



PMC Cell – MM

# Oil and Natural Gas Corporation Ltd Corporate Materials Management

9<sup>th</sup> Floor, South Tower, SCOPE Minar,  
Laxmi Nagar, Delhi -110 092

Tel – (011) 22406044 Fax – (011) 22446494

Circular No. 07/2015

No: MAT/PMC/13(38)/2015

Dated: 13.02.2015

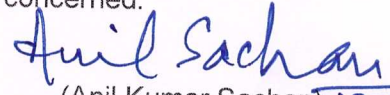
Sub: System improvement for Board Purchases.

Reference is invited to the provisions under para 8.9 of MM Manual, wherein *interalia* it has been stipulated that purchase by a board of officers will be resorted to only in exceptional circumstances when the materials / services / works are either required urgently to overcome an emergency or because the indenter is not able to give firm up / detailed specifications (necessitating on the spot decision based on the availability in the market) so that procurement cannot be made under the normal purchase procedure.

Consequent to the scrutiny of cases pertaining to purchase through board of officers, Vigilance Department has pointed out that contrary to the spirit behind purchase through board of officers, where the board is supposed to award the contract for overcoming urgent situation, when the process of board purchase gets over it emerges that lot of time has already been spent, defeating the very purpose of catering to an urgent situation.

In view of the above, it is advised that purchase through board of officers should be resorted to only in exceptional situation as per provisions of MM Manual. The Board of Officers should make all efforts to finalize the purchase expeditiously so that very purpose of Board Purchase to overcome urgency remains undefeated. Further, while nominating board member of indenter/User discipline, it should be ensured that the nominated technical member is fully conversant of the requirement and is competent enough to take on the spot decision regarding acceptance of the offered material.

Above guidelines should be meticulously followed by all concerned.

  
(Anil Kumar Sachan) 13.02.15  
ED-Chief MM Services

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