

ब्लॉकसंख्या 14, सीजीओकॉम्प्लेक्स, लोदीरोड

Block No.14, C.G.O. Complex, Lodhi Road

नईदिल्ली/ New Delhi – 110003,

दिनांकित/ Dated: 3<sup>rd</sup> March, 2017

**Subject:** Selection for the post of **Chairman and Managing Director, Oil and Natural Gas Corporation Ltd.**, a schedule 'A' CPSE.

The Public Enterprises Selection Board (PESB) is seeking qualified candidates for the post of **Chairman and Managing Director, Oil and Natural Gas Corporation Ltd.**, a schedule 'A' CPSE, the scale of pay of the post being **Rs. 80,000 – 1,25,000/-**. A copy of the job description for the post is enclosed.

2. It is requested that names of all candidates seniority-wise for the said post along with their applications in the prescribed format duly verified may kindly be forwarded so as to reach the PESB by 15.00 hours on **11th May, 2017**. It is also requested that advance action may be taken to keep the ACRs for last 5 years, of those candidates ready along with their latest vigilance profile [(i) penalty imposed, if any during the last 10 years (ii) details of disciplinary action initiated/being initiated if any, etc.] to be furnished as and when the selection meeting is scheduled.

3. If the relevant details are not received within the stipulated time, it will be assumed that there are no applications received to be sponsored for the post.

Encl.: As above

(सीएजैकब/C A JACOB)

उपसचिव, भारतसरकार

Deputy Secretary to the Govt. of India



24362936

Ministry of Petroleum & Natural Gas,

(Shri K D Tripathi, Secretary)

New Delhi

Copy to :- CMD, ONGC LIMITED, JEEVAN BHARTI BUILDING, 124 INDIRA CHOWK, NEW DELHI-110001 with the request to forward all applications to PESB, duly verified so as to reach the PESB by 15.00 hours on **11<sup>th</sup> May, 2017**. ACRs and Vigilance profile may also be kept ready for being furnished as and when the selection meeting is scheduled.

1. All Chief Executives of other Central PSUs (including subsidiaries) for circulation amongst the eligible candidates.
2. Establishment Officer, Department of Personnel & Trg. | For circulating the vacancy  
Ministry of Personnel, PG & Pensions | among Government Officers.
3. All Chief Secretaries of State Governments & UTs |
4. (I) Defence Secretary, South Block, New Delhi.  
(II) Military Secretary MS(X), South Block, New Delhi-110011.  
(III) AOP, Air HQrs., Vayu Bhawan New Delhi.  
(IV) COP, Naval HQrs. 'C' Wing, Sena Bhawan, New Delhi

(सी ए जैकब/C A JACOB)

उप सचिव, भारत सरकार

Deputy Secretary to the Govt. of India

No. 6/16/2016-PESB  
भारतसरकार / Government of India  
कार्मिकएवंप्रशिक्षणविभाग / Department of Personnel and Training  
लोकउद्यमचयनबोर्ड / Public Enterprises Selection Board

\*\*\*

ब्लॉकसंख्या 14, सीजीओकॉम्प्लेक्स, लोदीरोड  
Block No.14, C.G.O. Complex, Lodhi Road,  
नईदिल्ली/ New Delhi – 110003

पी.एस.यू.कानाम NAME OF THE PSU	OIL AND NATURAL GAS CORPORATION LIMITED
पद का नाम NAME OF THE POST	CHAIRMAN & MANAGING DIRECTOR
रिक्ति की तारीख DATE OF VACANCY	01.10.2017
सी.पी.एस.ई.कीअनुसूची SCHEDULE OF THE CPSE	'A'
पद का वेतनमान SCALE OF THE POST	Rs 80,000—1,25,000/-

## I. COMPANY PROFILE:

Oil & Natural Gas Corporation Limited (ONGC) was incorporated under the Indian Companies Act, 1956 after converting a statutory commission namely Oil & Natural Gas Commission through an Act of Parliament with the vision to become a world class oil and gas company integrated in energy business with dominant Indian Leadership and global presence. ONGC is a schedule –'A' / Maharatna CPSE in Crude Oil sector under the administrative control of Ministry of Petroleum and Natural Gas.

Its Registered and Corporate offices are at New Delhi and Dehradun, Uttarakhand respectively.

The authorized and paid up capital of the Company were Rs.15,000 crore and Rs. 4277.77 crore respectively as on March 31, 2016.

The shareholding of the Government of India in the company is 68.94%.

## II. JOB DESCRIPTION AND RESPONSIBILITIES:

The Chairman and Managing Director is the Chief Executive of the Corporation and accountable to its Board of Directors and Government of India/Share holders. He is responsible for the efficient functioning of the Corporation, and for achieving its corporate objectives and performance parameters.

### III. ELIGIBILITY:

1. **AGE:** On the date of occurrence of vacancy (DOV)

Age of superannuation 60 years			
Internal		Others	
Minimum	Maximum	Minimum	Maximum
45	2 years of residual service as on the date of vacancy w.r.t the date of superannuation	45	3 years of residual service as on the date of vacancy w.r.t the date of superannuation

2. **EMPLOYMENT STATUS:**

The applicant must, on the date of application, as well as on the date of interview, be employed in a regular capacity – and **not** in a contractual/ad-hoc capacity – in one of the followings :-

- (a) Central Public Sector Enterprise (CPSE) (including a full-time functional Director in the Board of a CPSE);
- (b) Central Government including the Armed Forces of the Union and All India Services;
- (c) State Public Sector Enterprise (SPSE) where the annual turnover is **\*Rs 10,000 crore or more**;
- (d) Private Sector in company where the annual turnover is **\*Rs 10,000 crore or more**.

*(\* The average audited annual turnover of three financial years preceding the calendar year in which the post is advertised shall be considered for applying the approved limits)*

3. **QUALIFICATION:**

The applicant should be graduate from a recognized University/Institute with good academic record.

Applicants with Technical/MBA qualifications will have added advantage

4. **EXPERIENCE:**

The applicant should possess adequate experience at a senior level of management in an organisation of repute.

Experience in Finance/Marketing/Production will have added advantage.

Experience in Oil sector is desirable.

5. **PAY SCALE/RANK/ LEVEL:**

**The minimum length of service required in the eligible scale/rank/level will be one year for internal candidates and two years for others, as on the date of vacancy.**

a) **Applicants from CPSEs should be working in the following or a higher pay scale:**

<u>Eligible Scale of Pay</u>	
Rs. 8250--9250 (IDA)	Pre 01.01.1992
Rs. 11500--13500 (IDA)	Post 01.01.1992
Rs. 23750--28550 (IDA)	Post 01.01.1997
Rs. 62000--80000 (IDA)	Post 01.01.2007
Rs. 22400--24500 (CDA)	Pre-revised
Rs. 67000--79000 (CDA)	

b) (i) **Applicants from Central Govt. / All India Services** should be holding a post of the level of Additional Secretary in Govt. of India or carrying equivalent scale of pay.

(ii) **Applicants from the Armed forces of the Union** should be holding a post of the level of Lt. General in the Army or equivalent rank in Navy/ Air Force.

c) **Applicants from State Public Sector Enterprises/ Private Sector** should be working at Board level position.

6. **CONDITION OF IMMEDIATE ABSORPTION FOR CENTRAL GOVERNMENT OFFICERS**

Central Government Officers, including those of the Armed Forces of the Union and the All India Services, will be eligible for consideration only on immediate absorption basis.

**IV. DURATION OF APPOINTMENT:**

The appointment shall be for a period of five years from the date of joining or up to the date of superannuation or until further orders, whichever is earlier.

## V. SUBMISSION OF APPLICATIONS:

All applicants should send their applications as per the format at Annexure.

1. The applicants should submit their applications through proper channel as follows:
  - a) Government Officers, including those of the Armed Forces of the Union and All India Services: through Cadre Controlling authority.
  - b) CMDs/MDs/Functional Directors in CPSE: through the concerned Administrative Ministry.
  - c) Below Board level in CPSE: through the concerned CPSE.
  - d) CMDs/MDs/Functional Directors in State PSE: through the concerned Administrative Secretary and Cadre Controlling Authority, if any, of the State Government.
  - e) Private Sector: directly to the PESB
2. Applicants from Private Sector must submit the following documents along with the application form:
  - (a) Annual Reports of the Company for the last 3 years preceding the calendar year in which the post was advertised (**please provide URL or attach/enclose**);
  - (b) Whether the company is listed or not; if yes, the documentary proof (**please provide URL or attach/enclose**);
  - (c) Evidence of working at Board level;
  - (d) Self-attested copies of documents in support of age and qualifications;
  - (e) The relevant Jobs handled in the past with details.

## VI. UNDERTAKING BY THE APPLICANT:

An applicant has to give an undertaking as a part of the application that he/she will join the post, if selected. If an applicant does not give such undertaking, the application would be rejected.

### 1. For candidates from Central Government/Armed Forces of the Union/ All India Services

- (a) The appointment is on immediate absorption basis.
- (b) If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.

- (c) Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

## **2. Forcandidates from CPSE**

- (a) If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE other than the one to which the candidate belongs.
- (b) Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE other than the one to which the candidate belongs.

## **3. Forcandidates from SPSE/Private Sector**

- (a) If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
- (b) Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

- 4. In the above cases, no request for relaxation or otherwise would be entertained.

## **VII. The applicants can either:**

- a) fill up the Application Form online against this Job Description on the website of PESB - <http://pesb.gov.in/> and thereafter forward it online, as specified in paraV(1);

Or

- b) fill up the Application Form online, take a printout and send it offline, as specified in paraV(1);

Or

- c) download the blank Application Form, fill it up manually and submit offline as specified in para V(1).

Last time/date of receipt of complete applications duly forwarded, in PESB is **by 15.00 hours on 11<sup>th</sup> May, 2017**. No application shall be entertained under any circumstances after the stipulated time/date. Incomplete applications and applications received after the stipulated time/date shall be REJECTED. Board reserves the right to shortlist candidates for interview.

Applications are to be addressed to

SHRI RAJIV RAI,  
Secretary,  
Public Enterprises Selection Board, Public Enterprises Bhawan,  
Block No. 14, CGO Complex, Lodhi Road, New Delhi-110003.

**ALL CORRESPONDENCE WITH THE PUBLIC ENTERPRISES SELECTION BOARD SHOULD BE ADDRESSED TO SECRETARY, PUBLIC ENTERPRISES SELECTION BOARD ONLY.**