



PMC Cell – MM

## Oil and Natural Gas Corporation Ltd

Corporate Materials Management  
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Circular No. 18/2020

No: MAT/PMC/13(7)/2020  
Dated: 03.04.2020

**Sub: Relaxation in Submission of Bid Security and discontinuing Physical Presence of bidders in Tender Process till lock down period on account of Covid-19 is over.**

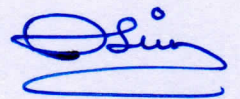
EPC, in its meeting (05/2020) held on 31.03.2020, examined the provisions in e-tender process keeping in view prevailing lock down due to out-break of Covid-19 pandemic. EPC deliberated on relaxation in submission of Bid Security and discontinuing Physical Presence of bidders in Tender Process till lock down period on account of Covid-19 is over, and approved following guidelines for Critical requirement only:

1. Submission of Bid Security: With approval of L-1 following provisions may be incorporated in the tenders for Critical requirement only, which are invited/due for opening during lock down period:

“Bidders will not be required to submit the requisite EMD on or before the Techno-Commercial Bid closing date. Bidder to provide confirmation that they will submit EMD within 7 days from the date of intimation by ONGC to submit such EMD. The intimation from ONGC for submission of EMD shall be sent during processing of tender after lock down period is over but before opening of price bid. The non submission of EMD within 7 days from the date of intimation by ONGC to submit such EMD by bidder shall lead to rejection of their offer and their price bid will not be opened.”

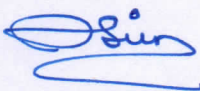
2. Pre-bid Conference, Techno-commercial/Price bid opening, Post Bid Conference: The activities viz. pre-bid conference, tender opening (unpriced and priced) and post-bid conference shall be conducted through video / tele conference during lock down period for critical requirement. The work centre shall inform the vendors/bidders accordingly.

Above guidelines should be meticulously followed by all concerned.

  
03.04.2020



This has approval of ED-Chief MM.

  
03.04.2020  
(Ashotosh Tiwari)  
CM(MM)

**for ED-Chief MM Services**

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