



## ONGC Energy Centre

6<sup>th</sup> Floor, Core- 3, SCOPE Minar, Laxmi Nagar  
New Delhi-110 092, Ph. No. 011-2240 6512

### **CALL FOR APPLICATION FOR THE POST OF JUNIOR PROJECT FELLOW FOR HYDROGEN PROJECT OF ONGC ENERGY CENTRE**

ONGC Energy Centre invites applications from bright, young enthusiastic engineering/science graduates/postgraduates from reputed institutes in the country, for a fixed tenure assignment by ONGC Energy Centre Trust. The details of the vacancy are as under:

**Position:** Junior Project Fellow

**No. of Vacancy:** 01

**Eligibility Criteria:**

M.Sc. (Chemistry) / B.Tech. (Chemical Engg.) from a reputed Institute with min.60% marks or equivalent grade.

Desirable- Ph.D in Applied Chemistry (Duration of course would be reckoned as experience)

**Job Description & Responsibilities:**

- To co-ordinate with Project team and collaborating Institutes/ Partners for successful Project execution.
- Preparation of project related documents including agreement, approval notes, processing milestone payments and data management.
- Preparation of monthly/quarterly project status reports, annual reports, study/review of the collaborative project reports and processing of milestone based payments, budget related documents.
- Interpretation of experimental data and various miscellaneous activities related to the projects.

**Place of Posting:** Delhi/ Any other place as desired by OEC.

**Compensation:** Rs.42000/- per month which includes Fellowship Amount of Rs.32,000/- and HRA Amount of Rs.10,000/-. This amount may be increased to Rs. 44,000/- per month after successful completion of one year and to Rs.48,000/- per month after successful completion of two years. Further, one time annual incentive of two month's fellowship amount may also be given to outstanding performers.

**Terms of Engagement:** The Project Fellow will be initially engaged for a period of one year. The tenure of engagement may be extended on need basis for further period, subject to satisfactory individual performance and requirement of the Project. The total duration of engagement as a Project Fellow can be up to a maximum of four years.

**Selection Process:** Applicants will be considered through a two tier selection procedure i.e. screening of Application Formats, followed by Interview of Short listed candidates.

**Timeline:** Successful candidates will have to join duty within **30 days** from receipt of Engagement Letter, failing which the offer may be withdrawn.

**Important Note:** The engagement as Project Fellow in ONGC Energy Centre Trust is temporary in nature and has no bearing with any employment with ONGC, which is a separate company. Interested candidates may visit the website <http://www.ongcindia.com/wps/wcm/connect/ongcindia/home/ongc-energy-centre> for further details about the activities of ONGC Energy Centre.

Interested candidates are requested to send their applications in the prescribed Format (in excel sheet), **along-with their latest Photographs and CVs, Copy of latest Mark-sheets & Provisional/Final Degree of the qualifying examination**, etc. by e-mail with the subject line: Junior Project Fellow- Hydrogen, to [oechr@ongc.co.in](mailto:oechr@ongc.co.in).

The candidates should also submit an essay on "Renewable Energy" which should not be more than 500 words along with a PPT (Max 5 slides) on the same topic. They will be assessed on submission of these documents as well and hence, application without these documents will not be considered.

The last date for submitting complete application is **02.02.2024**. Incomplete Applications and applications received after the last date will be rejected.

ONGC Energy Centre reserves the right to reject/not consider any application without assigning any reason(s).

## Application Form

Please paste  
your recent  
photograph  
here

### Junior Project Fellow

1	Name of the Candidate	
2	Highest Qualification	
3	Institute from which Degree obtained	
4	CGPA or % in Highest Qualification	
5	Year of Passing	
6	Additional Qualification (if any)	
7	Other Qualifications	
8	CGPA or % as applicable (Other Qualifications)	
9	Work Experience (No. of years)	
10	Details of Work Experience in Chronological Order	
11	Nature of Experience and relevance to OEC, if any	
12	Other Additional Knowledge (software etc.)	
13	Communication Address	
14	E-mail ID	
15	Contact Mobile No.	
16	Date of Birth (dd/mm/yyyy)	
17	Any other relevant Information	

**List of essential documents to be attached with the application:**

1. Copy of Marksheets
2. Copy of Degree
3. Proof of DoB
4. I.D. Proof
5. Proof of Address
6. Proof of Experience, if any
7. Any other document to support your candidature.

I hereby declare that the above information given by me is true and complete to the best of my knowledge and belief. In the event, the information if found to be false, fabricated, incomplete or incorrect, my candidature may be cancelled/terminated at any stage.

**Signature:**

**Place & Date:**