



PMC Cell – MM

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Corporate Materials Management

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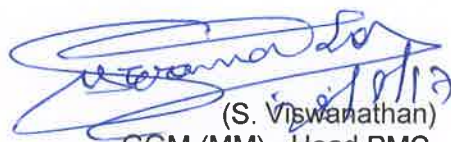
Sub: System improvement in bid evaluation and order placement process.

In a procurement case, a bidder quoted as a manufacturer. During the evaluation process, as a result of clarifications, the bidder changed the status to that of a dealer. After award, the PO was placed but without indicating the name and other details of the actual manufacturer.

In the absence of this information in the PO and the ICE system, in accordance with the conditions of the PO, inspection of the goods was carried out at the bidder's premises. Subsequent investigations in the matter revealed that instead of supplying the goods made by the manufacturer on whose strength bid was qualified, the bidder had supplied the goods manufactured by them in their own premises.

In order to avoid such type of occurrences, all concerned are advised to ensure that the quoted details like status of the bidder(s) i.e., whether dealer or manufacturer and name of the manufacturer, place of inspection etc. may be deliberated & recorded by TC. These details must also be entered in the ICE system while creating the PO for the successful bidder so that they form an integral part of the PO sent to various agencies

Above guidelines should be meticulously followed by all concerned.


(S. Viswanathan)
GGM (MM) - Head PMC,
Officiating ED-Chief MM Services

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