



PM Cell – MM

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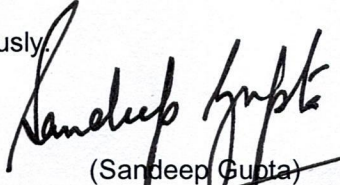
Dated: 06.12.2023

Sub: Hand-holding support to User Department for Procurement of Spares/Services (including Repairs/AMC) from OEM/OES

Reference is invited to recent amendment in BDP, as per which Procurement of Spares/Services (including Repairs/AMC) from OEM/OES is to be done by respective User Department directly without support from MM Department.

In order to facilitate timely processing of the existing cases and smooth transition to the new system, all concerned in MM Department are advised to provide hand-holding support to User Department for ongoing cases on actions to be taken in various stages involved in procurement of Spares/Services (including Repairs/AMC) from OEM/OES till award of contract. MM Department may also conduct workshop/training program at Work Center for User Department for smooth transition.

All concerned are advised to follow the above guidelines meticulously.


(Sandeep Gupta)
ED-Chief Procurement Officer

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