



OIL AND NATURAL GAS CORPORATION LIMITED

SECRETARIAT

Regd. Office : Jeevan Bharti Building, Tower-II, 124, Indira Chowk, New Delhi 110001

CIN No. L74899DL1993GOI054155

Website : www.ongcindia.com Email : secretariat@ongc.co.in

ONGC/CS/SE/2016

11th August, 2016

BSE Limited Corporate Relationship Department Phiroze Jeejeebhoy Towers Dalal Street, Fort MUMBAI- 400 001 BSE Security Code No. 500312	National Stock Exchange of India Ltd. Exchange Plaza Bandra-Kurla Complex Bandra (E) MUMBAI- 400 051 Symbol- ONGC ; Series - EQ
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Sub: Date of the 23rd Annual General Meeting (AGM) of the Company and Closure of Register of Members & Share Transfer Books

Dear Sir(s),

We would like to inform that the 23rd Annual General Meeting of the Company will be held on **Thursday, the 8th September, 2016 at 10.00 hours at Indira Gandhi Indoor Stadium, I.P. Estate, Near Raj Ghat, Grand Trunk Road, New Delhi, Delhi-110002.** Further, pursuant to Regulation 42 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, notice is hereby given that Register of Members and Share Transfer Books of the Company will remain closed from **Friday, the 2nd September, 2016 to Thursday, the 8th September, 2016 (both days inclusive)** for the purpose of the 23rd Annual General Meeting and for reckoning the entitlement of the Shareholders/Beneficiaries for the payment of Final Dividend @ ₹3.25/- per equity share, for the Financial Year 2015-16.

We would also like to inform that pursuant to the provisions of Section 108 of the Companies Act, 2013, the Rules made thereunder and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Oil and Natural Gas Corporation Limited is offering remote e-voting facility to its members as on the **cut-off date i.e. Thursday, the 1st September, 2016** in respect of the businesses to be transacted at the 23rd Annual General Meeting. The e-voting period commences on **Monday, the 5th September, 2016 at 9.00 A.M and ends on Wednesday, the 7th September, 2016 at 5.00 P.M.** During this period, the members of the Company as on the cut-off date, being Thursday, the 1st September, 2016, may cast their vote by electronic means.

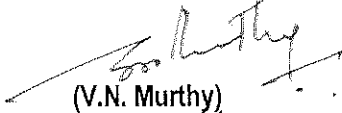
The soft copy of the 23rd Annual Report for the Financial Year 2015-16 and Notice for 23rd AGM are attached.

The physical copies of the Annual Report for the Financial Year 2015-16 is also being sent. We agree to intimate if any changes are there in the Annual Report etc. subsequent to the approval of the shareholders in the aforesaid AGM.

You are requested to kindly take note of the above.

Thanking You,

Yours faithfully
for OIL AND NATURAL GAS CORPORATION LTD.


(V.N. Murthy)
Company Secretary

Copy to:

National Securities Depository Ltd. 4 th Floor, 'A' Wing, Trade World, Kamla Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai- 400 023	Central Depository Services (India) Ltd. Phiroze Jeejeebhoy Towers, 17 th Floor, Dalal Street, Mumbai- 400 001
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