



PMC Cell – MM

## Oil and Natural Gas Corporation Ltd Corporate Materials Management

9<sup>th</sup> Floor, South Tower, SCOPE Minar,  
Laxmi Nagar, Delhi -110 092  
Tel – (011) 22406044 Fax – (011) 22446494

### Circular No. 23/2015-cum-IMMM Amendment No. 06/2015

No: MAT/PMC/13(213)/2015

Dated: 23.06.2015

#### Sub: Time to be allowed to tenderers to quote against ONGC's tenders for procurement of Chemicals.

EPC, in its meeting (19/2015) held on 22.06.2015 has reviewed the aforesaid provisions of IMMM. Accordingly, relevant provisions of IMMM stand modified as under:

Para no.	Existing Provision	Modified Provisions
Para no 12.5.1 of MM Manual	<p><b>Note:</b> Only in LSTK contracts, an additional time of 30 days for "Process Platforms"/"GGS"/"CTF works"/"GCP"/"ETP"/"WTP" and 15 days for all other LSTK projects including "Well Platforms"/"Pipe Lines"/"Fire fighting"/other modification jobs shall be applicable for the activity iii above</p>	<p><b>Notes:</b> (i) In LSTK contracts, an additional time of 30 days for "Process Platforms"/"GGS"/"CTF works"/"GCP"/"ETP"/"WTP" and 15 days for all other LSTK projects including "Well Platforms"/"Pipe Lines"/"Fire fighting"/other modification jobs shall be applicable for the activity iii above.  (ii) In tender for procurement of Chemicals where bidders are required to obtain a sample test report of chemical from ONGC / ONGC approved Lab in India and submit the same along with the bid, an additional time of 15 days shall be provided to bidders for submission of bids.</p>
Notes appearing under Annexure-A of para 34.10 of MM Manual	<p><b>Notes:</b> (i) In case any activity is completed before specified time, next activity should be commenced immediately.  (ii) Wherever pre-bid conference is not held / required, allotted time for the activities related to pre-bid conference (i.e. B2, B3 and B4) shall be excluded and the time for submission of offers (i.e. B5) shall be reduced to 10 days.  (iii) Only in LSTK contracts, an additional time of 30 days for "Process Platforms" and 15 days for all other LSTK projects including "Well Platforms" and "Pipe Lines" shall be applicable for the activities between B3 &amp; B4.  (iv) If seeking clarifications becomes necessary (applicable for all types of</p>	<p><b>Notes:</b> (i) In case any activity is completed before specified time, next activity should be commenced immediately.  (ii) Wherever pre-bid conference is not held / required, allotted time for the activities related to pre-bid conference (i.e. B2, B3 and B4) shall be excluded and the time for submission of offers (i.e. B5) shall be reduced to 10 days.  (iii) In LSTK contracts, an additional time of 30 days for "Process Platforms" and 15 days for all other LSTK projects including "Well Platforms" and "Pipe Lines" shall be applicable for the activities between B3 &amp; B4.  (iv) In tender for procurement of Chemicals where bidders are required to obtain a</p>

	<p>tenders), an additional time of 20 days shall be allocated for each round of clarifications (to cover the time required for obtaining clarifications, scrutiny of clarifications, holding TC and approval thereof etc.). However, the time for scrutiny, holding TC, approval etc. should be curtailed to the barest minimum possible.</p> <p>(v) Wherever approval of Director is required an additional time of 5 days would be applicable. Wherever approval of EPC (other than for activity indicated at C.9 above) is required, an additional time of 15 days would be applicable.</p>	<p><u>sample test report of chemical from ONGC / ONGC approved Lab in India and submit the same along with the bid, an additional time of 15 days shall be provided to bidders for submission of bids.</u></p> <p>(v) If seeking clarifications becomes necessary (applicable for all types of tenders), an additional time of 20 days shall be allocated for each round of clarifications (to cover the time required for obtaining clarifications, scrutiny of clarifications, holding TC and approval thereof etc.). However, the time for scrutiny, holding TC, approval etc. should be curtailed to the barest minimum possible.</p> <p>(vi) Wherever approval of Director is required an additional time of 5 days would be applicable. Wherever approval of EPC (other than for activity indicated at C.9 above) is required, an additional time of 15 days would be applicable.</p>
<p>Notes appearing under Annexure-B of para 34.10 of MM Manual</p>	<p><b>Notes:</b></p> <p>(i) In case any activity is completed before specified time, next activity should be commenced immediately.</p> <p>(ii) Wherever pre-bid conference is not held / required, allotted time for the activities related to pre-bid conference (i.e. B3, B4 and B5) shall be excluded and the time for submission of offers (i.e. B6) shall be reduced to 10 days.</p> <p>(iii) <u>Only</u> in LSTK contracts, an additional time of 30 days for "Process Platforms" and 15 days for all other LSTK projects including "Well Platforms" and "Pipe Lines" shall be applicable for the activities between B4 &amp; B5</p> <p>(iv) If seeking clarifications becomes necessary (applicable for all types of tenders), an additional time of 20 days shall be allocated for each round of clarifications (to cover the time required for obtaining clarifications, scrutiny of clarifications, holding TC and approval thereof etc.). However, the time for scrutiny, holding TC, approval etc. should be curtailed to the barest minimum possible.</p> <p>(v) Wherever approval of Director is required an additional time of 5 days would be applicable. Wherever approval of EPC (other than for activity indicated at C.9 above) is required, an additional time of 15 days would be applicable.</p>	<p><b>Notes:</b></p> <p>(i) In case any activity is completed before specified time, next activity should be commenced immediately.</p> <p>(ii) Wherever pre-bid conference is not held / required, allotted time for the activities related to pre-bid conference (i.e. B3, B4 and B5) shall be excluded and the time for submission of offers (i.e. B6) shall be reduced to 10 days.</p> <p>(iii) In LSTK contracts, an additional time of 30 days for "Process Platforms" and 15 days for all other LSTK projects including "Well Platforms" and "Pipe Lines" shall be applicable for the activities between B4 &amp; B5</p> <p><u>(iv) In tender for procurement of Chemicals where bidders are required to obtain a sample test report of chemical from ONGC / ONGC approved Lab in India and submit the same along with the bid, an additional time of 15 days shall be provided to bidders for submission of bids.</u></p> <p>(v) If seeking clarifications becomes necessary (applicable for all types of tenders), an additional time of 20 days shall be allocated for each round of clarifications (to cover the time required for obtaining clarifications, scrutiny of clarifications, holding TC and approval thereof etc.). However, the time for scrutiny, holding TC, approval etc. should be curtailed to the</p>

	<p>(vi) Norms for the activities indicated at B-(1) and B(2) shall be applicable only for the cases where Limited tenders have been invited as against Open tenders as per para 8.2.6</p>	<p>barest minimum possible.</p> <p>(vi) Wherever approval of Director is required an additional time of 5 days would be applicable. Wherever approval of EPC (other than for activity indicated at C.9 above) is required, an additional time of 15 days would be applicable.</p> <p>(vii) Norms for the activities indicated at B-(1) and B(2) shall be applicable only for the cases where Limited tenders have been invited as against Open tenders as per para 8.2.6</p>
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Above guidelines should be meticulously followed by all concerned.

*CRM*  
23/06/15

(C R Mohanty)  
ED-Chief MM Services

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