

Oil and Natural Gas Corporation Ltd

Corporate Materials Management 2nd Floor, Tower-A, Deendayal Urja Bhawan, 5, Nelson Mandela Marg, Vasant Kunj, New Delhi -110 070 Tel – (011)26752004 Fax – (011) 26129091

Circular No. 65/2018

No: MAT/PMC/13(24)1/2018

Dated: 20.12.2018

Sub: Procurement of Vehicles under Automobile Category through GeM.

Reference is invited to circular no. 52/2018 dated 04.10.2018 (read with subsequent circulars on GeM) vide which guidelines for making purchase through GeM have been notified.

In order to incorporate suitable provisions on procurement of vehicles under Automobile category through GeM, the relevant provisions of IMMM pertaining to procurement through GeM stand modified as per enclosed Appendix-1.

Above guidelines should be meticulously followed by all concerned.

(Ashwini Nagia) ED-Chief MM Services

<u>Distribution:</u> (Through ONGC's intranet website 'reports.ongc.co.in').

All concerned may download the circular from the site. Hard copies are not distributed separately.

Copy through e-mail to:

1. EO to CMD, ONGC, New Delhi.

CEA to Director (T&FS) / Director (Offshore) / Director (HR) / Director (Exploration)/Director (Onshore) / Director (Finance), ONGC, New Delhi.

3. CVO, ONGC, New Delhi.

Appendix-1

Statement showing existing vis-à-vis modified provisions of Integrated MM manual

Para No.	Existing Provision	Proposed Modified Provision	Remarks
8.1.3	No Tender Committee will be required for procurement through GeM. Approval for purchase will be obtained from CPA defined in Para 24.1(a) of BDP 2014.	procurement through GeM. Approval for	
8.1.5 (Existing 8.1.5 and subsequent para shall be renumbered accordingly)	No provision exits	Applicable for Automobile category on PAC basis: AS per GeM, only OEM are eligible for enlistment as sellers for procurement of vehicles under Automobile category. As such, Buyer may go for Direct Purchase even beyond Rs. 50,000/- for Vehicles under Automobile category.	New provision