MINIMUM ELIGIBILITY CRITERIA

The Consultant shall meet all the following minimum eligibility requirements. Vendors not meeting any of the mandatory criteria shall be liable for rejection.

1. CONSTITUTION OF CONSULTANT

Joint Ventures (JV)/Consortiums shall not be permitted for this assignment. The Consultant shall be a single legal entity possessing adequate architectural, engineering, planning and cost management capabilities to execute the complete scope of consultancy services.

2. EXPERIENCE IN ARCHITECTURAL DESIGN CONSULTANCY:

Empanelment shall be done for following categories:

Category-1:

During the last three (3) years preceding the date of submission of EOI, the Consultant shall have successfully completed Architectural and Engineering Consultancy services for:

Option A: At least Two (2) projects each having a construction cost of INR 1 Crore or more;

OR

Option B: At least Four (4) projects each having a construction cost of INR 50 lacs or more.

At least one (1) project shall have involved integrated architectural and engineering consultancy for office buildings, residential complexes or similar infrastructure projects.

Category-2:

During the last five (5) years preceding the date of submission of EOI, the Consultant shall have successfully completed Architectural and Engineering Consultancy services for:

Option A: At least Two (2) projects each having a construction cost of INR 10 Crore or more;

OR

Option B: At least Four (4) projects each having a construction cost of INR 5 Crore or more.

At least one (1) project shall have involved integrated architectural and engineering consultancy for office buildings, residential complexes or similar infrastructure projects.

Category-3:

During the last seven (7) years preceding the date of submission of EOI, the Consultant shall have successfully completed Architectural and Engineering Consultancy services for:

Option A: At least Two (2) projects each having a construction cost of INR 50 Crore or more;

OR

Option B: At least Four (4) projects each having a construction cost of INR 25 Crore or more.

At least one (1) project shall have involved integrated architectural and engineering consultancy for office buildings, residential complexes or similar infrastructure projects.

Category-4:

During the last seven (7) years preceding the date of submission of EOI, the Consultant shall have successfully completed Architectural and Engineering Consultancy services for:

Option A: At least Two (2) projects each having a construction cost of INR 100 Crore or more;

OR

Option B: At least Four (4) projects each having a construction cost of INR 50 Crore or more.

At least one (1) project shall have involved integrated architectural and engineering consultancy for office buildings, residential complexes or similar infrastructure projects.

3. EXPERIENCE IN COST MANAGEMENT & TENDERING

The Consultant shall have successfully provided Quantity Surveying/Cost Consultancy services including preparation of detailed estimates, BOQ, Tender documents, Bid Evaluation and Cost control as per above categories during the last ten (10) years. Documentary evidence shall be submitted in support of the same.

4. FINANCIAL STRENGTH

The Consultant shall have a positive Net Worth in each of the last three (3) financial years, certified by a Chartered Accountant.

5. AVERAGE ANNUAL TURNOVER

Turnover criteria is not applicable for category 1 & 2.

For **Category 3 & 4**, the Consultant shall have achieved a minimum average annual turnover of **Rs 20**/ **Rs. 50 Crore** during the last three (3) consecutive financial years.

The turnover shall be supported by audited financial statements and/or Chartered Accountant's Certificate.

6. GREEN BUILDING / SUSTAINABILITY EXPERIENCE

The Consultant shall have successfully designed or provided consultancy services for at least one (1) Green Building project certified under GRIHA, IGBC, LEED or an equivalent rating system during the last seven (7) years.

GREEN BUILDING / SUSTAINABILITY EXPERIENCE is not applicable for category 1 & 2.

7. MULTI-DISCIPLINARY DESIGN CAPABILITY

The Consultant shall have adequate resources in the following disciplines:

- Architecture
- Civil & Structural Engineering
- Electrical Engineering
- HVAC/Mechanical Engineering
- Plumbing & Fire Fighting Engineering
- ICT / ELV Systems
- Landscape Architecture
- Quantity Surveying / Cost Management
- Planning & Project Scheduling

The Consultant shall submit organization structure and discipline-wise manpower details.

8. KEY PROFESSIONALS

The Consultant shall have the following minimum professionals on its regular payroll:

- Principal/Senior Architect
- Structural Engineer
- Costing Analyst/Accountant

The consultant shall submit details of the key professionals along with qualifications and experience.

9. SOFTWARE & DIGITAL DESIGN CAPABILITY

The Consultant shall experience in the use of relevant software, including but not limited to:

- AutoCAD
- Revit / BIM
- SketchUp
- Navisworks
- STAAD.Pro
- ETABS
- SAFE
- Primavera P6 / MS Project
- Cost Estimation & Quantity Surveying Software

Documentary evidence of software availability shall be submitted.

10. KNOWLEDGE OF APPLICABLE CODES & STANDARDS

The Consultant shall demonstrate familiarity and experience in the application of:

- National Building Code (NBC)
- CPWD Specifications
- BIS/IS Codes
- Fire & Life Safety Regulations
- Energy Conservation Building Code (ECBC)
- GRIHA / IGBC / LEED Guidelines
- Local Building Bye-laws
- Applicable Statutory Requirements

11. SCOPE-SPECIFIC EXPERIENCE

The Consultant shall have experience in providing the following services:

- Concept Master Planning
- Architectural Design
- Detailed Engineering Design
- Structural Design
- MEP Design
- Interior Design (where applicable)
- Quantity Surveying
- Detailed Cost Estimates
- Preparation of BOQ
- Tender Documentation
- Bid Evaluation Support
- Construction Drawings and GFC Drawings
- Statutory Approvals Assistance
- Construction Stage Technical Support

12. DOCUMENTARY EVIDENCE

The Consultant shall submit documentary evidence in support of the above eligibility criteria, including:

- Work Orders / Letter of Award
- Contract Agreements
- Completion Certificates / Client Certificates
- Consultancy Completion Certificates
- CA Certified Turnover and Net Worth Certificates
- Audited Financial Statements
- Valid ISO Certificates
- Green Building Certification Documents
- Organization Structure and Manpower Details
- CVs of Key Personnel
- Software Availability Details