



OIL AND NATURAL GAS CORPORATION LIMITED
 MEHSANA ASSET, Human Resource & Employee Relations,
 KDM Bhavan, Palavasana, Mehsana - 384003, India,
 Phone: (02762) 254724 Fax: (02762) 225705

Advertisement No. **Contract Medic / 642123**

Engagement of Doctors on Contract Basis at Mehsana Asset

Oil and Natural Gas Corporation Limited (ONGC), a “Maharatna” Public Sector Enterprise, and India’s flagship energy major engaged in Exploration and Production of Oil and Gas in India and abroad, intends to engage Medical Officers on contract basis at its Mehsana Asset, District- Mehsana (Gujarat) on a consolidated honorarium.

Interested and eligible candidates are invited to appear for **Interview in-Person / Interview Through Online Method** for engagement on Contract Basis (from the date of engagement) till 30.06.2022 for the following Positions :

Name of Post	Number of Post				Emoluments	Qualification
	SC	ST	UR	Total		
General Duty Medical Officer - (GDMO) (02 Vacancies earmarked for Female Doctors)	02	01	03	06	Rs. 72,000/- (Rupees seventy two thousand only) per month consolidated.	Bachelor of Medicine and Bachelor of Surgery (MBBS)
Medical Officer (Occupational Health-OH) *	-	-	01	01		
Total	02	01	04	07		

* For Occupational Health (OH), candidate having training in Occupational Health / Public Health / Occupational Medicine shall be preferred.

Selected candidates will be able to join from 01.01.2021 or earlier as decided by ONGC Administration.

Interviews will be held by appearing in-Person OR through Online Method of Whatsapp/ Skype/ Zoom/ Google Meet/Webex, etc. as decided by ONGC management.

Note :

- None of the posts are reserved for Persons with Disability (PWD). However, the post of Contract Medical Officer-General Duty is identified suitable for PWD (OA=One Arm or OL=One Leg only), so eligible PWD candidates may also apply.
- There is no maximum age limit for eligibility.
- The Candidate must possess the essential prescribed qualifications as well as a valid registration with the concerned statutory authority (wherever applicable) **on or before the last date of submitting application**. Experience is desirable for all posts.

- iv. Nomenclature of qualifications shall be as prescribed by UGC/ Medical Council of India.
- v. The degree of MBBS should compulsorily be registered with Medical Council of India / State.
- vi. Qualifications equivalent to the one prescribed in this advertisement including qualifications acquired from a foreign university will not be accepted.
- vii. Where the posts specified in this advertisement are not reserved for any category (ies), a reserved category candidate can also apply provided he/she fulfills the criteria specified for the post. However he/she shall be treated at par with Unreserved category candidates.
- viii. Candidates seeking reservation under SC/ST category, shall have to produce a certificate in the prescribed proforma ONLY, meant for appointment to posts under the Government of India, from the designated authority indicating clearly the candidate's caste/community, the Act/Order under which it is recognized as SC/ ST and the Village/Town the candidate is ordinarily a resident of. They must also ensure that the name of their caste/community and its spelling in their caste/community certificate should be exactly as mentioned in the lists notified by the central government from time to time.
- ix. Prescribed format of the certificate for SC/ST for employment in government undertaking is downloadable from ONGC's website www.ongcindia.com.

B. How to Apply

- a) Candidates are required to send the scanned copy of neatly typed/hand written **Application** in the format given at Annexure-I of this advertisement to the email address: **HRERMEHSANA@ongc.co.in** as pdf file.
- b) **Last date of sending application is 05 November 2020.**
- c) Candidates will be informed about mode of interview i.e. to appear in-person or through online method with details of date, time and venue etc. In case it is decided to conduct interview through online method, the candidate should be able to connect through Google Meet/Zoom/Whatsapp, Webex, etc. as the case may be.
- d) All communications with the candidate shall be through SMS/ e-mail.
- e) Candidates are required to send the scanned copies (pdf or jpg format) of the following documents at the above email address:
 - i. Duly filled Application Format available at Annexure-I of this advertisement
 - ii. 2 recent passport size photograph
 - iii. 10th Class Mark sheet
 - iv. MBBS Mark Sheets & Certificate
 - v. Post-Graduation Mark sheet & Certificate (if applicable)
 - vi. Certificate of Additional Qualification (MCh/ DM) (If applicable)
 - vii. Medical Council Registration Certificate
 - viii. Aadhar Card or any other ID proof
 - ix. Caste/ PWD Certificate (If applicable)
 - x. Certificate in Occupational Health (If applicable)
 - xi. Experience Certificate (If any)
 - xii. All original educational certificates (class X onwards)
 - xiii. Self-attested experience certificates, (if applicable).

Note: In case the interviews are held by appearing in-person, the candidates shall be required to bring along the original certificates as above at the time of interview.

- f) Candidates may please ensure that they are fulfilling all the requisite criteria prior to applying for the post failing which, their candidature is liable to be rejected/ cancelled at any stage of the recruitment process or even after selection.

C. Selection Criteria: Following weightages shall be assigned to different parameters in the selection process:

Qualification	70 marks (60 marks for essential qualification & up to 10 marks for any relevant higher qualifications)
Interview	30 marks
TOTAL	100 marks

Note:

- i. The breakup of 10 marks for such higher qualification shall be considered as follows:
 - a) Where a Bachelor's degree in the relevant field (M.B.B.S) is the minimum prescribed qualification, 5 marks shall be given to a Master's degree in the relevant field (e.g. MD/MS).
 - b) Further, additional 5 marks shall be given to a Post Master's qualification in the relevant field (e.g. M.Ch/ DM).
- ii. The higher qualifications considered for granting additional marks shall need to be in-line, for example an MBA in Hospital Administration shall not be considered as an in-line qualification where M.B.B.S. is the essential qualification.

D. Qualifying marks in the interview shall be 18 marks for UR/OBC and 12 marks for SC/ ST.

E. Finalization of Merit List

- i. Candidates who qualify in the interview shall be empanelled in the Merit List.
- ii. Offer of engagement shall be issued to the candidates based on their relative rank in the Merit List prepared on the sum total of marks scored by the candidate in qualification and interview.
- iii. In case of a tie in the total marks scored between two or more candidates, then the candidate who scores more marks in interview shall be considered senior. In case there too the marks are equal, then the candidate who is older in age shall be considered senior for issue of offer of engagement.
- iv. For the post of Medical Officer-Occupational Health, preference shall be given to the candidate who has a training in occupational health/ public health or occupational medicine. However, in case of tie between candidates who have the afore-mentioned training, then guideline as mentioned above in E (iii) shall be followed.

F. **Engagement** of selected candidates will be **subject to their passing the company's Medical Examination** as per standards laid down under ONGC Medical Examination of Employees Rules, 1996. Details of the rules are available on ONGC's Website at www.ongcindia.com

G. Important dates for determining Eligibility Criteria

<ul style="list-style-type: none">• Possession of Minimum Essential Qualifications as mentioned in this advertisement at para A, including possession of in-line higher qualification• Valid Registration with the Statutory Council (wherever applicable)	05 November 2020
<ul style="list-style-type: none">• Caste /Community certificate	Validity of the SC/ST certificate shall be tested with respect to the date of interview. [the caste/ community should be included in the list of SC/ ST as on 22.10.2020 (date of publication of advertisement) for the state of which he/she is ordinarily a resident]

H. Important Dates

SN	Particulars	Date
1	Start date for mailing application form with relevant documents	22 October 2020, 1000 hours
2	End Date for Mailing relevant documents to HRERMEHSANA@ongc.co.in	05 November 2020, 1800 hours

I. General Instructions:

- i. Engagement is purely temporary on contract basis for a period up to **30.06.2022**. Contract tenure will commence from the date of joining.
- ii. Engagement on contract would be subject to medical fitness.
- iii. Selected candidates shall be required to sign a contract agreement as per the terms and conditions of ONGC. The contract shall end on expiry of the prescribed period and no separate notice shall be required to be given.
- iv. The contract can be terminated at any time by giving one month's notice, by either side.
- v. No claim for regular employment in ONGC, by virtue of this contractual engagement, shall be entertained at any stage.
- vi. Selected candidates will be paid consolidated monthly remuneration as mentioned above.
- vii. Twelve days Casual Leave will be granted in a calendar year on a pro-rata basis. One casual leave will be allowed for a month. Maternity leave will be granted to female doctors as per Maternity Benefit Amendment Act, subject to fulfillment of eligibility conditions laid down in the Act.
- viii. Candidature/contract of candidate(s) submitting false certificates or suppression/ submission of incorrect information shall be liable for termination/ disqualification/ rejection at any stage.
- ix. Only Indian nationals need apply.
- x. No TA/DA shall be paid for attending the interview.
- xi. Interested candidates fulfilling the above conditions should send their application through email to HRERMEHSANA@ongc.co.in prescribed format along with scanned copies of original certificates including No Objection Certificate (NOC) from existing employer, if any (in case of Govt./ PSU employees).
- xii. The candidates should be ready to appear for interview in-person or through online method, as decided by ONGC.

xiii. The selected candidates shall be posted in Mehsana.

xiv. For more information about the Company, you may please visit our website www.ongcindia.com.

J. Medical Facilities:

- i. In-house OPD facility in respect of self, spouse and two immediate dependents i.e. children and/ or parents. However, outside reference for medicine/ consultation shall not be permissible.
- ii. Family floater cover of Rs. 5 lakh for indoor treatment in respect of self, spouse and two immediate dependents i.e. children and/ or parents.

**CGM (HR), Head HRER
ONGC Mehsana Asset, Mehsana**



OIL AND NATURAL GAS CORPORATION LIMITED
 MEHSANA ASSET, Human Resource & Employee Relations,
 KDM Bhavan, Palavasana, Mehsana - 384003, India,
 Phone: (02762) 254724 Fax: (02762) 225705

Advertisement No. **Contract Medic** / 642123

APPLICATION

Application for the Post of : (✓, x)

- A) General Duty Medical Officer on contract basis
 B) Medical Officer (Occupational Health) on contract basis

Affix passport
size
Photograph

(FILL IN CAPITAL LETTERS ONLY)

1	Post applied for	
2	Name of the candidate	
3	Nationality	
4	Father's Name	
5	Mother's Name	
6	Date of Birth	
7	Category : (UR / SC / ST / OBC/ EWS)	
8	Gender - Male / Female / Other	
9	a) Whether PWD (Yes /No)	
	b) If yes , Type of Disability (OA/OL)	
10	Mailing address :	
	House No. & Street	
	Area	
	City / Town with Pin Code	
	District	
11	Telephone No.	
12	Mobile No.	
13	E-mail address	

14	Qualification:					
	SN	Exam Passed	University/ College/ Institute	Year of passing	Class	Percentage of Marks
		M.B.B.S				
		MD /MS				
		MCh/ DM				
15	Medical Council Registration No. & Place :					

16	EXPERIENCE:					
SN	Organisation	Post Held	Period		Last Pay	Nature of duties
			From	To		

I certify that the above information is correct and supporting documents are enclosed.

PLACE:

SIGNATURE :

DATE :

NAME :

List of Documents to be sent to HRERMEHSANA@ongc.co.in. along with scanned copy of Application form:
 Copy of 1) 10th Class Mark sheet 2) MBBS Mark Sheets & Certificate 3) Post Graduation Mark sheet & Certificate (if applicable) 4) Certificate of Additional Qualification (MCh/ DM) (If applicable) 5) Medical Council Registration Certificate 6) Aadhar Card 7) Caste/ PWD Certificate (If applicable) 8) Certificate in Occupational Health (If applicable) 9) Experience Certificate (If any)

Note: The above Application form along with requisite documents should be sent in PDF/ JPG Format only.



OIL AND NATURAL GAS CORPORATION LIMITED
MEHSANA ASSET, Human Resource & Employee Relations,
KDM Bhavan, Palavasana, Mehsana - 384003, India,
Phone: (02762) 254724 Fax: (02762) 225705

Engagement of Doctors on Contract Basis at Mehsana Asset

Advertisement No. Contract Medic/ 642123

Oil And Natural Gas Corporation Limited (ONGC), a 'Maharatna' Public Sector Enterprise, intends to engage Medical Officers on contract basis for a period upto 30.06.2022 on a consolidated honorarium of Rs. 72,000/- per month at its location in Mehsana (Gujarat).

Candidates interested in applying for the advertised post need to submit applications as per mode given on website www.ongcindia.com between the period **22.10.2020** to **05-11-2020**. They will thereafter have to undergo an interview through electronic mode such as Zoom, Google Meet, Skype, Whatsapp Video, Microsoft Teams, Webex etc. or in-person as decided by ONGC.

The shortlisted candidates will be intimated to appear for interview through e-mail/ SMS.

Details of the Posts, Essential qualifications and Honorarium

Name of Post	Total No. of Post				Emoluments	Qualification
	SC	ST	UR	Total		
General Duty Medical Officer - (GDMO) (02 Vacancies earmarked for Female Doctors)	02	01	03	06	Rs. 72,000/- (Rupees seventy two thousand only) per month consolidated.	Bachelor of Medicine and Bachelor of Surgery (MBBS)
Medical Officer (Occupational Health-OH) *	-	-	01	01		
Total	02	01	04	07		

** Candidates having training in occupational health/ public health or occupational medicine will be preferred.*

Please visit our website www.ongcindia.com for detailed advertisement containing complete relevant information.

CGM (HR), Head HRER
ONGC Mehsana Asset, Mehsana