



PMC Cell – MM

## Oil and Natural Gas Corporation Ltd Corporate Materials Management

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**Circular No. 19/2016-cum-IMMM Amendment No. 12/2016**

No: MAT/PMC/13(7)/2016

Dated: 13.04.2016

**Sub: Modifications to various provisions of Integrated MM Manual (IMMM).**

EPC in its meeting (12/2016) held on 04.04.2016 reviewed the provisions of Integrated MM Manual regarding approval of shortlisting of bidders.

As per the directive of EPC, various provisions of IMMM stand modified as per enclosed **Appendix-A**.

Above guidelines should be meticulously followed by all concerned.

(C R Mohanty)  
ED-Chief MM Services

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3. CVO, ONGC, Jeevan Bharti Building, New Delhi.

Existing vis-à-vis modified provisions of Integrated MM Manual.

| Para No. | Existing Provisions  | Modified provisions   |
|----------|--|---|
| 11.1.4   | CPA shall approve Short-listing of bids for price bid opening. Concerned Director(s) will have full powers to approve short-listing of bidders for price bid opening for cases falling within their powers and for EPC level cases.  | CPA shall approve Short-listing of bids for price bid opening. <u>During the evaluation process/clarification process, recommendation for acceptance/ rejection of bidder(s) shall also require the approval of Competent Purchase Authority.</u> Concerned Director(s) will have full powers to approve short-listing of bidders for price bid opening for cases falling within their powers and for EPC level cases.  |
| 11.3.5   | <b>Tender evaluation:</b> The evaluation of the proposals shall be carried out in two stages: first the quality, and then the cost. Evaluators of techno-commercial proposals shall not have access to the price bids until the techno-commercial evaluation is concluded. Financial proposals shall be opened only thereafter based on Quality score and techno-commercial evaluation. Short listing of bidders for price bid opening shall be approved by Competent Purchase Authority. However, concerned Director will have full powers. The evaluation shall be carried out in full conformity with the provisions of the tender documents. | <b>Tender evaluation:</b> The evaluation of the proposals shall be carried out in two stages: first the quality, and then the cost. Evaluators of techno-commercial proposals shall not have access to the price bids until the techno-commercial evaluation is concluded. Financial proposals shall be opened only thereafter based on Quality score and techno-commercial evaluation. Short listing of bidders for price bid opening shall be approved by Competent Purchase Authority. <u>During the evaluation process/clarification process, recommendation for acceptance/ rejection of bidder(s) shall also require the approval of Competent Purchase Authority.</u> However, concerned Director will have full powers. The evaluation shall be carried out in full conformity with the provisions of the tender documents. |