



मानव संसाधन एवं कार्मिक संबंध विभाग, त्रिपुरा परिसम्पत्ति, बदरघाट संकुल, अगरतला-799014  
Human Resource & Employee Relations Department, Tripura Asset, Badarghat Complex, Agartala-799014

**ENGAGEMENT OF RETIRED REVENUE OFFICERS (TCS OFFICER GRADE-1/ GRADE-2) AS ASSOCIATE CONSULTANT, RETIRED FOREST OFFICIAL AND RETIRED REVENUE OFFICIALS (SURVEYOR / AMIN) AS JUNIOR CONSULTANT FOR LAND ACQUISITION RELATED JOBS ON CONTRACT BASIS**

**Advertisement No.03/2024 Tripura Asset**

ONGC, Tripura Asset invites applications from interested and eligible Retired Revenue Officers (TCS Officer Grade-1 / Grade-2) retired from the services of Tripura Government, Retired Forest Officials and Retired Surveyor / Amin/ RI / Tehsildar in Directorate of Land Records and Settlement, who have retired from the services of Tripura Government to appear for a Walk-in-interview for engagement as Associate Consultant/Junior Consultant on contract basis as detailed below:

**Table-1**

<b>Designation / Post</b>	<b>No. of Positions</b>	<b>Required Qualification/ Experience / Age Limit</b>	<b>Fixed emoluments</b>
Retired TCS Officer Grade-1 /Grade-2 as <b>Associate Consultant</b>  (On Contract)	01 (One)	Minimum qualification should be graduate in any discipline and should necessarily possess minimum 03 (three) years' work experience as TCS Officer Grade-1/Grade-2 in Revenue Department, Government of Tripura.  Sufficient knowledge of computer.  Upper Age limit: Up to 68 years.	Total monthly consolidated remuneration of ₹ 68,000/- (Rupees Sixty Eight Thousand only).
Retired Forest Official as <b>Junior Consultant</b>  (On Contract)	01 (One)	Minimum qualification should be graduate in any discipline and should necessarily possess minimum 03 (three) years' work experience serving as Forest Ranger under Tripura State Govt.  Sufficient knowledge of computer.  Upper Age limit: Up to 68 years.	Total monthly consolidated remuneration of ₹ 42,000/- (Rupees Forty two thousand only).
Retired Surveyor / Amin / RI / Tehsildar in Directorate of Land Records and Settlement, as <b>Junior Consultant</b>  (On Contract)	02 (Two)	Minimum qualification should be 10 <sup>th</sup> pass / Madhyamik / ITI / Diploma and should necessarily possess minimum 03(three) years' work experience as Revenue official i.e. working experience of survey work in the capacity of Amin / Surveyor / RI / Tehsildar in Directorate of Land Records and Settlement, under Tripura State Govt.  Sufficient knowledge of computer is desirable.  Upper Age limit: Up to 68 years.	Total monthly consolidated remuneration of ₹ 35,500/- (Rupees Thirty Five thousand five hundred only).

**Details of Interview:-**

- I. Date of Interview: **08.11.2024**
- II. Interview Mode: **Walk in.**

**a) Nature of Job / Scope of Work for Retired TCS Officer Grade-1 / Grade-2 to be engaged as Associate Consultant**

The Retired Revenue Officer having good knowledge of revenue matters and proficient in negotiation are to be engaged for land acquisition related jobs for ONGC, Tripura Asset. The work involves extensive field visit in and around the operational areas of ONGC and incumbents should be reasonably in good health. The incumbents would be required to assist in expediting land acquisition cases specially to deal with the following matter:

- i. Liaison with the State Government regarding temporary and permanent acquisition of land for operational activities of ONGC.
- ii. Collection / deposition of relevant documents from / to Revenue department of State Government related to temporary / permanent acquisition of land and crop compensation etc.
- iii. Assist Incharge LAQ, ONGC, Tripura Asset in various Land acquisition issues.
- iv. Visit to Field / Meeting with the farmers / Village representatives / Panchayat on various issues related to Land acquisition.
- v. Do the needful for getting necessary entries made in Government Land records regarding the land acquisition by ONGC on temporary / permanent basis/RoU ensuring ownership of ONGC.
- vi. Removal of encroachment from ONGC land.
- vii. Any other activities/issues related to land acquisition for ONGC's operations in Tripura Asset viz. preparing sketches, managing the affected parties through negotiations but without making any commitments on behalf of ONGC; Providing assistance to ONGC's compensation team, preparing reports for spillages / accidents, Filing of FIR with local Police / reporting the matter to other Statutory authorities on behalf of ONGC, Follow up action on these matters, etc.
- viii. Any other job which may be assigned by Incharge LAQ/CA-RoU from time to time.

**b) Nature of job / Scope of Work for Retired Forest Official to be engaged as Junior Consultant**

The Retired Forest Official having good knowledge of Forest as well as Wildlife Legislations with special reference to Tripura State is to be engaged for diversion of forest land related jobs for ONGC, Tripura Asset. The work involves extensive field visit in and around the operational areas of ONGC. Candidate should be in reasonably good health. He would be required to assist in expediting land acquisition process specially to deal with the following matters:

- i. Processing of Forest/Wildlife/SEZ proposals for temporary/permanent diversion of forest Land.
- ii. Help in obtaining Forest clearances for Drill Sites, Pipelines, DSA falling in Forest area which includes but not limited to online application, joint survey, demarcation and cost estimation of Forest land etc.
- iii. Liaison with TSAC, GIS Lab and other agencies involved in the process of forest related clearances.
- iv. Interaction with different Forest / Revenue offices to clear the cases at various stages of processing.
- v. Assistance in obtaining NOC under ROFR Act.
- vi. To deal with the cases of compensation etc. wherever applicable.
- vii. Resolve the issues that may arise on the above.
- viii. Any other activities/issues related to diversion of forest land for ONGC's operations in Tripura Asset as assigned from time to time.

**c) Nature of job / Scope of Work for Retired Surveyor/Amin to be engaged as Junior Consultant**

The retired Surveyor having good knowledge of Survey work as Amin/ Surveyor/RI/Tehsildars, revenue matters and negotiation is to be engaged for RoU and LAQ related jobs for ONGC Tripura Asset. The work involves extensive field visit in and around the operational areas and pipeline alignments of ONGC and incumbents should be reasonably in good health conditions. The incumbents would be required to assist in expediting RoU and LAQ process specially to deal with the following matters:

- i. Processing of RoU / LAQ proposals and temporary / permanent acquisition of land.
- ii. Obtain RoU/LAQ for laying pipelines/Negotiation with the local people/land owners for RoU and acquisition of land.
- iii. Collection of documents related to land from the concerned state Govt. offices/Land owners/Farmers.
- iv. Interaction with different Revenue/horticulture/agriculture/forest offices to clear the RoU / LAQ cases.
- v. Removal of encroachment from ONGC land.
- vi. Mutation of land in the name of ONGC.
- vii. Deal with the cases of Crop/Tree/Land compensation etc.
- viii. Resolve the issues that may arise on the above.
- ix. Any other activities/issues related to RoU and LAQ for ONGC's operation in Tripura Asset viz preparing sketches, managing the affected parties through negotiations, but without making any commitments on behalf of ONGC; providing assistance to ONGC's in-house negotiation committee for payment of compensation, preparing reports for spillages / accidents. Providing assistance in Filing of FIR with local police / reporting the matter to other Statutory Authorities on behalf of ONGC, Follow up actions in these matters, etc.

- x. Any other job which may be assigned by Incharge LAQ/CA-RoU from time to time.

### **Selection Methodology**

The candidates shall be judged based on an “**interview**” and over-all assessment of their relevant work experience and expertise in their respective fields, adequate knowledge of local language, communication skill, health and fitness.

### **Terms and Conditions**

- i. Engagement for the above posts is purely temporary on contract basis till **28.02.2026** or on attaining the age of 68 years whichever is earlier.
- ii. Candidates shall be required to work anywhere in Tripura State depending on the requirement.
- iii. The work involves extensive Field visit in and around the operational areas of ONGC and incumbent should be in reasonably good health conditions. The selected candidates shall be allowed to join only if found medically fit to perform the Field duties, by I/c Medical Services ONGC, Tripura Asset, Agartala.
- iv. Candidates should have sufficient knowledge of local language i.e. Bengali and English Language.
- v. The contract agreement will be renewed yearly from the date of joining depending on the performance/ medical fitness and can be terminated at any time, if the desired results are not obtained or if any official is later found not to be working in the interest of ONGC etc.
- vi. Notice period of one month would be required to be given from either side for termination of contractual engagement, if terminated prior to stipulated period.
- vii. No claim for regular appointment in ONGC by virtue of their having worked on contract basis will be entertained.
- viii. Payment of fixed monthly remuneration will be strictly on the fixed emoluments basis as mentioned in Table-1 and no TA/DA and other benefits, except for fixed remuneration will be admissible. There will be no leave except for the leaves specified by ONGC Tripura Asset as per annual leave calendar.
- ix. No TA/DA will be paid for attending Walk-in-interview.
- x. The above compensation and the communication charges are inclusive of Goods and Service Tax which is to be borne by the Individual Officials. Any liability towards Goods and Service Tax Act would be borne by the Individual Officials.

### **How to apply**

Interested candidates may report for a **Walk-in-Interview at ONGC Guest House, ONGC South Colony, Badharghat, Agartala, Tripura-799014 on 08.11.2024 (Friday). The registration for Walk-in-interview will be done during 09:00hrs to 11:00 hrs. and will be closed at 11:00 hrs. No candidate will be considered after 11:00 hrs.** Candidates should bring Experience Certificate, Service Discharge Certificate, Proof of Date of Birth & Educational Qualification certificates in original alongwith two set of photocopy of each document and a completely filled application form. Please affix a recent passport size photograph on top right side corner of the application. Prescribed application is attached as **Annexure-I**.

Chief Manager(HR)-I/c HRD  
ONGC Tripura Asset  
Agartala

**APPLICATION FORMAT FOR RETIRED REVENUE OFFICERS (TCS OFFICER GRADE-1/ GRADE-2) TO BE ENGAGED AS ASSOCIATE CONSULTANT & RETIRED FOREST OFFICIAL AND RETIRED REVENUE OFFICIALS (SURVEYOR / AMIN) TO BE ENGAGED AS JUNIOR CONSULTANT ON CONTRACT BASIS**

**(TO BE FILLED IN BLOCK LETTERS)**

Passport Size  
Photograph  
Duly Attested

**Post applied for:** \_\_\_\_\_

1. Name : \_\_\_\_\_  
2. Father's name : \_\_\_\_\_  
3. Nationality : \_\_\_\_\_  
4. Date of Birth : \_\_\_\_\_  
5. Postal Address : \_\_\_\_\_  
6. Tel/Mobile No. : \_\_\_\_\_  
7. Email address : \_\_\_\_\_  
8. **Qualification** :

Sl. No.	Qualification	Institute	Year of passing	Percentage of Marks	Registration No. & Year

**9. Details of Experience**

Sl. No.	Designation	Name of Institute/ Organisation	From (date)	To (date)

**10. Whether SC / ST/UR** : \_\_\_\_\_  
(With certificate from competent authority in prescribed format)

Date: \_\_\_\_\_

(Signature of the candidate)