



PMC Cell – MM

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**Circular No. 51/2022 -cum- Integrated MM Manual Amendment No. 79**

No. DLI/CORP-MM/2022/PMC/13(27)1029101


Dated: 17.10.2022

**Sub: Consideration of Single Offer in Open/Limited Tenders**

Reference is invited to para 14.1.8 of Integrated MM Manual wherein it has been stipulated that, if after inviting tenders, only one offer is received against the tender, the order may be placed on the bidder provided the rates are considered reasonable or if the requirement is urgent. The urgency of the requirement would be certified and approved, as per provisions under para 14.1.7(iv).

In view of updated Procurement Manuals issued by Dept. of Expenditure, Ministry of Finance, EPC in its meeting (21/2022) held on 03.10.2022, deliberated on above provisions. Accordingly, as per EPC approval, the modified provisions of Integrated MM Manual are attached at Annexure-1

Above guidelines should be meticulously followed by all concerned.

  
(Sandeep Gupta)  
ED-Chief MM Services  
17/10/22

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**Statement showing existing vis-a-vis modified provisions of Integrated MM Manual.**

Para No.	Existing Provision	Modified Provision	Remarks
14.1.8	<p><b>Placement of order when one offer is received</b></p> <p>If after inviting tenders, only one offer is received against the tender, the order may be placed on the bidder provided <u>the rates are considered reasonable or if the requirement is urgent</u>. The urgency of the requirement would be certified and approved, as per provisions under para 14.1.7(iv).</p>	<p><b><i>Placement of order when one offer is received</i> <u>or Techno Commercial evaluation ends up with only one TACA offer (at the overall tender level as a whole)</u></b></p> <p>If after inviting <b>Open/Limited</b> tenders, only one offer is received against the tender <b>or Techno Commercial evaluation ends up with only one TACA offer</b> , the order may be placed on the bidder provided <b>following conditions are satisfied:</b></p> <ul style="list-style-type: none"> <li><b>i) The procurement was satisfactorily advertised and sufficient time was given for submission of bids.</b></li> <li><b>ii) The qualification criteria were not unduly restrictive; and</b></li> <li><b>iii) Prices are reasonable in comparison to market values or if the requirement is urgent.</b></li> </ul>	<p>Portion underlined in existing clause, has been deleted.</p> <p>Bold portion added in modified provision.</p>

		<p>The urgency of the requirement would be certified and approved, as per provisions under para 14.1.7(iv).</p> <p><b>However in such cases Competent Purchase Authority shall be as prescribed in BDP for nomination cases under item No. 24.1(c), (d),(e) or (h) depending upon nature of procurement. In case of price not being reasonable, negotiations or retender may be considered as justifiable. Aforesaid cases will not come under the ambit of reporting mechanism prescribed for nomination cases.</b></p> <p><b>TC is required to be held, as and when a single offer situation gets triggered against a tender. The TC shall need to be re-constituted at appropriate level in relation to the level of revised CPA. TC shall deliberate and give the required confirmation that conditions as per (i), (ii) and (iii) above are satisfied.</b></p>	
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