



PMC Cell – MM

## Oil and Natural Gas Corporation Ltd Corporate Materials Management

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**Sub: Updating of data in Tender Monitoring System (TMS).**

Reference is invited to provisions under para no. 16.3 of Integrated MM manual, wherein concerned officials have been advised to maintain schedule date & actual dates for various tendering activities using transaction code ZMMTDR1 or ZMMTMS.

Subsequent to the completion of activities against the respective tender using the T-code ZMMTDR1 or ZMMTMS, tender status needs to be closed in system in change mode.

While perusing the tender monitoring report, it is observed that tenders remain in "Active" status in ICE system although they might have been finalized or closed.

In this regards, all concerned are advised to ensure timely maintenance of data in TMS & closing of all tenders where no further action is required so that correct and reliable data can be fetched from TMS.

Above guidelines should be meticulously followed by all concerned

(C.R. Mohanty)  
ED-Chief MM Services

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