



OIL AND NATURAL GAS CORPORATION LIMITED,
OFFICE OF ED-CHIEF, EMPLOYEE RELATIONS,
B.S. NEGI BHAVAN, TEL BHAVAN : DEHRADUN

OFFICE ORDER

File Ref. : RTD/COMM-GJ/2008

Dated : 21/01/2008

SUB : Golden jubilee commemorative to the retired employees.

Board of Directors in their 172nd meeting have accorded the approval for presentation of Golden Jubilee Commemorative upto Rs 15000/- in the form as deemed appropriate, to each employee who retired prior to 14/08/2005. CMD, ONGC has approved that all those ex-employees who separated prior to 14/08/2005, except those, who have resigned / dismissed from the services, are eligible to receive the commemorative of Rs 15000. In case the eligible ex-employee is not alive, the commemorative to be given to his/her alive spouse. The mode of dispensation would be by ECS through SAP.

Accordingly, it is enjoined upon all I/c HR/ERs, Head, Senior Citizen Cells, I/c PCS, of all work centers, that dispensation of Golden Jubilee Commemorative of Rs 15000/- to all eligible ex-employees be made by crediting the amount to their Bank Account through SAP at the earliest.

Head ICE may also take necessary action to create an info type/wage type in the system to enable the payment, through SAP.

Aus.

(Sushant Vats)
ED-Chief ER

Distribution : All concerned