

## Oil and Natural Gas Corporation Ltd

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<u>Sub:</u> Inclusion of Basic Customs Duty Component in all import POs at header to facilitate IGST payment Process.

Reference is invited to circular no. 25/2019 dated 24.10.2019 whereby the guidelines for incorporating IGST and Delivery Cost and uploading of documents in ICE PO/Contract were issued.

In order to pay IGST in import POs, T&S needs a condition which has been identified as "Basic Customs Duty Component (JCDB)" in ICE. In the absence of condition JCDB, T&S will not be able to pay IGST. ICE has configured automatic inclusion of Basic Custom Duty in all import POs@0.001% at header to facilitate IGST payment Process. Indentors need to keep the fund also towards the same in PR before release of PO by MM. If basic custom duty applicable is Nil then custom duty conditions as JCDB =0.001% is to be used and If basic custom duty applicable is not nil than custom duty conditions as JCDB =Actual % is to be used.

A process guides has also been made available at ME23N "IGST for Imports" by ICE for clarity.

Above guidelines should be meticulously followed by all concerned.

**ED-Chief MM Services** 

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