



PM Cell – MM

## Oil and Natural Gas Corporation Ltd Corporate Materials Management

9<sup>th</sup> Floor, South Tower, SCOPE Minar,  
Laxmi Nagar, Delhi -110 092  
Tel – (011) 22406044 Fax – (011) 22446494

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**Sub: Disposal of Scrap.**

Consequent to a study on the subject cited above, vigilance department has observed certain lapses in discarding or disposal of scrap materials across ONGC work centers. In order to avoid such instances in future, following guidelines may be adhered:

- (i) In charge salvage section should ensure safe custody of costly materials and its components which are identified/notified for auction.
- (ii) Provisions under para 40.2.1 of Integrated MM Manual stipulating that at least E-5 level officers should be the member of Condemnation Board should be adhered to.
- (iii) While disposing materials like hazardous chemicals etc., for safe disposal of such material environmental standard must be adhered to.

Hence, while conducting disposal of hazardous material provisions under para 40.3.5 of Integrated MM Manual should also be complied with.

Above guidelines should be meticulously followed by all concerned.

  
(Ashwini Nagia)  
ED-Chief MM Services

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