



PMC Cell-MM

Oil and Natural Gas Corporation Ltd
Corporate Materials Management

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No: MAT/PMC/13(21)PP-LC/2017 Dated: 28.09.2017
From : ED-Chief MM, Corp MM, 2 nd Floor, Green Building, Vasant Kunj, Delhi -70
To : As per mailing list (Concerned Key Executives) and or.net

Sub: Standardization of the specifications for the items procured at work center level.

EPC in its meeting (18/2017) dtd. 06.06.2017, noted that standard specifications are not available for majority of items which are commonly purchased by various work centers at their level. Variation in technical specifications for the same item at different work centers creates complications, poor interchangeability of items amongst various work centers and invites representations from various vendors during processing of the tenders.

Similarly, different experience criteria for same item procured by different work centers also creates complication.

It is essential to have uniformity in procurement of various items across ONGC. To address the issue, EPC directed that Chiefs of respective Services should standardize the specifications and eligibility criteria for the procurement of respective items falling under their domain.

After the specifications and criteria are standardized, they should be informed to all the work centers so that standard specifications and criteria are incorporated in the tenders being floated for these items.

In view of the above decision, Chiefs of respective Services are requested to take necessary action to identify and standardize the specifications and experience criteria for the items falling under their domain. Compliance may please be provided for apprising EPC by 30.11.2017.

Ashwini Nagia
28/9/17.
(Ashwini Nagia)
ED-Chief MM

CHIEF OF SERVICES	
Chief Drilling Services-Deep Water	Mumbai
Chief Drilling Services-Shallow Water	Mumbai
Chief Geophysical Services	Mumbai
Chief Well Services	New Delhi
Chief Logging Services	Mumbai
Chief Drilling Services-Onshore	Vadodara
Corporate Services	
Chief ER	Dehradun
Chief Infocom	New Delhi
Chief HSE	New Delhi
Chief Technical Services	New Delhi
Chief Security	New Delhi
Chief Labs	Mumbai
Chief Medical Services	Dehradun