



PMC Cell – MM

Oil and Natural Gas Corporation Ltd

Corporate Materials Management
2nd Floor, Tower-A, Deendayal Urja Bhawan,
5, Nelson Mandela Marg, Vasant Kunj, New Delhi -110 070

Circular No. 85/2023 - cum-IMMM Amendment No. MM/111/2023

No: DLI/CORP-MM/POLICY/2023/13(29)

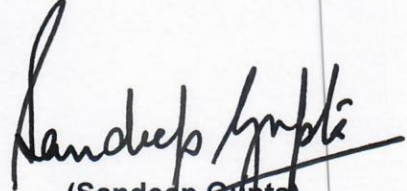
Dated: 16.11.2023

Sub: Submission of agenda briefs for consideration of EPC

Reference is invited to the provisions under Para 10.6.1 (t) of Integrated MM Manual, wherein it is interalia stipulated that, for EPC meetings, while all functional Directors are envisaged to participate, due to exigencies of work if some Director(s) is / are not present, minimum quorum consisting of CMD, concerned Director, Director In-charge (MM) and Director (Finance) may consider and approve the proposal(s).

EPC, in its meeting (33/2023) held on 16.11.2023, deliberated on the above provisions and the relevant provisions of Integrated MM Manual stand modified as per Annexure-1.

Above guidelines should be meticulously followed by all concerned


(Sandeep Gupta)
ED-Chief Procurement Officer
16/11/23

Distribution: (Through ONGC's intranet website 'reports.ongc.co.in').

All concerned may download the circular from the site. Hard copies are not distributed separately.

Statement showing existing vis-a-vis modified provisions of Integrated MM Manual

Para Ref.	Existing provision	Modified provision	Remarks
10.6.1For EPC meetings, while all functional Directors are envisaged to participate, due to exigencies of work if some Director(s) is / are not present, minimum quorum consisting of CMD, concerned Director, Director In-charge (MM) and Director (Finance) may consider and approve the proposal(s).For EPC meetings, while all functional Directors are envisaged to participate, due to exigencies of work if some Director(s) is / are not present, minimum quorum consisting of <u>Chairman & CEO/CMD, User Director (of _____ that _____ particular item/service/Turnkey/contract/consultancy)</u> and Director (Finance) may consider and approve the proposal(s).	Underlined portion modified

