



PMC Cell – MM

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Corporate Materials Management

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Sub: Timely processing the tenders and awarding the Contract.

Reference is invited to Circular No. 28/2019 dated 12.11.2019, wherein it has been stipulated that I/c MMs of respective Work Centres should monitor processing of tenders on monthly basis as a self-rule. Further, Circular No. 05/2019 dated 07.02.2019 stipulates that Time Norms for various activities related to tender processing as mentioned at Para No. 34.10 of Integrated MM Manual should be adhered by all concerned.

In this regard, in one of the cases, Vigilance Department observed that the tender proposal was moved in 2015 and finally the NOA was awarded in 2018. Thus, it took more than 03 years to award the contract from the date of initiation of proposal. Delay in awarding the contracts against the regular tenders has been viewed seriously by CVO.

In view of above, all concerned are advised that guidelines stipulated at Para No. 34.10 of Integrated MM Manual should be meticulously followed and efforts to be made for avoiding such abnormal delays in awarding of contracts.

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ED-Chief MM Services

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