



PMC Cell – MM

Oil and Natural Gas Corporation Ltd Corporate Materials Management

9th Floor, South Tower, SCOPE Minar,
Laxmi Nagar, Delhi -110 092
Tel – (011) 22406044 Fax – (011) 22446494

Circular No. 40/2016

No: MAT/PMC/13(185)/2016

Dated: 12.09.2016

Sub: System improvement in O & M contract management for Work Over Rigs.

During the 24th Vigilance Review Meeting (VRM) held at Chennai in January 2015, following system improvement regarding security related issue in W/O rigs & Fair Wage Policy have been suggested by vigilance department:

- (i) ONGC's Shift Coordinator shall monitor that security arrangement at workover rigs are maintained by the contractor as per conditions of the contract. In case any discrepancy in security arrangement at workover rig maintained by the contractor is noticed same shall be immediately intimated to the In-Charge Security, ONGC of the location.
- (ii) Wherever, Fair wage policy is applicable, as notified by circular nos. 15/2015 dtd. 22.04.2015 & 28/2013 dtd. 28.10.2013, same should be meticulously followed.

Above guidelines should be meticulously followed by all concerned.

(Ashwini Nagia)
ED-Chief MM Services

Distribution: (Through ONGC's intranet website 'ongcreports.net').

All concerned may download the circular from the site. Hard copies are not distributed separately.

Copy to:

1. EO to CMD, ONGC, Jeevan Bharti Building, New Delhi.
2. CEA to Director (T&FS) / Director (Offshore) / Director (HR) / Director (Exploration) / Director (Onshore) / Director (Finance), ONGC, Jeevan Bharti Building, New Delhi.
3. CVO, ONGC, Jeevan Bharti Building, New Delhi.