



OIL AND NATURAL GAS CORPORATION
Institute of Reservoir Studies, Chandkheda, Ahmedabad
Advt No. IRS/01/Apprentices/2017
Notification for Engagement of Apprentices under Apprentices Act 1961

1. Oil and Natural Gas Corporation Limited (ONGC), a "Maharatna" public sector Enterprise and flagship energy major, engaged in Exploration and Production of Oil and Gas in India and abroad proposes to engage apprentices at its office located in IRS, ONGC, Ahmedabad.
2. Applications are invited from eligible candidates in the following designated trades for engagement as Apprentices under Apprenticeship Act 1961 read in conjunction with apprentice rules 1992 and Apprentice's amendment Act 2014.

Sl. No	Trade/ Discipline	No. of Apprentices to be Trained	Essential / Desirable qualification as per the Apprentice Act 1961.	Duration of Apprentice Training
1	Laboratory Assistant (Chemistry)	01	Passed 10th class examination under 10+2 system of education or its equivalent with Science (Physics & Chemistry) & Maths as subjects or its equivalent and Trade Certificate in Laboratory Assistant (Chemical Plant).	01
2	Electronics Mechanic	01	Passed 10th class examination under 10+2 system of education or its equivalent and Trade certificate in Electronics Mechanic	01

Reservation in Training: Government guidelines in reservation for SC/ST, OBC PWD, shall be followed with applicable age relaxation.

3. Eligibility conditions:

- A. Qualifications: Prescribed qualification as mentioned above with a minimum of 50 % marks in qualifying exam.

- B. Age: The candidate should have attained the age of 14 years and should not have attained the age of 21 years as on 07.03.2017.
 - C. Minimum Physical standards: As prescribed in the apprenticeship Rules 1992 clause 4 and amendments thereof if any.
 - D. Previous Training: Candidates who have already undergone or are currently undergoing apprenticeship training under apprenticeship act 1961 in any Government or Public Sector or private industrial organization are not eligible to apply.
 - E. The applicant should not have undergone Apprenticeship earlier or pursuing Apprenticeship training as per the Apprentices Act, 1961/1973 as amended from time to time.
 - F. The applicant should not have completed three years after passing of the qualifying exam as on 07.03.2017.
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- 4. Stipend: Monthly stipend will be paid as per the prescribed rates governed by Apprenticeship Act.
 - 5. Selection procedure: Shortlisting of candidates will be done based solely on the percentage of marks obtained in the basic prescribed Trade qualification as applicable to the respective trade.
 - 6. Boarding/Lodging: No Boarding or Lodging expenses are admissible.

Application is to be submitted with the following documents duly attested by the candidate:

- A. Passport photos -05 Nos.
 - B. SSC/Matriculation Mark sheet.
 - C. ITI Marksheet & NCVT certificate, if applicable.
 - D. Proof of date of birth.
 - E. Community Certificate, if applicable.
 - F. Certificate of Physical disability, if applicable.
 - G. Character certificate signed by Gazetted Officer.
 - H. Aadhar Card (Compulsory).
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- 7. Incomplete/Erroneous applications received will be rejected. No further communication in this regard will be entertained.

Medical Fitness: Candidates will have to submit medical fitness certificate obtained from a medical officer not below the rank of assistant Surgeon (Gazetted).

Registration and Submission of Application:

- a) Candidates are first required to register in the web portal <http://apprenticeship.gov.in> for enrolment as apprentices. The application will not be accepted without registration in the above mentioned web portal.

- b) **The candidates have to apply for the respective trade through the establishment id of E01172400089, the establishment ID for Institute of Reservoir Studies, ONGC, Chandkheda, Ahmedabad.**
- c) Applicants can apply for one trade only.
- d) Candidates are required to download the application format (Annexure-1) available herein and forward the filled in application along with all documents as mentioned above to the following address:

**CM (HR)-I /C HR/ER,
Institute of Reservoir Studies,
Oil and Natural Gas Corporation Ltd. (ONGC),
Chandkheda, Ahmedabad-380005**

- 8. Candidates should ensure that their physical applications reach the above address on or before 1700 hrs. on 07.03.2017. ONGC shall not be responsible for late receipt of applications.
- 9. Upon completion of the apprenticeship period, ONGC shall have no obligation to offer employment on the grounds of completion of Apprenticeship.

CM (HR)-I/C HR/ER

Annexure-I

Application for engagement of Apprentices for the Trade of.....in Institute of Reservoir Studies, ONGC, Chandkheda, Ahmedabad.

To,
 CM (HR)-I/C HR/ER,
 Institute of Reservoir Studies,
 Oil and Natural Gas Corporation Ltd. (ONGC),
 Chandkheda, Ahmedabad-380005

Sir,
 In response to your Advertisement No.....dated....., I hereby apply for the Trade ofas Apprentice in your organization with the following details :-

1	Name (IN BLOCK LETTERS) :				
2	Enrolment/ Registration No. as indicated in web portal http://apprenticeship.gov.in				
3	Father's Name:				
4	Correspondence Address :				
5	Active email Add.:				
	Mobile No. (for contact):				
6	Date of birth :				
7	Age as on 07.03.2017 (YY/MM/DD)				
8	Category (SC/ST/OBC/Gen) :				
9	Whether person with disabilities (PWD)/ward of Armed Forces Personnel :				
10	Educational Qualifications:				
	Exam Passed	Details			
	Name of Board/Council/University	Year of passing	Grade / Division obtained	Total marks obtained	% of marks obtained

Declaration: I hereby declare that all the particulars given in the application are true and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being declared before or after selection, my candidature will be treated as cancelled.

I also understand that it is purely an Apprenticeship Training and ONGC shall have no obligation to offer employment on the grounds of completion of Apprenticeship Training

Date : Place:

(FULL SIGNATURE OF THE APPLICANT)