



PMC Cell – MM

Oil and Natural Gas Corporation Ltd

Corporate Materials Management

2nd Floor, Tower-A, Deendayal Urja Bhawan,
5, Nelson Mandela Marg, Vasant Kunj, New Delhi -110 070
Tel – (011)26752004 Fax – (011) 26129091

Circular No. 17/2018

No: MAT/PMC/13(15)/2018

Dated: 19.04.2018

Sub: Placement of order when one offer is received

Reference is invited to provisions under para 14.1.8 of IMMM, wherein it has been stipulated that if after inviting tenders, only one offer is received against the tender, the order may be placed on the bidder provided the rates are considered reasonable or if the requirement is urgent. The urgency of the requirement would be certified and approved, as per provisions under para 14.1.7(iv).

EPC, in its meeting (08/2018) held on 19.03.2018, observed that some of the Work Centers are resorting to re-invitation where a single offer has been received against a tender on the ground of lack of competition. EPC opined that mere receipt of single offer, after inviting open / limited tender, should itself not be a ground for not finalizing the tender and efforts should be made to finalize the tender on merits, if rates are reasonable or if requirement is urgent as laid down in para-14.1.8 of the IMM Manual.

All concerned are advised to meticulously comply with the aforesaid provisions of IMMM and the directives of EPC.

Ashwini Nagia
19/4/18

(Ashwini Nagia)
ED-Chief MM Services

Distribution: (Through ONGC's intranet website 'ongcreports.net').

All concerned may download the circular from the site. Hard copies are not distributed separately.

Copy to:

1. EO to CMD, ONGC, New Delhi.
2. CEA to Director (T&FS) / Director (Offshore) / Director (HR) / Director (Exploration)/Director (Onshore) / Director (Finance), ONGC, New Delhi.
3. CVO, ONGC, New Delhi.