



PMC Cell – MM

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Sub: Customs Late Fee Charges and Container Detention Charges in Import Cases

Reference is invited to Integrated MM Manual para 20.4.4, wherein it has been stipulated that upon receipt of Purchase Order and delivery schedule of material, Indentor shall proactively arrange for documents like invoice etc. for application of Essentiality Certificate and arrange to despatch the EC and import license (for restricted items) to T&S office at least 3 days before arrival of shipment at port of discharge.


Responsibility of obtaining of EC for timely filing of Bill of Entry by concerned T&S lies with Indenting Section. Head Essentiality Certificate Cell, ONGC is authorized to issue the certificate and the undertaking, as applicable, as per requirement of the relevant custom notifications.

In a case of Import of Goods, Customs Late Fee Charges for delay in filing Bill of Entry and Container Detention charges has been incurred due to late submission of EC and original Bill of Lading to concerned T&S Office as well as late clearing/shifting from Container Freight Station(CFS). The Management has taken the issue of payment of penalty/late fee/fine/Container Detention Charges very seriously and advised that such instances need to be avoided.

All concerned are advised that all out efforts should be made to avoid recurrence of such incidents in future. Indentor should apply for EC alongwith all requisite documents/undertakings/Certificates to EC Cell through webportal "ecs.ongc.co.in" well before the Expected time of Arrival (ETA) of the goods at Port/CFS. The T&S Dept. should expeditiously process the cases after arrival of Goods on priority. Efforts should be made by all concerned to ensure that action is taken in time so that payment of Customs Late Fee Charges, Container Detention charges and/or penalty/fine/interest etc. do not become payable.

Further proper monitoring of all import cases should be ensured by concerned HoDs from Indenting Departments and concerned Key Executive to prevent such recurrence.

Above guidelines should be meticulously followed by all concerned.


(Sandeep Gupta)
ED-Chief MM Services
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