



PM Cell – MM

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Circular No. 01/2019-Cum-IMMM Amendment No. 46/2019

No: MAT/PMC/13(220)/2019

Dated: 18.01.2019

Sub: Facility Management Services to be covered under Quality and Cost based selection (QCBS) and QCBS with Least Cost Selection (LCS) Methodology

Reference is invited to Circular No. 26/2018 dated 28.05.2018, whereby Quality and Cost Based Selection (QCBS) methodology was implemented in ONGC.

As per the directive of EC and for more clarity, details of services which fall under the ambit of Facility Management have been defined as under:

I. List of services to be covered under the ambit of Single Facility Management on unified basis:

- (a) Single Facility Management Services, to be hired through QCBS methodology, shall cover all general day-to-day works related with Housekeeping, Horticulture, Pest Control, Civil and Electrical Maintenance and General Office Management Services (*wherever required*), as below:

(i) Non- Technical: All day-to-day requirement for upkeep and maintenance of facilities - both residential and non-residential	Housekeeping, Horticulture, Pest & Rodent Control Waste disposal/management as per requirement
	General Office work as per requirement of the work centre
	Reception and Dak
	Documentation/binding
	Photocopying/Scanning
	Packing/Loading/Unloading
(ii) Technical	Civil Maintenance
	Water supply and sewage system
	Electrical Maintenance
	Operation of Lifts, DG Sets, Substation
	R & M of Cooling Appliances

Note: The services which are to be combined into a Single Facility Management Contract, shall be decided by the workcentre/location.


- (b) The separate Single Facility Management Contract for Hospital services shall cover the following :

Housekeeping
Patients Hygiene and care
Catering for Indoor Patient
Operation & maintenance of Laundry
O & M of Medical Gas Plant
Hospital Management Services

- II. Contracts for Housekeeping and Catering services of Guest Houses and Office Canteen Services shall also be awarded following QCBS methodology, after expiry of the existing contracts.
- III. The contracts awarded on OEM/OES basis for technical jobs/services shall continue as per the existing system.
- IV. All other services shall continue to be procured as per the existing practice, which shall be reviewed in due course, as the process of QCBS mechanism is stabilized.

Accordingly, modified provisions for procurement on QCBS basis have been incorporated in IMMM as per enclosed Annexure-A.

Above guidelines should be meticulously followed by all concerned.


(Ashwini Nagia)
ED-Chief MM Services

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3. CVO, ONGC, New Delhi.

Annexure-A

Existing vis-à-vis modified provisions of Integrated MM Manual.

Para No.	Existing Provisions	Modified Provisions																																								
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