



**OIL AND NATURAL GAS CORPORATION LIMITED  
TRIPURA ASSET – HR/ER (R&P) CELL  
BADARGHAT COMPLEX, AGARTALA-799014**

**ENGAGEMENT OF MEDICS ON CONTRACT BASIS FOR WORKING AT DRILL SITES/  
INSTALLATIONS/DISPENSARIES**

**Advertisement No.1/2020- Tripura Asset**

ONGC, Tripura Asset, Agartala invites applications from Indian citizens for engagement in the following contractual Medical Officer posts for the tenure period up to 30.06.2022 :

SL. No.	Post	No. of posts/ Reservations	Post identified suitable for PWD	Essential Qualification	Fixed Honorarium (in Rs.)
1.	Field Medical Officer	<b>20</b> (UR-6, EWS-2, SC-4, ST-7 OBC-1)	—	MBBS having valid Registration with the Statutory Council	75,000/- per month (Field)
2	General Duty Medical Officer	<b>3</b> (UR-2, ST-1)	OL, OA	MBBS having valid Registration with the Statutory Council	72,000/- per month (Office)
3	Medical Officer(Occupational Health) #	<b>1</b> (UR-1)	—	MBBS having valid Registration with the Statutory Council	72,000/- per month (Office)

# Candidates having training in occupational health/public health or occupational medicine will be preferred.

**Reservation: As per Government of India instructions.**

(Abbreviations: **EWS** : Economically Weaker Section; **OL**= One Leg affected; **OA** = One arm affected)

**Date of Interview: 22.07.2020**

**Mode of Interview : Walk in Interview or through Online mode**

**Last date of Receipt of application : 21.07.2020 by 1730 hours**

**A. NOTE:-**

- None of the posts are reserved for Persons with Disability(PWD). However, the post of Contract Medical Officer-General Duty is identified suitable for PWD (OA=One Arm or OL=One Leg only), so eligible PWD candidates may also apply.
- There is no maximum age limit for eligibility.
- The Candidate must possess the essential prescribed qualifications as well as a valid registration with the concerned statutory authority (wherever applicable) **on or before the last date of application**. Experience is desirable for all posts.
- Nomenclature of qualifications shall be as prescribed by UGC/ Medical Council of India.
- Qualifications equivalent to the one prescribed in this advertisement including qualifications acquired from a foreign university will not be accepted.**
- Where the posts specified in this advertisement are not reserved for any category (ies), a reserved category candidate can also apply provided he/she fulfills the criteria specified for the post. However he/she shall be treated at par with Unreserved category candidates.
- Candidate's seeking reservation as SC/ST/OBC Category, shall have to produce a certificate in the prescribed proforma ONLY, meant for appointment to posts under the Government of India, from the designated authority indicating clearly the candidate's caste/community, the Act/Order under which it is recognized as SC/ST/OBC and the Village/Town the candidate is ordinarily a resident of. They must also ensure that the name of their caste/community and its spelling in their caste/community certificate should be exactly as mentioned in the lists notified by the central government from time to time (for OBC category list of castes recognized by the Govt. of India as OBC castes in the central list is available on the site <http://www.ncbc.nic.in> and for SC & ST category the list of castes for each state is available on the site <http://socialjustice.nic.in> & <https://tribal.nic.in> respectively). A certificate containing any variation in the caste/community name will not be accepted. Further the OBC certificate should also clearly indicate that the candidate does not belong to creamy layer as defined by the Government of India for applying to posts and services under the Central Government.

- viii) The OBC claim of a candidate will be determined in relation to the State (or part of the State) to which his/her father originally belongs. A candidate who has migrated from one State (or part of the State) to another should, therefore, produce an OBC certificate which should have been issued to him/her based on his/her father's OBC certificate from the State to which he (father) originally belongs.
- ix) Prescribed format of the certificate for SC/ST/OBC/PWD for employment in government undertaking is down-loadable from ONGC's website [www.ongcindia.com](http://www.ongcindia.com).
- x) Candidates seeking reservation under EWS will have to submit at the time of application, an Income and Asset Certificate issued by a competent authority. The prescribed format and the competent authority have been given in Department of Personal & Training Office Memorandum No. 36039/1/2019 – Estt (Res) dated 31/01/2019.
- xi) Where in any recruitment year, any vacancy earmarked for EWS cannot be filled up due to non-availability of a suitable candidate belonging to EWS, such vacancies for that particular recruitment year shall not be carried forward to the next recruitment year as backlog.

**B. How to Apply :**

Candidates are required to submit the following documents in pdf format to email address [athawale\\_b@ongc.co.in](mailto:athawale_b@ongc.co.in) with copy to [hr\\_tripura@ongc.co.in](mailto:hr_tripura@ongc.co.in) :

1. Application form in prescribed format typed on A4 size papers and duly signed (Format given below)
2. Certificates of Qualification, Date of Birth, Registration certificate of Council/Institute, and experience if any, duly self-attested by candidate.
3. Experience certificates, Training Certificates, if any
4. Passport size photographs to be affixed in the application format
5. Caste/Community certificates/EWS Certificate, if applicable
6. Photo ID proof i.e. Aadhar Card/PAN card / Driving License / Company's ID card / Voter ID card (any one).
7. **Prescribed Application format can be downloaded from [www.ongcindia.com](http://www.ongcindia.com)**

**C. Selection Criteria:**

Following weightages shall be assigned to different parameters in the selection process:

Qualification	<b>70 marks</b> (60 marks for essential qualification & up to 10 marks for any relevant higher qualifications)
Interview	<b>30 marks</b>
Total	<b>100 marks</b>

**Note:**

- i. The breakup of 10 marks for such higher qualification shall be considered as follows:
  - a) Where a Bachelor's degree in the relevant field (M.B.B.S.) is the minimum prescribed qualification, 5 marks shall be given to a Master's degree in the relevant field (e.g. MD/MS).
  - b) Further additional 5 marks shall be given to a Post PG qualification in the relevant field (e.g. M.Ch/ DM).
- ii. The qualifications considered for granting additional marks shall need to be in line. For example an MBA in Hospital Administration shall not be considered as an inline qualifications where M.B.B.S. is the essential qualification.

**D.** Qualifying marks in the interview shall be 18 marks for UR/EWS/OBC and 12 marks for SC/ST category.

**E. Finalization of Merit List**

- i. Candidates who qualify in the interview shall be empanelled in the Merit List.
- ii. Offer of appointment shall be issued to the candidates based on their relative rank in the Merit List prepared on the sum total of marks scored by the candidate in qualification and interview.
- iii. For posts other than Contract Medical Officer-Occupational Health, in case of a tie in the total marks scored between two candidates, then the candidate who scores more marks in interview shall be given preference. In case there too the marks are equal then the candidate who is older in age shall be considered senior for issue of offer of appointment.
- iv. For the post of Contract Medical Officer-Occupational Health, in case of a tie in total marks between two candidates, one of whom has a training in occupational health/ public health or occupational medicine and the other(s) doesn't, then preference shall be given to the candidate who has a training in occupational health/ public health or occupational medicine. In case all such tied candidates have the afore-mentioned training, then guideline as mentioned above in E(iii) shall be followed.

**F.** Appointment of selected candidates will be subject to their passing the company's Medical Examination as per standards laid down under ONGC Medical Examination of Employees Rules, 1996. Details of the rules are available on ONGC's Website at [www.ongcindia.com](http://www.ongcindia.com)

**G. Important dates for determining Eligibility Criteria**

<ul style="list-style-type: none"><li>• Possession of Minimum Essential Qualifications as mentioned in this advertisement at para A including possession of inline higher qualification</li><li>• Valid Registration with the Statutory Council (wherever applicable)</li></ul>	21.07.2020 (i.e the Last date of application)
<ul style="list-style-type: none"><li>• SC/ST/OBC/EWS/PWD Certificate</li></ul>	<ul style="list-style-type: none"><li>• Validity of the SC/ST/EWS/OBC certificate shall be tested with respect to the last date of application (21.7.2020). The caste/tribe should be included in the list of SC/ST/OBC as on 21.07.2020 for the state of which he is ordinarily a resident.</li><li>• Validity of the PWD certificate shall be tested with respect to the last date of application (21.07.2020) i.e. the Disability should have been acquired before 21.07.2020. Further the Disability certificate should have been issued by the Competent Medical Board duly constituted by the Central/ State government.</li></ul>

**H. Important Dates**

<b>S. No.</b>	<b>Particulars</b>	<b>Date</b>
<b>1.</b>	<b>Start of Application through email</b>	<b>Immediate</b>
<b>2.</b>	<b>End Date for application through email</b>	<b>21.07.2020 by 1730 hours</b>

**Terms and Conditions**

1. Candidates selected as Field Medical Officer shall be required to work at Drill sites/ Production installations (21 /14 days on/off pattern) depending on the requirement of ONGC.
2. Engagement is purely temporary on contract basis for the period up to 30.06.2022 and can be terminated by giving one months' notice from either side.
3. No claim for regular appointment in ONGC by virtue of their having worked on contract basis will be entertained.
4. No TA/DA will be paid for attending the interview.
5. Only Indian Nationals need to apply.
6. The qualification for the above posts should be from recognized university/institution. Permanent Registration Certificate from Medical Council of India is necessary.
7. Candidature/engagement of candidates submitting false certificates or suppression / submission of incorrect information shall be liable for disqualification / rejection at any stage.
8. NOC from concerned employer is to be submitted, in case the applicant is working in any Govt. organization/PSU.
9. Selected candidates shall be required to sign a contract agreement as per the terms and conditions of ONGC

Interested candidates fulfilling the above criteria shall submit their application and documents to above email address before the last date 21.07.2020 by 5.30pm. Due to strict observance of Covid19 guidelines, the interview may be conducted through Online mode. However, the mode of interview & Time shall be intimated to the candidates in advance.

DGM (HR)-I/c R&P  
For CGM-ASM-I/C HR-ER  
ONGC, Agartala

**APPLICATION FORMAT FOR THE POST OF  
MEDICAL OFFICER (on Contract Basis)**

**(TO BE FILLED IN BLOCK LETTERS)**

Passport Size  
Photograph  
Duly Attested

1.	Post applied for	
2.	Name of the Candidate	
3.	Father's Name	
4.	Mother's Name	
4.	Date of Birth (dd/mm/yyyy)	
5.	Nationality	
6.	Permanent Address	
7.	Current Postal Address	
8.	E-mail Address	
9.	Telephone / Mobile No. Alternate Mobile No.	
10.	Essential Qualification with year of passing & % of marks	
11.	Permanent Registration number of Statutory Council	
12.	Experience if any	
13	Whether UR/ SC / ST / OBC/EWS	

**Declaration**

I hereby declare that all the information given above is true to the best of my knowledge. In case it is detected at any stage of engagement process that I do not fulfill the eligibility criteria and / or do not comply with other requirements as per advertisement and / or I have furnished any incorrect/ false information and/or have suppressed any material fact, my candidature is liable to be rejected. If any of the shortcomings is / are detected, even after engagement my services are liable to be terminated without any notice.

Date -----

Place-----

Signature of the candidate