given in Department of Personal & Training Office Memorandum No. 36039/1/2019 – Estt (Res) dated 31/01/2019.
- xi. Where in any recruitment year any vacancy earmarked for EWS cannot be filled up due to non-availability of a suitable candidate belonging to EWS, such vacancies for that particular recruitment year shall not be carried forward to the next recruitment year as backlog.

## **B. How to Apply**

- a) Candidates need to submit application along with following documents in the office of I/c-HRD/R&P, ONGC Tripura Asset, Agartala from 17-06-2022 to 23-06-2022 (**09:30 Hrs to 17:30 Hrs**):
  - i. Duly signed and filled application format at **Annexure I**.
  - ii. Copy of any one Photo identity proof like PAN Card, Aadhar card, Passport, Driving License. Voter I Card.
  - iii. Copy of Passport size photograph.
  - iv. Class 10<sup>th</sup> Board Certificate containing Date of Birth (DOB). No other proof for determining Date of Birth shall be considered.
  - v. Consolidated Marksheet of MBBS Degree
  - vi. M.B.B.S. Degree.
  - vii. Internship Completion Certificate.
  - viii. Valid Registration Certificate with the statutory registration Council like MCI etc.
  - ix. SC/ST/EWS Certificate
  - x. PWBD Certificate (if applicable) Certificate of disability should be issued by Civil Surgeon in case of PWBD Certificate. The minimum degree of disability in order for a person to be eligible for any concessions/benefits would be 40%.
  - xi. Proof of Higher Qualification (if any) - Mark sheet of all semesters and Degree/ Diploma Certificate.
  - xii. Experience Certificate (if any).
  - xiii. No Objection Certificate (NOC) from existing employer, if any (in case the candidate is a regular employee in a Govt. organisation / PSU).
  - xiv. Valid proof of change of name (in case, applicable).

- b) All communications with the candidate shall be through SMS/ e-mail.
- c) Candidates will be required to bring the above documents in original and report for interview as per date, time and venue intimated. The interviews will be held in-person (physical mode) at Mahila Samiti Hall, ONGC, Tripura Asset, Agartala, however depending on situation, candidates may be asked to appear through online method such as Zoom, Webex, Google Meet, MS Team etc.
- d) Candidates may please ensure that they are fulfilling all the requisite criteria prior to applying for the post failing which, their candidature is liable to be rejected/ cancelled at any stage of the recruitment process or even after selection.

**C. Selection Criteria:** Following weightages shall be assigned to different parameters in the selection process:

Qualification	70 marks (60 marks for essential qualification & up to 10 marks for relevant higher qualifications)
Interview	30 marks
<b>TOTAL</b>	<b>100 marks</b>

**Note:**

- i. The breakup of 10 marks for such higher qualification shall be considered as follows:
    - a) Where a Bachelor's degree in the relevant field (M.B.B.S. or BHMS) is the minimum prescribed qualification, 5 marks shall be given to a Post-Graduation (PG) degree (e.g. MD/MS).
      - The qualification of PG in Community Health or Medicine/Preventive and Social Medicine/Occupational Health or Medicine will be eligible for 5 marks in the post Contract Medic – Occupational Health but the same shall not be eligible for additional 5 marks in the post of Contract Medics – General Duty / Field Medical Officer.
      - The PG qualification in Anesthesiology/Dermatology, Venereology and Leprosy/Family Medicine/General Medicine/Pediatrics/Palliative Medicine/Pathology/Psychiatry/Radio-Diagnosis / Radiology/Tuberculosis and Respiratory diseases/Emergency and Critical care/Ear, Nose and Throat/General Surgery/Ophthalmology/Orthopedics/Obstetrics and Gynecology/Pulmonary and Sleep disorders/Traumatology & Surgery/Otorhinolaryngology will be eligible for additional 5 marks for the post of Contract Medic - General Duty / Field Medical Officer/ Occupational Health. Other qualifications such as PG in Biochemistry/Forensic Medicine/Microbiology/ Pharmacology/ Physical Medicine and Rehabilitation/Physiology will not be eligible for additional 5 marks.
    - b) Further additional 5 marks shall be given to a Post Master's qualification in the relevant field (e.g. M.Ch/ DM).
  - ii. The qualifications considered for granting additional marks shall need to be in line for example an MBA in Hospital Administration shall not be considered as an inline qualifications where M.B.B.S. is the essential qualification.
- D.** Qualifying marks in the interview shall be 18 marks for UR/EWS/ and 12 marks for SC/ST category.

**E. Finalization of Merit List**

- i. Candidates who qualify in the interview shall be empanelled in the Merit List.
- ii. Offer of appointment shall be issued to the candidates based on their relative rank in the Merit List prepared on the sum total of marks scored by the candidate in qualification and interview.

- iii. For posts other than Contract Medical Officer-Occupational Health, in case of a tie in the total marks scored between two candidates, then the candidate who scores more marks in interview shall be considered senior. In case there too the marks are equal then the candidate who is older in age shall be considered senior for issue of offer of appointment.
- iv. In the same way, for the post of Contract Medical Officer-Occupational Health, in case of a tie in total marks between two candidates, one of whom has a training in occupational health/ public health or occupational medicine and the other doesn't, then preference shall be given to the candidate who has a training in occupational health/ public health or occupational medicine.

F. Appointment of selected candidates will be **subject to their passing the company's Medical Examination** as per standards laid down under ONGC Medical Examination of Employees Rules, 1996. Details of the rules are available on ONGC's Website at [www.ongcindia.com](http://www.ongcindia.com)

**G. Crucial dates for determining Eligibility Criteria**

<ul style="list-style-type: none"> <li>• Possession of Minimum Essential Qualifications as mentioned in this advertisement at para A including possession of inline higher qualification</li> <li>• Valid Registration with the Statutory Council (wherever applicable)</li> </ul>	<p><b>On or before date of interview</b></p>
<ul style="list-style-type: none"> <li>• Caste/ PWBD certificate</li> </ul>	<ul style="list-style-type: none"> <li>• Validity of the SC/ST/EWS certificate shall be tested with respect to the last date of pre-registration (<b>23.06.2022</b>) [the caste/ tribe should be included in the list of SC/ST/OBC as on <b>23.06.2022</b> for the state of which he is ordinarily a resident].</li> <li>• Validity of the PWBD certificate shall be tested with respect to the last date of pre-registration (<b>23.06.2022</b>) [the Disability should have been acquired before <b>23.06.2022</b>. Further the Disability certificate should have been issued by the Competent Medical Board duly constituted by the Central/ State government.</li> </ul>

**H. Important Dates**

S.No	Particulars	Date
1.	Start of Submitting Documents	17.06.2022, 09:30 hours
2.	End Date for Submitting Documents	23.06.2022, 17:30 hours
3.	Interview date	24.06.2022, 10:00 hours
4.	Venue of Interview	ONGC Mahila Samiti Hall, ONGC Tripura Asset, Agartala

**I. General Instructions:**

- i. **Candidates can apply for upto three posts.**
- ii. Engagement is purely temporary on contract basis for a period up to 30.06.2024. Contract tenure will commence from the date of joining.
- iii. Engagement on contract would be subject to medical fitness.
- iv. Selected candidates shall be required to sign a contract agreement as per the terms and conditions of ONGC. The contract shall end on expiry of the prescribed period and no separate notice shall be required to be given.
- v. The contract can be terminated at any time by giving one month's notice, by either side.
- vi. No claim for regular employment in ONGC, by virtue of this contractual engagement, shall be entertained at any stage.
- vii. Selected candidates will be paid consolidated monthly remuneration as mentioned above.
- viii. On successful completion of one year period an annual increase at following rates may be considered:

Category	Full time (₹)
General Duty Medical Officer (GDMO)	1500

- ix. Twelve days Casual Leave will be granted in a calendar year on a pro-rata basis. One casual leave will be allowed for a month. Maternity leave will be granted to female doctors as per Maternity Benefit Amendment Act, subject to fulfillment of eligibility conditions laid down in the Act.
- x. Candidature/contract of candidate(s) submitting false certificates or suppression/ submission of incorrect information shall be liable for termination/ disqualification/ rejection at any stage.
- xi. Only Indian nationals need apply.
- xii. No TA/DA shall be paid for attending the interview.
- xiii. Interested candidates fulfilling the above conditions will have to appear for an interview (physical / online).
- xiv. The selected candidates shall be posted anywhere in Tripura.
- xv. For more information about the Company, you may please visit our website [www.ongcindia.com](http://www.ongcindia.com).

**J. Medical Facilities:**

- i. In-house OPD facility in respect of self, spouse and two immediate dependents i.e. children and/ or parents. However, outside reference for medicine/ consultation shall not be permissible.
- ii. Family floater cover of ₹ 7.5 lakhs for indoor treatment in respect of self, spouse and two immediate dependents i.e. children and/ or parents.

**K. Colony Accommodation:**

- i. Allotment of colony accommodation to medical officers on contract, if available, would be considered as per entitlement subject to deduction of 10% of consolidated honorarium as rent recovery plus electricity charges on actual consumption basis.

Application Form for Contractual Doctors at ONGC,  
Tripura Asset, Agartala

ADVT.No. 1/2022(R&P), ONGC, Agartala

Affix Photograph

\* Required

1. Email \*

2. Which position(s) are you interested in? \*

*Check all that apply.*

- Contract Medical Officer-General Duty
- Contract Medical Officer-Occupational Health
- Contract Medical Officer-Field Medical Officer

3. MEDICAL COUNCIL REGISTRATION NO. \*

4. Issuing Statutory Body \*

5. Validity up to \*

*Example: January 7, 2019*

**Personal Information**

6. Name\*  
Name as per 10th Class Certificate

7. Father's Name \*

8. Date of Birth \*

*Example: January 7, 2019*

**PRESENT ADDRESS FOR COMMUNICATION**

9. Line 1 \*

10. State/City & Pincode \*

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11. Phone number\*

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12. WHETHER APPLYING AS ST/SC/OBC/UR \*

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13. Whether Person with Disability (PWD) \*

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14. If yes, type of disability \*

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15. Whether working with any Government / PSU company or office? \*

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16. If yes name of the Government Organization

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### **Qualification & Experience**

#### **Details of Essential Qualification**

17. Degree Name \*

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18. Percentage of Marks in Degree (As per rules of University / Institute) \*

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19. Name of University / Institute \*

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20. Passing Year \*

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#### **Details of Higher Qualification**

25. Name of Degree \*

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26. Branch / Specialty

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27. Name of University / Institute

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28. Passing Year

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29. Any other qualification (University, Branch, Passing Year , No. of attempts)

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30. Experience (Name of Organization , Period , Designation)

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**Declaration**

31\*. I hereby declare that the particulars furnished above are true & correct to best of my knowledge and belief. I also declare that I am fulfilling the requisite criteria of qualifications for Recruitment of Contract Medics in ONGC as per Advt. No.1/2022(R&P), ONGC, Agartala. I am medically fit as per the Medical Fitness Requirement Standard of ONGC and I have read and understood those standards. In case of information provided by me being found incorrect or false or I suppressed any relevant information, my candidature may be cancelled at any time.

*Mark only one.*

Yes

No

32\*. Please attach the following documents. 1. 10th Class Certificate, 2. MBBS mark sheets & Degree certificate, 3. Calculation Sheet of Percentage 4. Post Graduation mark sheets & Degree certificate, if applicable, 4. Medical Council Registration Certificate, 5. Identity Proof, 6. Caste / PWD certificate, if applicable, 7. NOC from employer , if applicable, 8. Experience certificate, if any, 9. Photograph in JPG, 10. Certificate of Any other qualification, 11. Identity proof, 12. Valid proof of change of name , if applicable , 13. Duly filled & signed Application Format - Annexure I

Yes

No

33. Signature & Date of Filling Form \*

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