



PM Cell - MM

Oil and Natural Gas Corporation Ltd

Corporate Materials Management

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Circular No. 44/2017

No: MAT/PMC/13(13)/2017

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Sub: Collection of data from Micro and Small Enterprise (MSE) sub-contractors and entry in ICE system.

Circular no. 18/2014 dated 12.11.2014 was issued on the subject of Public Procurement Policy for Micro and Small Enterprises-2012. It was notified, inter alia, that in case any part of the order is sub-contracted to a Micro or Small Enterprise as per contract conditions then the supplier shall provide complete details (i.e., name of the sub-contractor, value of sub-contracted work, copy of valid MSE registration certificate etc.) of the sub-contractor to ONGC.

ICE has developed a system for facilitating entry of details of MSE sub-contractors. The T-code in ICE is ZMM_SUBCONTRACT. Henceforth, all details like name of MSE sub-contractor, correct MSE category of the sub-contractor and value of the work sub-contracted to MSE vendor as reported by the main contractor are to be entered in the ICE system by the concerned departments of the Work Centers.

The program has a facility for approval of every entry. Thus, entries will be approved in the ICE system by officer from the concerned contract executing section. Accordingly, necessary authorizations may be obtained from the ICE Team.

All concerned are advised to ensure that a system of making regular entries is established since this data will form a part of the report submitted to the Ministry at regular intervals.

To start with, for Q-1 and Q-2 of the fiscal year 2017-18, the data upto 30th September 2017 is to be entered in the system by 15th of October 2017. Legacy data for previous years is to be entered by 15th December 2017.

Ashwini Nagia
20/9/17

Ashwini Nagia
ED-Chief MM