Office of Area I/C Technical Cell, ONGC Dahej Plant,
Room No.7, Shed No. -19 , ONGC Regional Store
Makarpura Road, Dhanteshwar, Vadodara – 390 009

EXPRESSION OF INTEREST (EOI)

Exploration of Source of Supply & Qualification Framework: Engagement of Consultants/Individual Advisors/Domain Experts for Denotification of ONGC's Dahej Plant from Dahej SEZ-02 (SEZ Exit)

1. Introduction

Oil and Natural Gas Corporation Limited (ONGC), India's premier energy company, intends to hire Consultants/Individual Advisors/Domain Experts for ONGC Dahej Plant's SEZ Exit from Dahej SEZ-02.

The consultancy services agency is expected to provide expertise in Liaison & Coordination with Authorities viz offices of Dahez SEZ Ltd. (DSL), Dahej SEZ Customs, Development Commissioner (DC) Customs, Gujarat-Industries Commissioner (IC), Gujarat State Tax Department, Gujarat Stamp Duty Officer, Finance Dept., Ministry of Gujarat, GIDC, Central Government / Ministry of Commerce & Industry (MoCI) etc or any other authority/ies as required and to secure denotification of ONGC's Dahej Plant from Dahej SEZ-02 (SEZ Exit).

2. Key Information and Dates

EOI Reference Number	**BDA/DAHEJ/EOI/SEZ EXIT/01//2025**
Pre-Submission Meeting	07 days from the date of publication of EOI (against request, slot will be provided for meeting through online / physical mode)
Last Date for Submission of EOI	03- Nov-2025
Contact Email	dhjmarketing@ongc.co.in
Contact Phone Number	0265-2603261 / 2603661, 9410396498, 9099008116
Address	Office of Area I/C Technical Cell, Dahej Plant Room No.7, Shed No. -19 , ONGC Regional Store Makarpura Road, Dhanteshwar, Vadodara – 390 009

3. Objective

Objective of the EOI

The primary objective of this Expression of Interest (EOI) is to identify potential sources of supply and to establish qualification criteria for an upcoming tender related to Hiring of Consultants/Individual Advisors/Domain Experts for ONGC Dahej Plant's SEZ Exit from Dahej SEZ-02.

Through this EOI, ONGC intends to:

- Explore the availability and capability of Consultants/Individual Advisors/Domain Experts experienced in handling SEZ exit processes as per ONGC's defined Scope of Work.
- Gather market intelligence to define appropriate qualification and evaluation criteria for engagement of a suitable consultant.
- Identify experienced and technically competent consultancy firms having proven expertise in similar SEZ conversion/exit processes, with a strong understanding of relevant statutory and regulatory requirements.

Note: Consultants/Individual Advisors/Domain Experts can participate for Part-A/Part-B/Part-A & Part-B as indicated in Sl. No-4.

4. Consultant's Role (Indicative Focus Area)

The Consultants/Individual Advisors/Domain Experts are expected to provide comprehensive consultancy services for asset valuation, duty recognition, calculation of depreciation, preparation of bond register and matching /verification of the bond register data base with the physical documentation (such as invoices, bill of entries, ARE-1, etc.), Customs House Agent (CHA) services, documentations, reconciliations, duty assessments, BOE fillings, verifications etc and enable obtaining No Objection Certificates (NOCs) / No Due certificates (NDCs) / or required approvals from relevant authority / State Government departments for SEZ exit / related denotification processes and securing approval from the Secretary, Ministry of Commerce & Industry (MoCI), Government of India for denotification or partial denotification of SEZ areas. The Scope of Work is expected to cover the following areas:

Part A - Scope of Work

1.0 To provide comprehensive consultancy services including but not limited to the following:

1.1 Liaison & Coordination with Authorities

To Facilitate, Expedite, Coordinate, Assist and Liaison at each step to acquire necessary approvals / clearances / No dues / reconciliations / document closures / duty assessments / BOE filings / verifications / etc from concerned authorities viz offices of Specified Officer (SO) Dahej SEZ Customs, Development Commissioner (DC) Customs.

1.2 Documentation & Submission

To facilitate review, prepare, collate all required documentation, endorsements, legal undertakings etc from ONGC's Dahej Plant or other relevant agencies and to arrange all relevant documents which is required for submissions, assessment of data adequacy, properly address to the queries raised / documentations sought, facilitate the timely submission to concerned authorities for the satisfactory resolutions, closures, assessments, reconciliations & verifications. Reconciliation and verification of the bond register data base with physical documentation and financial statements / trial balance, cost bifurcation / allocation, closure of open documents on the SEZ portal, calculation of customs duties and IGST payable, filing of BOEs, etc. Final assessment and closure of all pending provisional BOEs required for SEZ exit including provisional BOE pertaining to sales of C2,C3 & C4., Ensure complete compliance with procedural, statutory, legal and to various respective authorities. To closely monitor and track the whole process, assessment of progress and regularly follow up to expedite the procedure for issuance of requisite clearances / approvals / no dues / etc.

1.3 Representation before the office of the SO, Dahej SEZ Customs and the assessment of duties payable pursuant to the SEZ Exit of ONGC's Dahej Plant.

1.3.1 Set-1 Activities: -

- Review of the bond registers (NSDL reconciled) prepared by the unit in relation to their duty – free procurement of goods
- Assessment of the data adequacy in the bond registers and bifurcation of revenue vs capital as per documents available.
- Review and finalization of the HSN details incorporated in the bond registers
- Mapping and identifying of applicable customs duty and IGST rates against each line item of capital goods, services and materials.
- Preparation of Bond register and matching /verification of the bond register data base with the physical documentation (such as invoices, bill of entries, ARE-1, etc.)
- Reconciliations between the bond register data base and the physical documentation available with the company.
- Highlighting the non - availability of the documents, if any, to ONGC and settlement thereof for final assessment of duties.
- Arrangement of documents in accordance with the bond register data to facilitate easy verification thereof with customs.
- Review of capital goods and depreciation workings against each line item in accordance with the SEZ Rules, 2006
- Assessment of customs duties payable based on the depreciated values of the capital goods

- Review of the reconciliation statement of the bond register data base with the financial statements / trial balance of the unit.
- Highlighting variations / non – reconciliations, if any, between the capital expenditures as per bond register data base vs the financial details and settlement thereof for assessment of duties
- Bifurcating the cost of goods and the allocated costs / services in the cost of asset capitalization based on the details made available by ONGC
- Collection of the installation certifications from the company in order to ascertain and match to the date of capitalization of assets in the books of accounts.
- Submission of the requisite documents with the Specified officer, Dahej SEZ for verification purposes
- Facilitating the quick verification of documents at the office of the Specified officer for assessment of duties.
- Addressing the queries raised by the office of the Specified officer for favourable and early resolution.
- Assistance in the provisional review of the working sheets, documentation involved and the duty structure applicable on capital goods by the office of the Specified officer
- Regular liaison and representation before the office of the Specified officer for settlement disputes.

1.3.2 Set-2 Activities: -

- Assessment of the customs duties payable on immovable properties based on the Chartered engineer valuation reports and the reconciliation thereof with the books of accounts
- Highlighting variations, if any, to ONGC and settlement thereof
- Assistance in bifurcating the cost of goods and the allocated costs / services in the cost of asset capitalization based on the details made available by ONGC.
- Assistance in the provisional review of the working sheets, documentation involved and the duty structure applicable on immovable property by the office of the Specified officer
- Regular liaison and representation before the office of the Specified officer for settlement of disputes for final assessment of duties.

1.3.3 Set-3 Activities: -

- Listing out the non – availability of documentation, if any, to ONGC
- Listing out the non – closure of procurement documents on the SEZ portal, if any
- Listing out the open temporary removal / job – work challans to ONGC.
- Assistance in the endorsement of pending service invoices from the customs
- Assistance in the closure of the requisite documents and the duty calculations thereof

- Regular liaison and representation before the office of the Specified officer

1.3.4 Set-4 Activities: -

- Review of the statement of inventories (raw materials, WIP, finished goods, packing materials, stock in transit, consumables & stores) as on the date of proposed exit
- Verification of the inventory data base with the physical documentation (such as invoices, bill of entries, challans, etc.)
- Highlighting mismatches / non -reconciliations between the inventory data base and the physical documentation available with ONGC
- Highlighting the non - availability of the documents, if any, to ONGC and settlement thereof for final assessment of duties
- Arrangement of documents in accordance with the inventory statement to facilitate easy verification thereof by the customs.
- Review of the HSN details incorporated in the inventory statement
- Mapping of customs duty and IGST rates against each line item
- Calculation of customs duties payable thereon for final assessment of duties.
- Submission of the requisite documents with the Specified officer, Dahej SEZ for verification purposes
- Facilitating the quick verification of documents at the office of the Specified officer
- Addressing the queries raised by the office of the Specified officer
- Assistance in the provisional review of the working sheets, documentation involved and the duty structure applicable on inventories by the office of the Specified officer
- Regular liaison and representation before the office of the Specified officer

1.3.5 Set-5 Activities: -

- Preparation of bond registers
- Preparation of inventory statements
- Reconciliation of bond registers with financial statements & FAR
- Identification / extraction of purchase documents
- Arrangement of Chartered engineer valuation reports and the requisite fee payments for valuation of all deficient items such as capital goods ,immovable properties ,inventories and services
- Arrangement of other requisite/relevant certifications and undertakings as and when required to submit to statutory authorities

1.3.6 Set-6 Activities: -

- Arrangement of the capital procurements and the inventory data base and grouping / bundling of line items based on the suggestions of ONGC
- Filing of group / bundle wise bill of entries for home consumption on the SEZ / ICEGATE portal

- Assistance in the verification of bill of entry details (including HSN codes, taxable values, rate of custom duties and value of duties thereon) by the office of the Specified officer
- Highlighting queries, if any, to ONGC and settlement thereof
- Provisional assessment of the bill of entries filed for home consumption and ascertainment of total duty payable
- Regular liaison and representation before the office of the Specified officer

1.3.7 Set-7 Activities: -

- Final assessment of the bill of entries (previously assessed provisionally) based on the denotification/partial denotification order received to ONGC
- Finalization of custom duties payable upon SEZ exit based on final assessment.
- Regular liaison and representation before the office of the Specified officer

1.3.8 Set-8 Activities: -

- Legal advisory services to the company in relation to the SEZ and indirect tax matters during the currency of contract.

1.4 Representation before the office of the DC, Customs, Dahej SEZ

1.4.1 Set-9 Activities: -

- Liaison and representation before the Office of the Development Commissioner, Ahmedabad on requirement
- No Due Certificate (NDC) to be issued by SO Dahej SEZ Customs.

1.5 Communication & Reporting

To ensure seamless flow of communication among all relevant stakeholders and provide regular progress reports on the status of all activities with daily/weekly/monthly DPR, as required by ONGC.

1.6 Stages of activities

Stages	Activities	Period
Stage-1	Completion of the following activities for ONGC's Dahej Plant SEZ exit: ➢ Verification of existing Bond Registers up till Dec'2023 and related documents ➢ Preparation and Verification of Bond Registers from Jan'2024 till Date and related documents ➢ Reconciliation of Bond Registers with audited financials	**5 Months** from NOA

	➢ Mapping duty structures, calculation of depreciated values and duty payable ➢ Closure of TR / JW challans and other pending documents ➢ Preparation and filing of bill of entries ➢ Provisional assessment of bill of entries ➢ Secure receipt of No Dues certificate (NDC) from Specified Officer Dahej SEZ for ONGC's Dahej Plant	
Stage-2	Completion of the following activities for ONGC's Dahej Plant SEZ exit: ➢ Assessment of final Duties Payable for Capital, Goods & Services, Immovable Properties and Inventory.	**3 Months** from the date ONGC Dahej Plant provides the Final de-notification letter from Secretary, MoCI

It must be clearly understood that the details provided are intended to give an idea about order and magnitude of work and are not in any way exhaustive and guaranteed by ONGC. It shall be the responsibility of the contractor to fully meet all the requirements as per the Scope of Work.

2.0 ONGC Scope

a) To provide "Final de-notification letter by Secretary, MoCI.

b) Provide relevant legacy documents, approvals, land records, financial records, bond registers, required data & documents available with ONGC Dahej Plant for SEZ exit, provide any additional documents or clarifications required by statutory authorities or requested by the contractor and necessary certifications, and clearances required to support the contractor in preparing submissions to authorities

c) To provide authority letters, authorizing to represent ONGC Dahej Plant before all concerned Authorities/Govt. offices

d) To appropriately address and provide go ahead on suggested probable solutions.

e) ONGC officials will meet concerned Government authorities for official engagements if required.

Part B- Scope of Work

1.0 To provide comprehensive consultancy services including but not limited to the following:

1.1 Liaison & Coordination with Authorities

To Facilitate, Expedite, Coordinate, Assist and Liaison at each step to acquire necessary approvals / No dues certificates / clearances / etc from concerned authorities viz offices of Dahez SEZ Ltd. (DSL), Dahej SEZ Customs, Development Commissioner (DC) Customs, Gujarat-Industries Commissioner (IC), Gujarat State Tax Department, Gujarat Stamp Duty Officer, Finance Dept., Ministry of Gujarat, GIDC, Central Government / Ministry of Commerce & Industry (MoCI) etc or any other authority as required and to secure denotification/partial denotification of ONGC's Dahej Plant from Dahej SEZ-02 (SEZ Exit).

1.2 Documentation & Submission:

To facilitate submission of application / requisite form to obtain final NOC from all authorities mentioned at 2.1 at each stage and collate all required documentation, endorsements, legal undertakings etc from ONGC's Dahej Plant or other relevant agencies. Preparation of required applications with supporting documentation and submissions to concerned authorities, ensuring complete compliance with procedural, statutory and respective authority requirements. To arrange relevant documents which is required for submissions and properly address to the queries raised / documentations sought and facilitate the timely submission to concerned authorities for the satisfactory resolution/closure. To closely track workflow progress and regularly follow up to expedite the process and issuance of requisite clearances / approvals / no dues / etc.

1.3 Communication & Reporting

To ensure seamless flow of communication among all relevant stakeholders and provide regular progress reports on the status of all activities with daily/weekly/ monthly DPR, as required by ONGC.

1.4 Key deliverables

a) State Govt. NOC for ONGC Dahej Plant to be issued by Industry Commissioner.
b) No Dues Certificate (NDC) for Developer i.e. DSL to be issued by SO Dahej SEZ Customs.
c) Developer Certificate to be issued by DSL and to be submitted to DC, Dahej SEZ office.
d) Re-amendment of Form-C5 for decrease in the area by DSL and to be submitted to DC Dahej SEZ office.
e) Firming up Land details of Area to be de-notified & left-over area by DSL and to be submitted to DC Dahej SEZ office.
f) Mapping of De-notified area on coloured map of the SEZ clearly indicating the area to be de-notified & left-over area by DSL.
g) Development Commissioner (DC) Certificate to be issued by Dahej SEZ office
h) Obtaining any other approval/clearance/supporting documentation etc as required for submission to concerned authorities.
i) Preparation & Submission of Application file with all required documents, obtaining recommendation of DC and forward to MoCI.
j) Approval from Secretary, MoCI for denotification/partial denotification of area of ONGC's Dahej Plant from existing Dahej SEZ-02.

k) Fresh SO Notification for removal of ONGC's Dahej Plant from existing Dahej SEZ-02 by Govt. Press, New Delhi.

1.5 Stages of activities

Stages	Activities	Period
Stage-1	Completion of the following activities for ONGC's Dahej Plant SEZ exit: ➢ Secure receipt of DSL's demand note / intimation of applicable DSL charges ➢ Secure receipt of Stamp Duty demand note / intimation of applicable Stamp duty ➢ Secure receipt of VAT demand note / intimation of applicable VAT ➢ Secure receipt of State NOC from Industry Commissioner for ONGC's Dahej Plant SEZ exit ➢ Secure receipt of No Dues Certificate for Developer i.e. DSL by Specified Officer Dahej SEZ for ONGC's Dahej Plant ➢ Secure receipt of Development Commissioner's (DC) Certificate	**5 Months** from NOA
Stage-2	Completion of the following activities for ONGC's Dahej Plant SEZ exit: ➢ Submission of Application file to MoCI ➢ Secure receipt of Final de-notification letter by Secretary, MoCI ➢ Secure Publication of SO Notification in Government Press	**3 Months** from the date ONGC Dahej Plant provides the No Due Certificate (NDC) from Specified Officer Dahej SEZ

It must be clearly understood that the details provided are intended to give an idea about order and magnitude of work and are not in any way exhaustive and guaranteed by ONGC. It shall be the responsibility of the contractor to fully meet all the requirements as per the Scope of Work.

2.0 ONGC Scope

a. To provide "No Dues certificate" for ONGC Dahej Plant from Specified Officer (SO) Customs-Dahej".
b. To provide all relevant documents, communications, land documents etc. related to ONGC Dahej Plant as and when required.
c. To provide Authority letters, authorizing to represent ONGC Dahej Plant before all concerned Authorities/Govt. offices for carrying out the Scope of Work.
d. Involvement of dedicated team member from ONGC Dahej Plant during visits to Govt. offices on prior intimation.

e. Presence of ONGC Dahej Plant higher authority for meeting with Govt. officials wherever required on prior intimation.

5. Key Outcome of this EOI

This EOI does not seek to appoint a consultant at this stage. Instead, it is intended to:

- Explore the availability and capability of Consultants/Individual Advisors/Domain Experts experienced in handling SEZ exit processes as per ONGC's defined Part A & B Scope of Work.
- Establish qualification benchmarks (experience, technical expertise, certifications) for prospective bidders.

6. Information Sought from Interested Parties

Organizational credentials – Expertise related to Part A

- The consultant should have experience in providing services for SEZ related matter which should include liaising with SEZ/Customs Authorities, "preparation & reconciliation" of bond register and verification with corresponding documentation to comply with SEZ act and rules.

Organizational credentials – Expertise related to Part B

- The consultant should have experience in providing services for SEZ related matter to obtain "No Objection Certificates (NOCs) / No Due certificates (NDCs) / required approvals" from "relevant authority / State Government departments" for "SEZ exit / related denotification processes" and securing approval from the Secretary, Ministry of Commerce & Industry (MoCI), Government of India for denotification or partial denotification of SEZ areas.

7. Submission Guidelines

Interested parties are invited to submit their EOI documents vide electronic copies in MS Word/PDF/PPT format, encompassing:

- **Executive Summary**: A concise overview of the proposal.
- **Detailed Proposal**: Comprehensive responses to the information requirements outlined in Section 6.

- **Supporting Documents**: Relevant work orders /purchase orders/project documents (evidencing fulfilment of Sl No.-6) indicating Scope of Work and any other pertinent documentation.

8. Disclaimer

This EOI is solely for the purpose of market exploration. It does not constitute a commercial tender or RFP, nor does it commit ONGC to proceed with any procurement process.