



ओयल एण्ड नैचुरल गैस कार्पोरेशन लिमिटेड  
OIL AND NATURAL GAS CORPORATION LIMITED  
R&P SECTION, GODAVARI BHAVAN, BASE COMPLEX  
RAJAHMUNDRY ASSET, RAJAHMUNDRY  
Phone Nos: 0883-2494032

**Recruitment Advertisement No. R&P – 03 / 2020**

**Engagement of Medical Officers on Contract Basis**

Oil and Natural Gas Corporation Limited (ONGC), a “Maharatna” Public Sector Enterprise, and India’s flagship energy major engaged in Exploration and Production of Oil and Gas in India and abroad, intends to engage Medical Officers on contract basis at its Rajahmundry Asset, District- East Godavari (AP) on a consolidated honorarium.

Interested and eligible candidates are invited to appear for **personal interview/ Interview through online mode** for engagement on Contract Basis (from the date of engagement) till 30.06.2022 for the following Positions :

Name of Post	Number of Post						Emoluments	Qualification
	SC	ST	OBC	EWS	UR	Total		
Contract Medical Officer – Field Duty (FMO)	04	02	08	02	12	28	Rs. 75,000/- (Rupees seventy five thousand only) per month consolidated.	Bachelor of Medicine and Bachelor of Surgery (MBBS)
Contract Medical Officer – General Duty (GDMO) (Full Time)	-	-	-	-	03	03	Rs. 72,000/- (Rupees seventy two thousand only) per month consolidated.	
Contract Medical Officer – General Duty (GDMO) (Part Time)	-	-	-	-	01	01	Rs. 41,000/- (Rupees forty one thousand only) per month consolidated.	
Contract Medical Officer (Occupational Health-OH) *	-	-	-	-	01	01	Rs. 72,000/- (Rupees seventy two thousand only) per month consolidated.	
<b>Total</b>	<b>04</b>	<b>02</b>	<b>08</b>	<b>02</b>	<b>17</b>	<b>33</b>		

\* For Occupational Health (OH), candidate having training in Occupational Health/ Public Health / Occupational Medicine shall be preferred.

**02 nos Selected candidates for the post of GDMO will be able to join immediately. Remaining 31 nos selected candidates shall be required to join from 01.01.2021 or earlier as decided by ONGC administration.**

**Interviews will be held by appearing in-person or through online method of Whatsapp/Skype/Zoom/ Google Meet/ Webex, etc., as decided by ONGC Management.**

**Note :**

- None of the posts are reserved for Persons with Disability (PWD). However, the post of Contract Medical Officer-General Duty is identified suitable for PWD (OA=One Arm or OL=One Leg only), so eligible PWD candidates may also apply.
- There is no maximum age limit for eligibility.
- The Candidate must possess the essential prescribed qualifications as well as a valid registration with the concerned statutory authority (wherever applicable) **on or before the last date of submitting application**. Experience is desirable for all posts.

- iv. Nomenclature of qualifications shall be as prescribed by UGC/ Medical Council of India.
- v. The degree of MBBS should compulsorily be registered with Medical Council of India / State.
- vi. **Qualifications equivalent to the one prescribed in this advertisement including qualifications acquired from a foreign university, will not be accepted.**
- vii. Where the posts specified in this advertisement are not reserved for any category (ies), a reserved category candidate can also apply provided he/she fulfills the criteria specified for the post. However he/she shall be treated at par with unreserved category candidates.
- viii. Candidates seeking reservation under SC/ST/OBC category, shall have to produce a certificate in the prescribed proforma ONLY, meant for appointment to posts under the Government of India, from the designated authority indicating clearly the candidate's caste/community, the Act/Order under which it is recognized as SC/ST/OBC and the Village/Town the candidate is ordinarily a resident of. They must also ensure that the name of their caste/community and its spelling in their caste/community certificate should be exactly as mentioned in the lists notified by the central government from time to time (for OBC category, list of castes recognized by the Govt. of India as OBC castes in the central list is available on the site <http://www.ncbc.nic.in> and for SC & ST category, the list for each state is available on the site <http://socialjustice.nic.in> & <https://tribal.nic.in> respectively). A certificate containing any variation in the caste/community name will not be accepted. Further, the OBC certificate should also clearly indicate that the candidate does not belong to creamy layer as defined by the Government of India for applying to posts and services under the Central Government.
- ix. The OBC claim of a candidate will be determined in relation to the State (or part of the State) to which his/her father originally belongs. A candidate who has migrated from one State (or part of the State) to another should, therefore, produce an OBC certificate which should have been issued to him/her based on his/her father's OBC certificate from the State to which he (father) originally belongs.
- x. Prescribed format of the certificate for SC/ST/OBC for employment in government undertaking is down-loadable from ONGC's website [www.ongcindia.com](http://www.ongcindia.com).
- xi. Candidates seeking reservation under EWS will have to submit, at the time of submitting application, an Income and Asset Certificate issued by a competent authority. The prescribed format and competent authority have been given in Department of Personal & Training Office Memorandum No. 36039/1/2019 – Estt (Res) dated 31/01/2019.
- xii. Where in any recruitment year, any vacancy earmarked for EWS cannot be filled up due to non-availability of a suitable candidate belonging to EWS, such vacancies for that particular recruitment year shall not be carried forward to the next recruitment year as backlog.

#### **B. How to Apply**

- a) Candidates are required to send the scanned copy of neatly typed/hand written **Application** in the format given at Annexure-I of this advertisement to the email address: [recruitmentrajahmundry@ongc.co.in](mailto:recruitmentrajahmundry@ongc.co.in) as pdf file.

**b) Last date of sending application is 21<sup>st</sup> November 2020.**

c) Candidates will be informed about mode of interview i.e. to appear in-person or through online method with details of date, time and venue etc. In case it is decided to conduct interview through online method, the

candidate should be able to connect through Google Meet/Zoom/Whatsapp, Webex, etc. as the case may be.

d) All communications with the candidate shall be through SMS/ e-mail.

e) Candidates are required to send the scanned copies (pdf or jpg format) of the following documents at the above email address:

- i. Duly filled Application Format available at Annexure-I of this advertisement
- ii. 2 recent passport size photograph
- iii. 10th Class Admit/Mark sheet/passing certificate
- iv. MBBS Mark Sheets & Certificate
- v. Post-Graduation Mark sheet & Certificate (if applicable)
- vi. Certificate of Additional Qualification (MCh/ DM) (If applicable)
- vii. Medical Council Registration Certificate
- viii. Aadhar Card or any other ID proof
- ix. Caste/ PWD Certificate (If applicable)
- x. Certificate in Occupational Health (If applicable)
- xi. Experience Certificate (If any)
- xii. All original educational certificates (class X onwards)
- xiii. Self-attested experience certificates, (if applicable).

f) Candidates may please ensure that they are fulfilling all the requisite criteria prior to applying for the post failing which, their candidature is liable to be rejected/ cancelled at any stage of the recruitment process or even after selection. C. Selection Criteria: Following weightages shall be assigned to different parameters in the selection

**C. Selection Criteria:** Following weightages shall be assigned to different parameters in the selection process:

Qualification	70 marks (60 marks for essential qualification & up to 10 marks for any relevant higher qualifications)
Interview	30 marks
TOTAL	100 marks

**Note:**

- i. The breakup of 10 marks for such higher qualification shall be considered as follows:
  - a) Where a Bachelor's degree in the relevant field (M.B.B.S) is the minimum prescribed qualification, 5 marks shall be given to a Master's degree in the relevant field (e.g. MD/MS).
  - b) Further, additional 5 marks shall be given to a post Master's qualification in the relevant field (e.g. M.Ch/ DM).
- ii. The higher qualifications considered for granting additional marks shall need to be in-line, for example an MBA in Hospital Administration shall not be considered as an in-line qualification where M.B.B.S. is the essential qualification.

**D.** Qualifying marks in the interview shall be 18 marks for UR/OBC/EWS and 12 marks for SC/ST.

**E. Finalization of Merit List**

- i. Candidates who qualify in the interview shall be empanelled in the Merit List.
- ii. Offer of appointment shall be issued to the candidates based on their relative rank in the Merit List prepared on the sum total of marks scored by the candidate in qualification and interview.
- iii. In case of a tie in the total marks scored between two or more candidates, then the candidate who scores more marks in interview shall be considered senior. In case there too the marks are equal, then the candidate who is older in age shall be considered senior for issue of offer of appointment.
- iv. For the post of Contract Medical Officer-Occupational Health, preference shall be given to the candidate who has a training in occupational health/ public health or occupational medicine.

However, in case of tie between candidates who have the afore-mentioned training, then guideline as mentioned above in E(iii) shall be followed.

- F. Appointment of selected candidates will be **subject to their passing the company's Medical Examination** as per standards laid down under ONGC Medical Examination of Employees Rules, 1996. Details of the rules are available on ONGC's Website at [www.ongcindia.com](http://www.ongcindia.com)

**G. Important dates for determining Eligibility Criteria**

<ul style="list-style-type: none"><li>• Possession of Minimum Essential Qualifications as mentioned in this advertisement at para A, including possession of in-line higher qualification</li><li>• Valid Registration with the Statutory Council (wherever applicable)</li><li>• Experience is desirable for all posts</li></ul>	<b>21 November 2020</b>
<ul style="list-style-type: none"><li>• Caste /Community/ EWS certificate</li></ul>	Validity of the OBC /SC/ ST /EWS certificate shall be tested with respect to the date of interview [the caste/ community should be included in the list of OBC /SC/ ST as on <b>21 November 2020</b> for the state of which he/she is ordinarily a resident]

**H. General Instructions:**

- i. Engagement is purely temporary on contract basis for a period up to 30.06.2022. Contract tenure will commence from the date of joining.
- ii. Engagement on contract would be subject to medical fitness.
- iii. Selected candidates shall be required to sign a contract agreement as per the terms and conditions of ONGC. The contract shall end on expiry of the prescribed period and no separate notice shall be required to be given.
- iv. The contract can be terminated at any time by giving one month's notice, by either side.
- v. No claim for regular employment in ONGC, by virtue of this contractual engagement, shall be entertained at any stage.
- vi. Selected candidates will be paid consolidated monthly remuneration as mentioned above.
- vii. Twelve days Casual Leave will be granted in a calendar year on a pro-rata basis. One casual leave will be allowed for a month. Maternity leave will be granted to female doctors as per the Maternity Benefit (Amendment) Act, subject to fulfillment of eligibility conditions laid down in the Act.
- viii. Candidature/contract of candidate(s) submitting false certificates or suppression/ submission of incorrect information shall be liable for termination/ disqualification/ rejection at any stage.
- ix. Only Indian nationals need apply.
- x. No TA/DA shall be paid for attending the interview.
- xi. Interested candidates fulfilling the above conditions will be called for appearing in personal interview
- xii. Candidates shall be required to submit all original certificates including No Objection Certificate (NOC) from existing employer, if any (in case of Govt./ PSU employees).
- xiii. The selected candidates shall be posted in Rajahmundry.
- xiv. Contract Medical Officer-Field Duty shall be posted at Drill Site Accommodation at ONGC Drill Sites / Production Installations on 14 days ON /OFF pattern with 12 hours shift per day.
- xv. For more information about the Company, you may please visit our website [www.ongcindia.com](http://www.ongcindia.com).

**I. Medical Facilities:**

- i. In-house OPD facility in respect of self, spouse and two immediate dependents i.e. children and/ or parents. However, outside reference for medicine/ consultation shall not be permissible.
- ii. Family floater cover of Rs. 5 lakh for indoor treatment in respect of self, spouse and two immediate dependents i.e. children and/ or parents.

**J. Other facilities:**

Contract Medical Officer-Field Duty shall be provided free boarding at Drill Site/ Installations during the duty period. Further, AC 2 Tier Rail Fare/Bus Fares for to & fro Journey from family station to place of duty will also be reimbursed.

**Dy. General Manager (HR)-I/C HRD  
ONGC, Rajahmundry Asset**

**APPLICATION FORM FOR ONLINE INTERVIEW**

(For engagement of FMO/GDMO/ MO (OH) on contract basis at ONGC, Rajahmundry Asset)

**Recruitment Advertisement No. R&P – 03 / 2020**

Application for Position (✓)

- FMO / Field Duty Medical Officer
- GDMO/ General Duty Medical Officer (Full Time)
- GDMO/ General Duty Medical Officer (Part Time)
- MO (OH)/ Medical Officer (Occupational Health)

MEDICAL COUNCIL REGISTRATION NO.

Issuing Statutory Body

Validity up to (Date DD-MM-YYYY)

1 Name (Mr/ Ms):

2 Fathers Name:

3 Mother's Name:

4 Full Postal Address:

Passport Size  
Photograph

5 Telephone/ Mobile No:

6 Email Address  
for communication:

7 Date of Birth: (DD-MM-YYYY)

8 Gender: Male / Female

9 Category, as per rules of Govt. of India (General/ EWS/ SC/ ST/ OBC)

10 Whether Person with Disability (Yes/ No)

If Yes, Type of Disability ( OH-OA/ OH-OL/ NA)

11 Whether working with any Government/ PSU or Private Firm (Yes/No)

12 Nature of Duties Performed :

13 Qualification &amp; Experience

SN	Qualification	Subject	University/ Institute	Year of Passing	Percentage of marks	No. of Attempts
i	MBBS					
ii	MD/ MS					
iii	MCh/ DM					

14 Whether having training in occupational health/  
public health or occupational medicine (Yes/ NO)

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15 Details of training in Occupational Health/ Public  
Health or Occupational Medicine

1. 

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2. 

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3. 

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**16. Declaration:** I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/ incorrect or ineligibility being detected before or after interview or after joining the post of FMO/GDMO/ MO (OH), my candidature/ engagement is liable to be rejected/ terminated at any stage.

Date :

(Signature of the Applicant)

Place :

Name of the Applicant