

Advertisement No. MHN/Jr. CONSLT-2025

ONGC Mehsana Asset invites qualified & experienced retired ONGC persons from Auto Disciplines to appear for Junior Consultants (for posting as competent persons in Auto Workshop) on contractual basis for a period of 24 months as per following details:

I. Details:

| Sl No. | Post | No. of posts | Required Experience/ Age limit | Monthly compensation/Emoluments |
|---------------|--------------------------|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Junior Consultant | 02 Junior Consultants | Experience: Retired ONGC persons from Auto discipline at E1 to E3 level with at least 05 years of experience in Auto related jobs (Mechanical). Age limit: within 65 years (as on Date of advertisement). | Remuneration/Emolument: For Junior Consultant : Total Compensation Rs. 40,000/- pm. (inclusive of all) + Rs. 2000/- pm. (Maximum) for Communication facilities against the submission of invoice. |

II. Application in the attached format may be sent to the following email address:

Email: sharma_vinod@ongc.co.in

III. Last date of receipt of application: 31st January 2025 up to 23:59 hrs.

IV. Date, Venue for test and personal interaction and other details: To be intimated to shortlisted candidates in due course of time through emails.

V. Period of Engagement: The engagement shall be purely on contract basis for a period of 24 months. Engagement on contract will be subject to medical fitness by ONGC Medical Authority.

VI. Other Terms and conditions of the engagement:

- a) He/she will not be eligible for any other Benefits/Allowance/ Facilities/Incentives etc. as admissible to regular/tenure employee of the Corporation.

- b) Engaged personnel shall be required to work at Auto Workshop, Mehsana asset.
- c) ONGC shall have the right to cancel the engagement at any time without assigning any reason thereof. However, in the normal course, engagement may be terminated from either side, without assigning any reason, by giving one month's notice.
- d) The engaged personnel will not have any financial power.
- e) The engaged personnel will have to make his/ her own arrangements of stay in Mehsana.
- f) He/ She will have no right to claim for regular employment in ONGC later, by virtue of this contractual engagement.
- g) The selected candidate will have to sign an agreement/contract with ONGC for the prospective period.
- h) Terms and conditions of this engagement shall be subject to change(s) from time to time based on Company's latest policy. In case of any conflict, guidelines published by the company through different circulars / office orders or through its official portal shall be considered as binding.
- i) 80% of the monthly honorarium along with the full amount of reimbursement towards conveyance and expenses towards office at residence would be paid on monthly basis. The remaining amount of 20% of the monthly honorarium shall be paid after assessment of the performance at the end of the engagement period and on completion of assigned tasks.
- j) The reimbursement of Mobile Bill up to maximum ₹ 2000.00 per month shall be made upon submission of bill/invoice.
- k) In case of absenteeism, deduction @ (Monthly Honorarium payable /Days of respective month) per day for the entire period of absence shall be applicable from the monthly payment due to him.

VII. Roles and responsibilities during duty/tenure:

The Junior Consultant will look after the **under chassis repair and maintenance of Drilling Rigs, Work-over Rigs and Departmental Vehicles (Light, Medium & Heavy) operating in Mehsana Asset**. The under chassis work of Drilling Rigs and Work over Rigs include the following:-

- To supervise scheduled /day to day /breakdown maintenance activities/ repair/trouble shooting of under chassis work of Drilling Rigs and Work over Rigs:
- To get execution of job at site.
- Maintenance of day to day operational equipment.
- To visit Central W/shop Vadodara during transport of Drilling Rigs and Work over Rigs for capital overhaul and for inspection/monitoring of their capital overhaul.
- Record of DPR/Consumption/requirement of spares /store items.
- To ensure compliance of SOPs, statutory guidelines and Mines act.
- Any other responsibility required as per DGMS & other statutory authorities.

Applicant's Bio Data Form for the post of Junior Consultant on contract basis (2025)

1. Post applied for: JUNIOR CONSULTANT
2. Place of Posting: MEHSANA
3. Name of Applicant :.....
4. ONGC CPF No. :.....
5. Father's Name :.....
6. Date Of Birth :...../...../.....
7. Age (as on date of Advertisement) :years,.....months.....days.
8. Category (SC/ST/OBC/GEN) :
9. (i) Designation at the time of Retirement :.....
- (ii) Level of designation at the time of Retirement (E1/E2/E3):
- (iii) Discipline :.....
10. Date of Joining in ONGC. :...../...../.....
11. Date of Retirement from ONGC :...../...../.....
12. Total Service duration in Auto Workshop :years.....months.....days.
13. Contact No. (Mob. No.) :..... 10. Email ID:
14. Address for postal Correspondence:
.....PIN Code:.....
15. Education Qualification level: Q1/Q2/Q3 :-.....
16. Details of Educational/Technical Qualification(s):

Latest passport size
Photograph,
With
Candidate
Signature

| Sl. NO. | Education Qualification (Highest / Latest) | Name of the Institute(s) |
|---------|--------------------------------------------|--------------------------|
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17. Experience details:

| Sl. No. | Name of Work Centre / Section | Designation /Level) | Nature of Work | Duration (From to) | Period (Yrs/ Months) |
|---------|-------------------------------|---------------------|----------------|---------------------|----------------------|
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DECLARATION:

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect or ineligibility being detected before or after interview or after joining the post, my candidature/engagement is liable to be rejected / terminated at any stage without informing me.

Date:

Place:

(Signature of the Candidate)

Name of the candidate.....

CPF No. :.....