



PMCell – MM

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Circular No. 01/2018

No: MAT/PMC/13(185)/13(200)/2017

Dated: 17.01.2018

Sub: System improvement in pre-bid conference process & technical evaluation

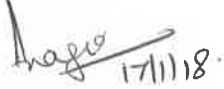
CVC while investigation of a case pertaining to installation of top drive system for a Rig during dry docking, suggested that

- i) Information/clarification sought/given to the prospective bidder in course of pre bid conference should not reflect any kind of commitment, on the part of the employer, to a particular make / bidder, even without going through the bidding process.
- ii) The information exchanged should be generic in nature for the better understanding of the scope of work/technical specifications/tender terms & conditions etc. which should be shared with all the prospective bidders in transparent manner.
- iii) During technical evaluation of offers, multiple sections which are involved in offering comments, should work coherently to ensure that comments are offered in time bound manner.

In view of above, all concerned are advised to adhere to following:

- (a) The reply to pre-bid queries raised by bidders in respect of technical requirement should be generic in nature & should not be specific to a particular make/manufacturer. The information exchanged should be shared with all the prospective bidders in transparent manner.
- (b) During technical evaluation of the offers, it should be ensured that multiple sections involved in offering comments work coherently to ensure that comments are offered in time bound manner (as per time norms stipulated at para 34.10 of Integrated Material Management Manual) and there should be consistency in approach across the sections, as far as possible.

Above guidelines should be meticulously followed by all concerned.


(Ashwini Nagia)
ED-Chief MM Services

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