



PMC Cell – MM

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Corporate Materials Management

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Circular No. 67/2020-cum-BL Amendment No. BL/02/99

No: MAT/PMC/13(24)1/2020

Dated: 29.12.2020

Sub: Procurement through Government e-Marketplace (GeM)

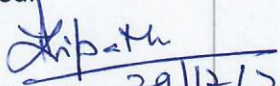
Reference is invited to OM No. 6/9/2020-PPD dated 24.08.2020 issued by Department of Expenditure (DoE), Ministry of Finance, wherein inter-alia it is mentioned that it shall be mandatory for sellers providing goods & services to Central Government organizations to be registered on GeM and obtain a unique GeM seller ID at the time of placement of order/acceptance of contract. This ID shall invariably be incorporated in every supply order/contract/agreement/purchase order while awarding any contract/order for procurement by any Central Government Organization. GeM Seller ID is not mandatory at the time of tendering. These instructions will be applicable only where the total amount of the bid is more than Rs. 25 lakhs (including taxes etc.). Copy of the O.M. is attached herewith as Annexure-2.

In view of the above, all are advised to incorporate GeM unique seller ID in every contract/purchase order while awarding any contract/order.

The above instructions are applicable for all indigenous tenders except for works contract.

In accordance with the above, relevant provisions of Instructions to Bidder (Annexure-I) of Standard Tender Booklet ONGC/MM/02 and Standard Tender Conditions for Service Contracts stand modified as per Annexure 1.

Above guidelines should be meticulously followed by all concerned.


(A. P. Tripathi) 29/12/2020

ED-Chief MM Services

Distribution: (Through ONGC's intranet website 'reports.ongc.co.in').

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1. EO to CMD, ONGC, New Delhi.
2. CEA to Director (Finance)/ Director (Offshore) / Director (Exploration)/ Director (HR) / Director (T&FS) /Director (Onshore) ONGC, New Delhi.
3. CVO, ONGC, New Delhi.

Annexure-1**Existing vis-à-vis modified provisions of Standard Tender Conditions for Service contracts/ Standard Booklet No ONGC/MM/02**

Para No.	Existing Provisions	Modified Provisions
Clause 54 of Annexure-I of ONGC/MM/02 (applicable for e-tender) and Clause 46 of Annexure-I of Standard Tender Conditions for Service Contracts (Indigenous tender)	New Provision	Registration of Vendors in Government e-Marketplace It shall be mandatory for the bidders to be registered on GeM portal and obtain a unique GeM seller ID at the time of placement of order/acceptance of contract. This unique GeM seller ID is required to be incorporated in Purchase order/Contract. In case, bidder has already obtained this unique ID, the same is to be provided along with the bid. Otherwise, in case of award of order/contract, successful bidder is required to provide the Unique GeM seller ID within 15 days of placement of NOA. As this unique ID is required to be incorporated in Purchase Order/Contract, any delay in providing this will be on account of the supplier/contractor.

No.6/9/2020-PPD
Ministry of Finance
Department of Expenditure
Procurement Policy Division

516, Lok Nayak Bhawan, New Delhi
Dated the 24th August, 2020

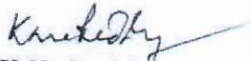
OFFICE MEMORANDUM

Subject: Registration of suppliers on Government e-Marketplace (GeM) under Rule 150 of General Financial Rules (GFRs 2017).

Rule 149 of GFRs 2017 provides that the Procurement of Goods and Services by Ministries or Departments will be mandatory for Goods or Services available on GeM. Further, Rule 150 of GFRs 2017, as amended vide OM No. F.1/26/2018-PPD dated 2nd April, 2019, provides that for goods and services not available on GeM, Head of Ministry/Department may also register suppliers of Goods and Services and that such registered suppliers should be boarded on GeM as and when the item or service gets listed on GeM.

2. In view of the above provisions of GFRs 2017, buyers need to proactively get their registered and prospective sellers/service providers on-boarded on GeM so that the desired product/service gets listed on GeM and procurement is made through GeM. However, it has been observed that on-boarding of sellers/suppliers of goods and service registered with GeM is still very slow.
3. Therefore, it shall be mandatory for sellers providing Goods and Services to Central Government Organizations to be registered on GeM and obtain a unique GeM Seller ID, at the time of placement of order/acceptance of contract. This ID shall invariably be incorporated in every Supply Order/Contract/Agreement/Purchase Order while awarding any contract/order for procurement by any Central Government Organization governed by the GFRs 2017.
4. For the avoidance of doubt, it is clarified that:
 - a. GeM Seller ID is not mandatory at the time of tendering.
 - b. It is only required for the successful tenderer at the time of award of contract/placement of order.
5. This requirement may be incorporated in the tender conditions, as far as possible.
6. These instructions will be applicable only where the total amount of the bid is more than Rs.25 lakhs (including all taxes etc.).
7. Following cases shall, however, be exempt from the purview of guidelines contained in para 3 above:
 - i. All cases where the order is being placed upon the seller as a result of a Global Tender Enquiry floated by a Central Government Organization.
 - ii. All orders pertaining to works contracts.

- iii. All supply orders/contracts pertaining to Ministry of Railways (until further orders).
8. These instructions shall come into effect in respect of all orders placed after 1st November, 2020.
9. This issues with the approval of Secretary (Expenditure).


(K.N. Reddy)
Deputy Secretary (PPD)
Tel. No.24621305

To,

- i. Secretaries of all Central Government Ministries/Departments.
- ii. Financial Advisors of all Central Government Ministries/Departments.