

Oil and Natural Gas Corporation Ltd

Corporate Materials Management 2nd Floor, Tower-A, Deendayal Urja Bhawan, 5, Nelson Mandela Marg, Vasant Kunj, New Delhi -110 070 Tel – (011)26752004 Fax – (011) 26129091

Circular No. 09/2022

No: DLI/CORP-MM/2022/CPPP

Dated: 23.02.2022

Sub: Publication of tenders on ONGC tenders website and CPPP portal

Reference is invited to Integrated MM Manual para 8.2.1 wherein it is stipulated that tenders will be advertised through ONGC tender website (https://tenders.ongc.co.in) & etender portal (https://etender.ongc.co.in) (for e-bids). All tenders published on ONGC tenders portal shall be uploaded / updated by Corporate Communication on Central Public Procurement Portal (CPPP) i.e. https://eprocure.gov.in, on the same day.

During scrutiny of a case, it has been observed by investigation agency that no NIT for relevant tender was published on Central Public Procurement Portal.

After uploading (posting) of tender by the concerned tender issuing office on website https://tenders.ongc.co.in, the NIT was not made 'Active' by the Tender Admin, hence it was left as archived. It is observed that only tenders (NITs) which are made 'Active' after posting get hosted on website https://tenders.ongc.co.in and are subsequently published on the CPPP site.

In view of above, all concerned acting as tender admin/dealing officer at work centers should ensure that tenders uploaded on ONGC tender website https://tenders.ongc.co.in are made 'Active' without fail so that the tenders (NITs) get published on ONGC tender portal and also subsequently published on CPPP portal by Corporate Communications.

Above guidelines should be meticulously followed by all concerned.

ED-Chief MM Services

<u>Distribution:</u> (Through ONGC's intranet website 'reports.ongc.co.in').

All concerned may download the circular from reports.ongc.co.in. Hard copies are not distributed separately.