



PMC Cell – MM

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Corporate Materials Management

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Guidelines on GeM (03/2021)-cum-Amendment (03/2021) to SOP for GeM Tenders

No: CORP-MM/PMC/2021/GeM-SOP

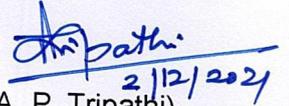
Dated: 02.12.2021

Sub: Procurement through Government e-Marketplace (GeM).

In some of the cases for procurement through GeM, it has been observed that TC members are insisting that only rate reasonability shall be ascertained through tender committee and separate proposal for award for approval of Competent Authority shall be put-up by dealing officer through vertical note.

In this context, it is clarified that wherever reasonability of rates is to be ascertained through tender committee, all deliberations/recommendations subsequent to price bid opening, shall be made by Tender committee and the Tender Committee shall submit its recommendations in entirety to competent authority.

In view of above and relevant provisions of SOP for GeM Tenders stands modified as per enclosed Annexure-1. Above guidelines should be meticulously followed by all concerned.


2/12/2021

(A. P. Tripathi)

ED-Chief MM Services

Distribution: (Through ONGC's intranet website 'ongcreports.net').

All concerned may download the circular from the site. Hard copies are not distributed separately.

Statement showing existing vis-à-vis modified provision of SOP for GeM Tenders

Para No.	Existing Provision	Modified Provision	Remarks
5.3	<p>Reasonability of Rates shall be ascertained as per para 14.1.1 of IMM Manual to be read in conjunction with para 8.1.3 of IMM Manual. For this purpose, data, information and tools available in GeM may also be utilized.</p> <p>Wherever the rates of L-1 bidder are not reasonable, a decision shall be taken with the approval of competent authority as to whether price negotiation need to be conducted. For conducting negotiations, provision under para 14.2 of IMM Manual in conjunction with guidelines available on the GeM portal will be followed.</p>	<p>Reasonability of Rates shall be ascertained as per para 14.1.1 of IMM Manual to be read in conjunction with para 8.1.3 of IMM Manual. For this purpose, data, information and tools available in GeM may also be utilized.</p> <p><u>Wherever reasonability of rates is to be ascertained through tender committee, all deliberations/recommendations subsequent to price bid opening, shall be made by Tender committee. Tender Committee shall submit its recommendations in entirety to competent authority for approval.</u></p> <p>Wherever the rates of L-1 bidder are not reasonable, a decision shall be taken with the approval of competent authority as to whether price negotiation need to be conducted. For conducting negotiations, provision under para 14.2 of IMM Manual in conjunction with guidelines available on the GeM portal will be followed.</p>	Underlined portion added