



OIL AND NATURAL GAS CORPORATION LIMITED  
(CORPORATE POLICY GROUP)  
TEL BHAVAN: DEHRADUN

No. ONGC/ER/CP/MED/009

Dated: 5<sup>th</sup> September, 2008

**OFFICE ORDER ( 64/2008 )**

**Sub: Medical facility to retired employees.**

Attention is invited to para 2(i) of Office Memorandum No.16(30)/86-Welfare dated 10.06.1996 which inter alia provides that the employees who take up full time assignment on superannuation/voluntary retirement shall not be eligible for medical facility under ONGC Post Retirement Medical Scheme so long they continue to remain in service after superannuation/voluntary retirement.

2. In partial modification of above stated stipulation, the Executive Committee in 325<sup>th</sup> meeting held on 17<sup>th</sup> June 2008 has decided that:-


i. The employees who take up full time regular employment out side ONGC after retirement/ separation shall not be eligible for medical facility under ONGC Post Retirement Medical Scheme.

ii. For availing medical facility under ONGC Post Retirement Medical Scheme, the retired employees shall have to submit a declaration as per annexed format once every year in the month of January to the concerned Incharge-HR/ER that they have not taken-up any full time regular employment outside ONGC. Incharge-HR/ER will forward a copy of said declaration to the concerned Incharge, Medical Services for record.

iii. Failure to make the required declaration within a month of taking up regular employment outside ONGC may debar them from availing medical facility under ONGC Post Retirement Medical Scheme. Such cases will however be decided by the Executive Committee.

3. This order shall be effective from the date of issue.

4. It is enjoined upon all concerned to adhere to above instructions strictly.

  
(Amarendra Sahu) 5.9.2008  
Chief Manager (HR)-Corp. Policy

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**DECLARATION**

I (name) \_\_\_\_\_; Identification  
No. \_\_\_\_\_ retired/voluntary retired as \_\_\_\_\_ on \_\_\_\_\_ and presently  
residing at \_\_\_\_\_, hereby  
declare that I have not taken-up any full time regular employment outside ONGC after  
retirement/separation..

2. I do further solemnly declare that when I will take-up full time regular employment  
outside ONGC, I shall immediately inform ONGC about the employment and will not avail  
medical facility during the duration of my full time regular employment.

3. I solemnly affirm that the above declaration is true to the best of my knowledge and  
belief. I understand that in the event of the declaration being found to be incorrect at a later  
date or failure to inform ONGC within a month of taking up employment outside ONGC, I  
shall be liable to be debarred from availing medical facility under ONGC Post Retirement  
Medical Scheme.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

(Signature of retired employee)

Witness: Signature \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_