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Sub: Evaluation of SOR based tenders for Civil Works in Assam.

EPC in its meeting (27/2023) held on 07.09.2023 reviewed evaluation of SOR based tenders for Civil Works in Assam.

As per decision taken by EPC, provisions have been incorporated in Integrated MM Manual in respect to Evaluation of SOR based tenders for Civil Works in Assam Asset as per attached Annexure-1. These provisions shall be implemented after suitable modifications which may be required in the system and the modifications shall be done by ICE team in consultation with Head Engg. Services, Assam Asset and office of CIO.

Similar situation may exist in case of Civil contracts for other Onshore Assets also and any other Onshore Work Center may also follow this methodology with the approval of concerned Director. Work Center(s) adopting this methodology must be vigilant and ensure safety of operations, quality of work, adherence to the time norms of execution and fulfilment of objectives.

Above guidelines should be meticulously followed by all concerned.


(Sandeep Gupta)
ED-Chief MM Services
19/9/23

Distribution: (Through ONGC's intranet website 'reports.ongc.co.in').

All concerned may download the circular from the site. Hard copies are not distributed separately.

Existing vis-a-vis modified provisions of Integrated MM Manual

Annexure -1

Clause No.	Existing Provision	Modified Provision	Remarks
14.4	No provision Exist	<p>Evaluation of SOR based tenders for Civil Works in Assam:</p> <p>Bidders will have to quote only one figure as % Above (maximum 10%) or At par of estimated cost. Any bid with below "at par" and above "10%" of estimated cost shall be rejected straightway.</p> <p>ONGC shall evaluate the inter-se-ranking of the bidders and conduct Draw of Lots amongst the eligible bidders in case of identical prices, and contract shall be awarded accordingly.</p> <p>The bids conforming to the specifications, terms and conditions stipulated in the tender documents and considered to be responsive will be evaluated as per the procedure mentioned below:</p> <p>Bid will be opened on schedule date & time as specified in the NIT and all the bids where the bidders have quoted the lowest price (within the permissible percentage as per NIT) in e-tender portal will be selected for conducting Draw of Lots (DoL). DoL will be conducted within a short period after Bid Closing Date. In the DoL 7 (seven) numbers of bidders will be selected first, in the order of B-1 (Bidder-1), B-2, B-3, B-4, B-5, B-6 and B-7. The technical and commercial scrutiny will be carried out for these seven bidders only. If the bid of bidder B-1 is found to be technically and commercially qualified, B-1 will be the successful bidder (Priority-1 bidder) and the contract will be awarded to B-1. If B-1 is not found to be technically & commercially qualified and B-2 is technically and commercially qualified, B-2 will be awarded the contract, --- and so on; i.e. whoever becomes</p>	New provisions



the first technically qualified bidder in the order of B-1 → B-2 → B-3 → B-4 → B-5 → B-6 → B-7, will be the successful bidder (P-1). In this way, P-1(Priority-1) and P-2 bidders will be selected. The contract will be awarded to the P-1 bidder only. However, in case the bidder P-1 is not able to carry out the job or if the Contract is proposed to be awarded to more than one bidder due to huge volume of work / to divide the work amongst more than one bidder, then in that case P2, P3, P4 may be awarded the job. However, provision to distribute the Contract amongst more than one bidder should be specifically stipulated in the tender.

In case, none of these seven bidders are found to be techno-commercially acceptable or Contract is proposed to be awarded to more than 7 bidders, the draw of Lot will be again conducted to select 7 more bidders as B-8 to B-14 and similar steps will be followed thereon as explained above. The system of conducting further of draw of lots will be followed till a technically acceptable bidder / complete tendered requirement is met.

Bidder should note that deficit documents will not be sought from the bidders. The bids will be evaluated as per the documents received from the bidders at the time of bid opening. Any bid, which is not supported with the requisite documents as per the NIT, will be rejected straightway without seeking any further clarification and deficit document.

The rates at which the Contracts will be awarded to the bidders shall be subject to matching the lowest rates received in the tender.



		Note: Work centre will frame and incorporate suitable clauses in BEC / tender for SOR based Civil Works pertaining to Assam accordingly. Under this scenario, bids may be rejected after price bid opening.	
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