



PMC Cell – MM

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Sub: Realistic quantum of planned workload of items/services and factoring in of optional items for evaluation.

In a case for hiring of Services, the excess utilization of Call Out items and also utilization of optional items resulted in enhancement of Contract value. EPC in its meeting (22/2019) dated 06.12.2019, while deliberating on proposal, directed that the call out items / optional call out items needs to be utilized judiciously.

Accordingly, all concerned should ensure compliance of following in future tenders for hiring of services:

- There should not be a wide divergence between the planned workload and actual workload and to the extent possible, the quantum of workload of items / services being considered for evaluation should be realistic and closer to the actual utilization.
- The optional items also need to be factored into for evaluation purpose, to the extent same is feasible without limiting the competition in the tender.
- The approval of concerned L-1 executive should be obtained prior to deployment of call out items / optional call out items.

Above guidelines should be meticulously followed by all concerned.

Sanat Kumar
17/1/2020

(Sanat Kumar)
ED-Chief MM Services

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