



Oil and Natural Gas Corporation Limited
Drilling Services, Ahmedabad Asset & Mehsana Asset

Advertisement No. AMD/DS/P&C/DOMAIN EXPERT-2024(1)

ONGC Ahmedabad Asset & Mehsana Asset invites application from qualified & experienced personnel retired from ONGC from Drilling disciplines/Drilling Fluid Disciplines to apply for the post of Domain Expert to form a panel of retired domain experts for Fishing & Liner Hanger operations and Drilling Fluid operations for Ahmedabad Asset & Fishing operations for Mehsana Asset and seek their services as & when required on day rate basis as per following details:

1. **Details :**

Sl.no	Domain Expert	Numbers
1	Fishing	10 nos. for both Asset
2	Liner Hanger	02 nos. for Ahmedabad Asset
3	Drilling Fluid	03 nos. for Ahmedabad Asset

Note: Retired ONGC executives of E5 to E7 level having Q1/Q2 qualification & in line working experience in drilling rig operations of at least 10 years in open hole & cased hole fishing/liner hanger/drilling fluid operations.

2. **Remuneration / Emoluments :**

Category	Honorarium/day (Rs.) *(inclusive of all taxes)
E7 level	10,000.00
E6 & E5	8000.00

*Honorarium would be made after deduction of applicable Income Tax at source.

*The remuneration for every domain expertise provided by the empanelled domain expert at the work center, concerned Asset/work center will make payment to the empanelled domain experts.

In the above table, Day rate means rate for working hours of 8 hrs. In case of involvement of domain expert on a particular day, remuneration will be made as per the Day rate mentioned in above table. However, in case of involvement of Domain expert is more than 8 hrs. in a day, remuneration for extra hrs. will be paid on hour basis or part thereof as per the rate mentioned below:

Category	Rates (in Rs.) up to 60 minutes or part thereof after 8 hrs. (inclusive of all taxes)
E7 level	1,250.00
E6 & E5 level	1,000.00

3. **Eligibility Criteria :**

- (i) Retired ONGC executives of E5 to E7 level having Q1/Q2 qualification & in line working experience in drilling rig operations of at least 10 years in open hole & cased hole fishing/liner hanger/drilling fluid operations.
- (ii) Age limit: Less than 65 years of age during the proposed 2 years of empanelment. On attaining the age of 65 years during the 2 years of empanelment period, empanelment will be treated as cancelled/terminated.
- (iii) Engagement on contract will be subject to medical fitness by ONGC Medical Authority.

4. **Validity of the Panel:** The validity of the panel will be for a period of 2 years from the date of the approval of the proceedings or up to attaining the permissible age of 65 years by the domain expert, whichever is earlier as per office order no 16/2023 dated 15.06.2023.

5. Scanned copy of ONGC Identity Card (both sides) to be submitted by the candidates along with application/ Bio Data form.

6. Interested Ex-ONGCians applying for above mentioned empanelment for Ahmedabad & Mehsana Asset are requested to submit scanned copy of application in the attached format along with the required documents to following email/address:
- (i) ds_amd@ongc.co.in
 - (ii) Eligible candidate(s) can also submit the hard copy in person in Contract Cell, Room No-211, 2nd floor, Avani Bhavan Ahmedabad Asset on or before the last date of submission of Applications.
 - (iii) Application received after last date of the submission of the same will not be entertained
7. Last date of receipt of application: 15/10/2024
8. Date & Venue for personal interview/interaction and other details: To be intimated to the shortlisted candidates in due course of time through emails.
9. **Selection Criteria:**
Selection criteria for awarding the marks to the candidates for selection is as below:

Criteria	Maximum Marks
Qualification • Q1 = 10 marks, Q2 = 08 marks	10
Evaluation of inline experience based on Bio data submitted by the individuals • Q1 & Q2 having 10 years of experience = 40 marks • 4 marks each for additional years of experience up to maximum 20 marks.	60
Personal Interview/Interaction	30
Total	100

- (i) Applicants fulfilling the above mentioned eligibility criteria shall be called for Personal Interview. Date, Time and Venue for personal interview will be communicated through e-mail to eligible shortlisted candidates.
 - (ii) The selection committee will adopt the selection criteria based on inline working experience, qualification & personal interaction/interview as mentioned in above table.
 - (iii) Final merit list shall be prepared based on the marks of inline experience, qualification & personal interaction/interview.
 - (iv) Candidates getting an aggregate of minimum 60% marks in each section (i.e. Qualification, inline working experience & personal interaction/interview) will be considered for empanelment.
 - (v) Offer of engagement will be issued to the selected candidate by HR Section to form the panel based on the merit list.
 - (vi) If offer not accepted by the individual, then next individual in the merit list will be offered for empanelment.
 - (vii) Once empanelment have been carried out as per numbers of domain expert mentioned at sl. no 1, a waiting list as per merit will be prepared for the qualified person who are not engaged initially. In case of any vacancy being created due to attaining the age of 65 year by any one empanelled domain expert or due to any unforeseen reason, offer of empanelment will be issued to next waiting list candidate by HR Section based on merit. If offer is not accepted by the individual, then next individual in the waiting list will be offered for empanelment based on merit.
10. No TA/DA/Accommodation shall be provided for Personal Interview/Interaction.
11. **Scope of Work of the Domain Expert but not limited to following:**

Empanelled domain expert will be engaged as per operational requirement to attend well complication/fishing (both open & cased hole) /liner hanger operations. Domain expert will also be engaged for planning & inventory management of fishing tools/liner hanger/drilling fluid chemicals & additives. Detailed Scope of work are as below:

Fishing Expert

- (i) A thorough planning, supervision & monitoring of all fishing operations/rig complications at the Drilling Rigs.
- (ii) Pre and post analysis of complications/fishing & submit the report.

- (iii) Guiding departmental fishing personnel in planning & execution of various fishing operations.
- (iv) Stream lining & supervising the process of inventory management.
- (v) Providing knowledge sharing/ brainstorming session with the concerned ONGC employees.
- (vi) Grooming of concern ONGC's regular employees to enhance their skill set, learning & performance

Liner Hanger Expert

- (i) Planning and execution of in-house Liner Hanger Jobs.
- (ii) Supervision of such liner hanger jobs that are planned & executed by outsource agencies.
- (iii) Stream lining & supervising the process of inventory management of Liner Hanger
- (iv) Providing knowledge sharing/ brainstorming session with the concerned ONGC employees.
- (v) Grooming of concern ONGC's regular employees to enhance their skill set, learning & performance.

Drilling Fluid Expert

- (i) Designing and monitoring of Drilling Fluid as per field requirement.
- (ii) To handle & take suitable measures during well complications like but not limited to kick, stuck up, hole pack off, mud loss, fishing etc.
- (iii) Providing knowledge sharing/ brainstorming session with the concerned ONGC employees.
- (iv) Grooming of concern ONGC's regular employees to enhance their skill set, learning & performance.

12. Terms and conditions of the engagement includes but not limited to following:

- (i) The hired domain expert should be stationed at Ahmedabad/Mehsana. Vehicle support from base office to respective site/section will be provided from the Ahmedabad or Mehsana Base office.

First preference to attend the call will be given to the domain expert residing at respective Indenting Work Centre. However, in case of non-availability of expert at their station, either domain expert stationed at other work center will be approached/contacted.

In case of outstation travel (i.e. Ahmedabad to Mehsana base office or Mehsana to Ahmedabad base office) of domain expert for operational need, TA may be applicable as per the ONGC entitlement of the individual at the time of superannuation.

- (ii) No DA will be paid to the Domain Expert.
- (iii) In case of operational requirement, intimation will be communicated on to the domain expert by In-Charge/Representative of Indenting Section through mail or telephonically (to be followed by mail). Domain expert should always be available to attend the Fishing operation / drilling complications.
- (iv) Prior intimation will be passed on to the domain expert by In-Charge of Indenting Section through mail for inventory management, knowledge sharing/ brainstorming /training sessions as & when required.
- (v) Duty Pattern for operational requirement
 - Domain expert will be engaged in operations on rotational basis for each job. However, based on operational requirement, more than 01 domain expert can be engaged for the same job.
 - In case of prolonged operational requirement (beyond 12 hrs.) in one job, the indenting section can take a call of engaging subsequent empanelled domain expert in addition to the one who were initially assigned the said job. For inventory management, knowledge sharing/ brainstorming /training sessions, domain experts will be called as per requirement during the office working hours.
- (vi) Engaged domain expert shall be required to work in any of the Drilling rigs /DTYS etc. as & when required in Ahmadabad & Mehsana Asset.
- (vii) The arrangement of stay of domain expert (in case of outstation travel) will be arranged preferably in ONGC guest house or as per BDP clause 12.5 by concern department in case of operational requirement.
- (viii) ONGC shall have the right to cancel the engagement at any time without assigning any reason thereof. However, in the normal course, engagement may be terminated from either side, without assigning any reason, by giving one month's notice.
- (ix) Domain expert will not be eligible for any other Benefits/Allowance/ Facilities/Incentives etc. as admissible to regular/tenure employee of the Corporation.
- (x) The engaged personnel will not have any financial power.
- (xi) Guidelines in respect of Covid-19 in vogue at the time of engagement and during the tenure will be applicable.
- (xii) Domain expert will have no right to claim for regular employment in ONGC later, by virtue of this contractual engagement.
- (xiii) The selected candidates will have to sign an agreement/contract with ONGC for the prospective period.

- (xiv) Terms and conditions of this engagement shall be subject to change(s) from time to time based on Company's latest policy.
- (xv) Remuneration shall be on the basis of actual duty performed during the period of engagement.

Applicant's Bio Data Form

1. Name of Applicant :
2. ONGC CPF No. :
3. Father's Name :
4. Date Of Birth :...../...../.....
5. Category (SC/ST/OBC/GEN) :
6. (i) ONGC Designation at the time of Retirement:
- (ii) Level of ONGC designation at the time of Retirement (E5/E6/E7):
- (iii) Discipline:
7. Date of Joining in ONGC. :...../...../.....
8. Date of Retirement from ONGC :...../...../.....
9. Mob. No. :.....
10. E-Mail ID:
11. Address for postal Correspondence:
-
-PIN Code:.....

Latest Photograph, With Candidate's Signature

12. Details of Educational/Technical Qualification(s):

SL. NO.	Education Qualification (Highest / Latest)	Qualification Level (Q1/Q2)	Name of the Institute(s)

13. Experience details:

Sl. No.	Name of Work Centre / Section	Designation/Level	Nature of Work	Duration (From to)	Period (Yrs/ Months)

DECLARATION:

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect or ineligibility being detected before or after interview or after joining the post, my candidature/engagement is liable to be rejected / terminated at any stage without informing me.

Date:
 Place:

(Signature of the Candidate)
 Name of the candidate.....
 CPF No. :.....
 Designation-Ex.

Enclosure:-