



PMC Cell – MM

## Oil and Natural Gas Corporation Ltd

### Corporate Materials Management

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**Sub: Apprising dispensations / relaxations granted by EC/EPC to Board.**

Reference may be invited to the provisions under para No. 1.7 of Integrated MM Manual which stipulate that provisions of Materials Management Manual are approved by the EC / EPC and appraised to ONGC Board. Therefore, any deviation from the prescribed policy guidelines or norms on Materials Management will require approval from EC / EPC through Director In-Charge MM. Such approvals shall be put up to ONGC board for its appraisal on half yearly basis by PMC.

In order to comply with the above provisions of IMMM, all concerned are requested to forward the details of dispensations obtained by them from EC/EPC from the prescribed policy guidelines or norms on Materials Management to PMC, so that same can be compiled and submitted to Board for appraisal.

The above information along with copy of EPC/EC decision shall be submitted by the work centers on half yearly basis to PMC latest by 15<sup>th</sup> January of every year (for period ending on 31<sup>st</sup> December of previous year) and 15<sup>th</sup> of July of every year (for period ending on 30<sup>th</sup> June of the year).

Cases, where dispensation/relaxations has been granted by EC/EPC till June, 2016, shall be submitted by the respective work centers to PMC latest by 16.09.2016

Above guidelines should be meticulously followed by all concerned.

*Ashwini Nagia*  
8/9/17

(Ashwini Nagia)

ED-Chief MM Services

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3. CVO, ONGC, Jeevan Bharti Building, New Delhi.