



**OIL AND NATURAL GAS CORPORATION LIMITED**  
**WESTERN OFFSHORE UNIT, MUMBAI**  
Advt. No. 1/2021/DOC/WOU-Mumbai

**ENGAGEMENT OF DOCTORS ON CONTRACT BASIS AT WOU, MUMBAI**

Oil and Natural Gas Corporation Limited (ONGC), a “Maharatna” Public Sector Enterprise, and India’s flagship energy major engaged in Exploration and Production of Oil and Gas in India and abroad, intends to engage Doctors on contract basis on the following posts at its locations in **Mumbai, Nhava and Panvel**:

- (i) Field Medical Officers (FMO) (Offshore posting (14 days on/off))
- (ii) General Duty Medical Officers (GDMO)
- (iii) Visiting Specialists (Panvel)

The details of posts, qualifications required and the honorarium to be paid are mentioned in **table A** below. The period of contract shall normally be till **30/06/2022**. The job is purely on contract basis and does not carry any liability on the part of ONGC to grant regular appointment at any stage.

**A) Details of the Posts, Essential qualifications and Honorarium:**

Sl. No	Duty Type	Name of Post	No. of posts	Qualification & Experience	Remuneration (per month)	Date of Interview
1.	Full time -Offshore Duty (14 days on/off) Posting at Various Offshore Installations	Field Medical Officers (FMO)	22 (07-UR, 10-OBC, 02-SC, 03-ST)	Bachelor of Medicine and Bachelor of Surgery (M.B.B.S.).	Rs 75000/-	Shall be intimated to the candidates later
2.	Full time Onshore Duty Posting in Mumbai & Panvel	General Duty Medical Officers (GDMO)	03 (01-UR, 02-OBC)	Bachelor of Medicine and Bachelor of Surgery (M.B.B.S.)	Rs 72000/-	
3.	Specialist (Sl.No. 3-7)	Physician	02 (02-UR)	MD-General Medicine	Rs 2000/- Per Visit of 2 Hours	
4.	Visiting Doctors-02(Two) Hours per day (03)Three times a week (Onshore Posting at Panvel)	Paediatrician	01 (01-UR)	MD (Paediatrics)		
5.		Gen. Surgeon	01 (01-UR)	MS- General Surgery		
6.		Pathologist	01 (01-UR)	MD (Pathology)		
7.		Gynaecologist	01 (01-UR)	MD/ MS (Obstetrics & Gynaecology)		
<b>TOTAL</b>			<b>31</b>			

**Note:**

- i. Two posts of FMO (Offshore posting) at SI No 1 in the table above are for Panna Mukta field, the period of contract of which shall be till **21/12/2021**.
- ii. Further 1 post of GDMO at SI No 2 above is for Panvel, the offer of appointment for which shall be issued on or after **01.06.2021**.
- iii. None of the posts are reserved for PWD. However, the post of General Duty Medical Officer (GDMO) is identified suitable for PWD (OA=One Arm or OL=One Leg only), so eligible PWD candidates may also apply.
- iv. The Candidate must possess the essential prescribed qualifications as well as a valid registration with the concerned statutory authority (wherever applicable) **on or before the last date of registration**. Experience is desirable for all posts.
- v. Nomenclature of qualifications shall be as prescribed by UGC/ Medical Council of India.
- vi. **Qualifications equivalent to the one prescribed in this advertisement will not be accepted. This includes any equivalent qualification acquired from a foreign university.**
- vii. Where the posts specified in this advertisement are not reserved for any category(ies), a reserved category candidate can also apply provided he fulfills the criteria specified for the post. However he/she shall be treated at par with Unreserved category candidates.
- viii. Candidate's seeking reservation as SC/ST/OBC, shall have to produce a certificate in the prescribed proforma ONLY, meant for appointment to posts under the Government of India, from the designated authority indicating clearly the candidate's caste, the Act/Order under which the caste is recognised as SC/ST/OBC and the Village/Town the candidate is ordinarily a resident of. They must also ensure that the name of their caste/community and its spelling in their caste/community certificate should be exactly as mentioned in the lists notified by the central government from time to time (for OBC category list of castes recognized by the Govt. of India as OBC castes in the central list is available on the site <http://www.ncbc.nic.in> and for SC/ST category the list of castes for each state is available on the site <http://socialjustice.nic.in>). A certificate containing any variation in the caste name will not be accepted. Further the OBC certificate should also clearly indicate that the candidate does not belong to creamy layer as defined by the Government of India for applying to posts and services under the Central Government.
- ix. The OBC claim of a candidate will be determined in relation to the State (or part of the State) to which his/her father originally belongs. A candidate who has migrated from one State (or part of the State) to another should, therefore, produce an OBC certificate which should have been issued to him/her based on his/her father's OBC certificate from the State to which he (father) originally belongs.
- x. Candidates seeking reservation under EWS will have to submit at the time of registration, an Income and Asset Certificate issued by a Competent Authority. The prescribed format and the Competent Authority for issuing the certificate have been given in Department of Personal & Training Office Memorandum No. 36039/1/2019 – Estt (Res) dated 31/01/2019. Format of the certificate is also available on ONGC's website [www.ongcindia.com](http://www.ongcindia.com).

- xi. Prescribed format of the certificate for SC/ST/OBC/EWS/PWD for employment in government undertaking is down-loadable from ONGC's website **www.ongcindia.com**.

## **B. Age Limit**

- a. The upper age limit for male candidates applying for Field Medical Officer (Offshore) is 60 years of age as on 30/06/2022.
- b. The upper age limit for female candidates applying for Field Medical Officer (Offshore) is 45 years. However, Female employees can be posted to offshore after attaining 45 years of age subject to medical clearance.
- c. For the remaining posts there is no maximum age limit for applying.

## **C. How to Apply**

- a) Candidates need to visit **www.ongcindia.com** to **register on our Registration weblink**. The registration site shall remain open from **12.04.2021 to 18.04.2021**.
- b) Candidates need to attach the following documents in **pdf format** in their online form on the weblink and submit the same:
  - i. Scanned copy of any one Photo identity proof like PAN Card, Aadhar card, Passport, Driving License. Voter I Card.
  - ii. Scanned copy of Passport size photograph in jpg/ jpeg format.
  - iii. Class 10th Board Certificate containing Date of Birth (DOB). No other proof for determining Date of Birth shall be considered.
  - iv. All semester MBBS marksheets.
  - v. Internship Completion Certificate.
  - vi. M.B.B.S. / M.S. / M.D. Degree.
  - vii. Valid Registration Certificate with the statutory registration Council like MCI etc.
  - viii. SC/ST/OBC Caste Certificate (in case of OBC candidate caste certificate / NCL certificate should be in central government format).
  - ix. PWD Certificate (if applicable) Certificate of disability should be issued by Civil Surgeon in case of PWD Certificate. The minimum degree of disability in order for a person to be eligible for any concessions/benefits would be 40%.
  - x. Proof of Higher Qualification (if any) - Mark sheet of all semesters and Degree/ Diploma Certificate.
  - xi. Experience Certificate (if any).
  - xii. No Objection Certificate (NOC) from existing employer, if any (in case the candidate is a regular employee in a Govt. organisation / PSU).
  - xiii. Valid proof of change of name (in case, applicable).
- c) In case of any difficulty in uploading their documents in the weblink, the candidates can mail the same on our e-mail id: [rectongcmumbai@ongc.co.in](mailto:rectongcmumbai@ongc.co.in) before the last date of registration.
- d) In case of a face to face interview, candidates will be required to bring the above documents in original along with a set of Self-Attested Photocopies of documents and report to Chief Manager (HR)-I/C R&P as per date, time and venue intimated.
- e) Shortlisted candidates shall be called for either a face to face interview or through video conferencing (to be decided later by ONGC) based on a preliminary verification of the documents submitted by the candidate. The candidates are therefore advised to submit complete

documents and true and correct data in the weblink. In case of failure to submit complete information or complete set of documents, their candidature is liable to be rejected.

- f) In case of the interview being conducted through video conferencing, candidate will be advised the date and time of the interview through e-mail and through SMS. ONGC however does not take any responsibility of the mail being sent to a spam folder or the message not being delivered due to network failure.
- g) In case of video conferencing the following software shall be used for video communication:- MS Teams or Webex or Google Meet. For better user experience, candidates are advised to keep these apps downloaded. ONGC may add more apps for communication depending upon feasibility. Candidates will be informed of the detailed modalities for video conferencing subsequently.
- h) All communications with the candidate shall be through SMS / e-mail.
- i) Candidates may please ensure that they are fulfilling all the requisite criteria prior to appearing for personal interview, failing which, their candidature is liable to be rejected/cancelled.

**D. Selection Criteria: Following weightages shall be assigned to different parameters in the selection process:-**

<b>Qualification</b>	-	<b>70 marks (60 marks for essential qualification &amp; upto 10 marks for any relevant higher qualification)</b>
<b>Interview</b>	-	<b>30 marks</b>
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<b>Total</b>	-	<b>100 marks</b>

**Note:**

The breakup of 10 marks for such higher qualification shall be considered as follows:

- a) Where a Bachelor's degree in the relevant field (M.B.B.S.) is the minimum prescribed qualification, 5 marks shall be given to a Master's degree in the relevant field (e.g. MD/MS).
- b) Further additional 5 marks shall be given to a Post Master's qualification in the relevant field (e.g. M.Ch/ DM).
- c) However, where a Master's degree in the relevant field is the minimum essential qualification for example MD (Paediatrics) for the post of Paediatrics, minimum 60 marks may be given for the essential qualification. For any Post Master's qualification, additional 10 marks shall be given to a Post Master's qualification in the relevant field (e.g. M.Ch/ DM).

**D.** Qualifying marks in the interview shall be 18 marks for UR/OBC and 12 marks for SC/ST category.

**E. Finalization of Merit List**

- i. Candidates who qualify in the interview shall be empaneled in the Merit List.
- ii. Offer of appointment shall be issued to the candidates based on their relative rank in the Merit List prepared on the sum total of marks scored by the candidate in qualification and interview.
- iii. In case of a tie in the total marks scored between two candidates, then the candidate who scores more marks in interview shall be considered senior. In case there too the marks are equal then the candidate who is older in age shall be considered senior for issue of offer of appointment.

F. Appointment of selected candidates will be **subject to their passing the company's Medical Examination** as per standards laid down under ONGC Medical Examination of Employees Rules, 1996. Details of the rules are available on ONGC's Website at [www.ongcindia.com](http://www.ongcindia.com).

**G. Crucial dates for determining Eligibility Criteria**

<ul style="list-style-type: none"> <li>• Possession of Minimum Essential Qualifications as mentioned in this advertisement at para A including possession of inline higher qualification</li> <li>• Valid Registration with the Statutory Council (wherever applicable)</li> </ul>	<p><b>18.04.2021</b> (i.e the Last date of Registration)</p>
<ul style="list-style-type: none"> <li>• Caste/ PWD certificate</li> </ul>	<ul style="list-style-type: none"> <li>• Validity of the SC/ST/OBC certificate shall be tested with respect to the last date of registration (18.04.2021) i.e. the caste / tribe should be included in the list of SC/ST/OBC as on 18.04.2021 for the state of which he is ordinarily a resident.</li> <li>• Validity of the PWD certificate shall be tested with respect to the last date of registration (18.04.2021) i.e. the Disability should have been acquired before 18.04.2021. Further the Disability certificate should have been issued by the Competent Medical Board duly constituted by the Central/ State government.</li> </ul>

**H. Important Dates**

1.	Start of Registration	12.04.2021
2.	End Date for Registration	18.04.2021, 1800 hours

**Interview Dates**

***Shall be intimated to the candidates separately via e-mail/ SMS***

**I. General Instructions:**

- i. **Candidates can apply for one post only.**
- ii. In case of candidates submitting multiple applications, the last application shall be considered as final for consideration of candidature.
- iii. Engagement is purely temporary, on contract basis, and can be terminated at any time by giving one month notice, by either side.
- iv. Engagement on contract would be subject to medical fitness.
- v. No claim for regular employment in ONGC, by virtue of this contractual engagement, shall be entertained at any stage.
- vi. Selected candidates will be paid consolidated monthly remuneration as mentioned above.

- vii. On successful completion of one year period an annual increase for Rs 1000/- may be considered for Field Medical Officers (FMO) & General Duty Medical Officers (GDMO) engaged on full time contract basis. This would be in addition to remuneration, free boarding and lodging while on duty at Offshore.
- viii. Twelve days casual leave will be granted in a calendar year on a pro-rata basis. One casual leave will be allowed for a month. Maternity leave will be granted as per Maternity Benefit Amendment Act to the female doctors subject to fulfillment of eligibility conditions laid down in the act.
- ix. Selected candidates shall be required to sign a contract agreement as per the terms and conditions of ONGC.
- x. SC/ST/OBC reservation is provided as per government guidelines.
- xi. Contract tenure will commence from the date of joining.
- xii. The contract shall end on expiry of the prescribed period and no separate notice shall be required to be given.
- xiii. Candidature/contract of candidate(s) submitting false certificates or suppression/ submission of incorrect information shall be liable for termination / disqualification / rejection at any stage.
- xiv. Only Indian nationals need to apply.
- xv. No TA/DA shall be paid for attending the interview.
- xvi. Interested candidates fulfilling the above conditions will have to appear for an interview either face to face or through video conferencing (to be decided by ONGC). Candidates shall be intimated the date and time of interview through SMS/ E-mail.
- xvii. The selected candidates are to be posted in Offshore Installation, Nhava, Panvel and Mumbai.
- xviii. For more information about the Company you may visit our website [www.ongcindia.com](http://www.ongcindia.com).

#### **J. Medical Facilities:**

Full time Doctors on contract shall be extended medical facility as mentioned here under:-

- o In-house OPD facility where ONGC hospitals/dispensaries exist in respect of self, spouse & two immediate dependents i.e. children and/ or parents. However, outside reference for medicine/ consultation shall not be permissible.
- o For Metros and location not having in-house pharmacy Rs 1000 per month to meet OPD expenses. This amount shall be paid on monthly basis along with consolidated remuneration.
- o Family floater cover of Rs 5 lakh for indoor treatment in respect of self, spouse and two immediate dependents i.e. children and/ or parents.

**Chief Manager (HR)-I/C R&P**  
Oil and Natural Gas Corporation Limited  
Western Offshore Unit, Mumbai