



PMC Cell – MM

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Corporate Materials Management

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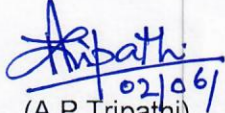
Sub: Minimizing award of Contract on Nominations basis and online reporting of nomination cases:

Department of Public Enterprises, Ministry of Heavy Industries and Public Enterprises vide OM Mo. F.No. 13(1)/2020-MGMT dated 13.04.2021 (copy enclosed) has forwarded guidelines issued by CVC vide Circular No. 04/04/21 dated 06.04.2021 (copy enclosed) on 'Transparency in Works/Purchase/Consultancy contracts awarded nomination basis', for strict compliance.

In this regard, reference is invited to para No. 8.5.1 of IMM Manual and circular No. 24/2019 dated 17.10.2019, 21/2018 dated 25.04.2018 and 26/2016 dated 22.06.2016 wherein guidelines were issued/re-iterated to minimize procurement on nomination basis to the extent possible and planning for new contracts should be carried out to put in place in time to avoid renewal of old contracts on nomination basis. Cases are to be processed in time for procurement of goods/services to meet the operational requirement, so that extension/award of contracts on nomination basis is avoided. Due diligence should be carried out before placing the order on nomination basis and award of cases on nomination/extension of cases must be brought down to bare minimum. The guidelines at para 8.5.1 of IMM Manual should be meticulously followed by all concerned.

Further, reference is also invited to para 16.10 of IMM Manual on reporting of nomination cases read with circular No. 24/2019 dated 17.10.2019, 57/2017 dated 15.12.2017 and 22/2015 dated 19.06.2015 on online reporting of nomination cases using SAP transaction ZICE_NOM_DATA. All concerned are again advised to strictly comply with above provisions to ensure proper reporting of all nomination cases.

Accordingly, guidelines stipulated in IMM Manual and PMC Circulars on the subject should be meticulously followed by all concerned.


(A P Tripathi) 02/06/2021
ED-Chief MM Services

Distribution: (Through ONGC's intranet website 'ongcreports.net').

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