



PMC Cell – MM

Oil and Natural Gas Corporation Ltd

Corporate Materials Management

2nd Floor, Tower-A, Deendayal Urja Bhawan,

5, Nelson Mandela Marg, Vasant Kunj, New Delhi -110 070

Tel – (011)26752004 Fax – (011) 26129091

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Sub: Amendment in Provision of IMM Manual with regard to Procurement through Government e-Marketplace (GeM).

Reference is invited to Para 8.1 of IMM Manual with regard to Procurement through Government e-Marketplace (GeM).

Based on interaction with work centers and feedback received from various stake-holders with regard to procurement through GeM portal, relevant provisions of IMM Manual are being modified, as per Annexure-1.

Above guidelines shall be meticulously followed by all concerned.

(P K Goel)
GGM(MM)-Head PMC
For ED-Chief MM Services

Distribution: (Through ONGC's intranet website 'reports.ongc.co.in').

All concerned may download the circular from the site. Hard copies are not distributed separately.

Annexure-1

Statement showing existing vis-à-vis modified provisions of IMM Manual

Para No.	Existing Provisions	Modified Provisions
<p>8.1.2.2.4 Earnest Money Deposit / Performance Security</p>	<p>ii) Performance Security/ PBG @10% of the order/Contract value shall be required from the successful bidder, as per General terms and conditions available on GeM Portal.</p> <p>The provisions on type of instrument/ format/ submission time/ exemption/ Validity/ return / forfeiture etc. as applicable on GeM portal in respect to Earnest money Deposit/Bid Security/ PBG/ Performance Security/ Security Deposit shall be applicable.</p> <p>However approving authority shall be governed as per BDP/IMMM, in case any approval is required.</p> <p>The GST as applicable on forfeiture shall be borne by ONGC.</p>	<p>ii) Performance Security/ PBG @10% of the order/Contract value shall be required from the successful bidder, as per General terms and conditions available on GeM Portal.</p> <p>The provisions on type of instrument/ format/submission time/ exemption/ Validity/ return / forfeiture etc. as applicable on GeM portal in respect to Earnest money Deposit/Bid Security/ PBG/ Performance Security/ Security Deposit shall be applicable.</p> <p>However, approving authority shall be governed as per BDP/IMMM, in case any approval is required.</p> <p><u>The validity of PBG shall be obtained for 60 days beyond delivery period/completion period. In case PBG is required to be valid for additional period (including warranty period), the same can be done with the approval of CPA, while inviting tender.</u></p> <p>The GST as applicable on forfeiture shall be borne by ONGC.</p>
<p>8.1.2.2.3</p>	<p>GeM has its own pre-defined terms & conditions and hence, ONGC"s terms and conditions and GCC shall NOT be incorporated to ensure that there is no confusion amongst the bidders/ sellers.</p>	<p>GeM has its own pre-defined terms & conditions and hence, ONGC"s terms and conditions and GCC shall NOT be incorporated to ensure that there is no confusion amongst the bidders/ sellers.</p> <p><u>In case unloading of material at consignee location is to be kept in the scope of ONGC and not in the scope of supplier, suitable provision in this regard can be kept in tender conditions with the approval of CPA.</u></p>