



ऑयल एण्ड नैचुरल गैस कॉर्पोरेशन लिमिटेड
तेल भवन, देहरादून - २४८ ००३
OIL AND NATURAL GAS CORPORATON LTD.
CORPORATE ESTABLISHMENT
TEL BHAVAN : DEHRADUN

No. DP/PS/9/DIR(OFFSHORE)ONGC/2020

Dated: 29.06.2020

SUBJECT : Notification for the post of Director (Offshore) in Oil & Natural Gas Corporation.

Appended herewith is letter No. 7/12/2020-PESB dated 21.05.2020 of Dy. Secretary to Govt. of India, Department of Personnel & Training , PESB, New Delhi seeking applications from qualified candidates from the post of Director(Offshore), ONGC Limited, Schedule 'A' CPSE, the scale of pay of the post being Rs. 180000-340000(IDA).

The last date of receipt of application in PESB is 15:00 hrs. on 30.07.2020.

2. Interested eligible executives may submit their application for the above post duly verified by concerned Incharge HR/ER. All applications duly verified by concerned Incharge HR/ER, may be forwarded to Head, Corporate Establishment, Tel Bhavan, Dehradun on or before 17th July, 2020 for obtaining approval for forwarding the application.

GM (HR)-HCE

No. 7/12/2020-PESB

भारत सरकार / Government of India
कार्मिक एवं प्रशिक्षण विभाग / Department of Personnel & Training
लोक उद्यम चयन बोर्ड / Public Enterprises Selection Board

Dir(OR) G.
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17/11/20

ब्लॉक संख्या 14, सी. जी. ओ. कॉम्प्लेक्स, लोदी रोड
Block No.14, C.G.O. Complex, Lodhi Road
नई दिल्ली/ New Delhi – 110003,
दिनांकित/ Dated: 21st May, 2020

Subject: Selection for the post of Director (Offshore), Oil and Natural Gas Corporation Limited(ONGC), a schedule 'A' CPSE.

The Public Enterprises Selection Board (PESB) is seeking qualified candidates for the post of **Director (Offshore), ONGC Limited** a schedule 'A' CPSE, the scale of pay of the post being **Rs. 1,80,000-3,40,000/-**. A copy of the job description for the post is enclosed.

2. It is requested that names of all candidates seniority-wise for the said post along with their applications, in the prescribed format duly verified, may kindly be forwarded so as to reach the PESB by 15.00 hours on **30th July, 2020**. *The applications of all candidates are to be addressed to Smt. Kimbuong Kipgen, Secretary(PESB), Room No. 523, Public Enterprises Bhawan, Block No. 14, CGO Complex, Lodhi Road, New Delhi.* It is also requested that advance action may be taken to keep the ACRs for last 10 years of the candidates ready along with their latest vigilance profile [(i) penalty imposed, if any during the last 10 years (ii) details of disciplinary action initiated/being initiated if any, etc.] to be furnished as and when the selection meeting is scheduled. It is further requested that the vacancy for the post may also be uploaded on the website of Ministry/ Department for wider publicity.

3. If the relevant details are not received within the stipulated time, it will be assumed that there are no applications received to be sponsored for the post.

Encl.: As above

(Girish Chandra)
Deputy Secretary to the Govt. of India
Tel. 24362936

CMD's Office N. Delhi
Dy. No. 6.2345
Date: 6.6.2020

Ministry of Petroleum and Natural Gas,
(Dr. M M Kutty, Secretary)
Shastri Bhavan, New Delhi.

Copy to:- Mr. Shashi Shanker, CMD, ONGC, Deendayal Urja Bhawan, 5A, Nelson Mandela Marg, Vasant Kunj, New Delhi-110070, with the request to forward all applications seniority-wise to PESB, duly verified so as to reach the PESB by 15.00 hours on **30th July, 2020**. ACRs and Vigilance profile may also be kept ready for being furnished as and when the selection meeting is scheduled.

1. All Chief Executives of other Central PSUs (including subsidiaries) for circulation amongst the eligible candidates.
2. Establishment Officer, Department of Personnel & Trg. Ministry of Personnel, PG & Pensions
3. All Chief Secretaries of State Governments & UTs
4. (I) Defence Secretary, South Block, New Delhi.
(II) Military Secretary MS(X), South Block, New Delhi-110011.
(III) AOP, Air HQrs., Vayu Bhavan New Delhi.
(IV) COP, Naval HQrs. 'C' Wing, Sena Bhawan, New Delhi

For circulating the vacancy
among Government Officers.

(Girish Chandra)
Deputy Secretary to the Govt. of India

Advt.No. - 44/2020

No. : 7/12/2020-PESB

भारत सरकार

Government of India

कार्मिक एवं प्रशिक्षण विभाग

Department of Personnel & Training

(लोक उद्यम चयन बोर्ड)

(Public Enterprises Selection Board)

ब्लॉक संख्या 14, सी.जी.ओ. कॉम्प्लेक्स, लोदी रोड

Block No.14, C.G.O. Complex, Lodhi Road

नई दिल्ली / New Delhi- 110003

Dated : 21/05/2020

सी. पी. एस. ई. का नाम NAME OF THE CPSE	Oil & Natural Gas Corporation Limited
पद का नाम NAME OF THE POST	Director(Offshore)
रिक्ति की तारीख DATE OF VACANCY	01/05/2021
सी पी. एस. ई. की अनुसूची SCHEDULE OF THE CPSE	Schedule A
पद का वेतनमान SCALE OF THE POST	Rs. 180000-340000 (IDA)

I. COMPANY PROFILE

Oil & Natural Gas Corporation Limited (ONGC) was incorporated under the Indian Companies Act, 1956 after converting a statutory commission namely Oil & Natural Gas Commission through an Act of Parliament with the vision to become a world class oil and gas company integrated in energy business with dominant Indian leadership and global presence. ONGC is engaged in Exploration & Production of Hydrocarbons, Refinery, Power generation, Petrochemicals and Renewable energy sources. ONGC is a schedule -'A' / Maharatna CPSE with the administrative jurisdiction of Ministry of Petroleum and Natural Gas.

ONGC is headed by Chairman and Managing Director, who is assisted by six (6) Functional Directors, namely - Director (Finance), Director (Offshore), Director (Onshore), Director (Technical & Field Services), Director (Exploration) and Director (Human Resources). Further, there are two (02) Government nominee Directors and seven (07) Non functional Directors/Independent Directors.

Its Registered Corporate offices is at New Delhi.

The company employed 30,105 regular employees(Executive- 19,229, Non-executives-10,876) as on 31.03.2020.

The authorized and paid up capital of the Company were Rs.15,000 crore and Rs. 6290.14 crore respectively as on 31.03.2020.



The shareholding of the Government of India in the company is 60.41% as on 31.03.2020.

II. JOB DESCRIPTION AND RESPONSIBILITIES

The Director (Offshore) is a member of the Board of Directors and reports to Chairman and Managing Director. He/She is overall incharge of the Offshore Production Operations of the Company.

III. ELIGIBILITY

1. AGE : On the date of occurrence of vacancy (DOV)

Age of superannuation 60 years			
Internal		Others	
Minimum	Maximum	Minimum	Maximum
45	2 years residual service as on the date of vacancy w.r.t. the date of superannuation.	45	3 years residual service as on the date of vacancy w.r.t. the date of superannuation.

2. EMPLOYMENT STATUS:

The applicant must, on the date of application, as well as on the date of interview, be employed in a regular capacity – and **not** in a contractual/ad-hoc capacity – in one of the followings :-

- Central Public Sector Enterprise (CPSE) (including a full-time functional Director in the Board of a CPSE);
- Central Government including the Armed Forces of the Union and All India Services;
- State Public Sector Enterprise (SPSE) where the annual turnover is ***Rs 10,000 crore or more**;
- Private Sector in company where the annual turnover is ***Rs 10,000 crore or more**.

Preference would be given to candidates from listed companies.

(* The average audited annual turnover of three financial years preceding the calendar year in which the post is advertised shall be considered for applying the approved limits)

3. QUALIFICATION:

The applicant should be an Engineering graduate with good academic record from a recognized University/Institution.

Applicants holding Post Graduate degree in Engineering/Management/ relevant Sciences of Geo-Science will have added advantage.

4. EXPERIENCE:

The applicant should have atleast five years cumulative experience at a senior level of management during the last ten years in an organization of repute in petroleum sector.

Experience in exploration & production sector will have added advantage.

5. PAY SCALE:

(a) Central Public Sector Enterprises-

Eligible Scale of Pay

- Rs. 7250-8250 (IDA) Pre 01/01/1992

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- (ii) Rs. 9500-11500 (IDA) Post 01/01/1992
- (iii) Rs. 20500-26500 (IDA) Post 01/01/1997
- (iv) Rs. 51300-73000 (IDA) Post 01/01/2007
- (v) Rs. 120000-280000 (IDA) Post 01.01.2017
- (vi) Rs. 18400-22400 (CDA) Pre-revised post 01.01.1996
- (vii) Rs. 37400-67000 + GP 10000 (CDA) post 01.01.2006
- (viii) Rs. 144200-218200 (Level 14) CDA post 01.01.2016

The minimum length of service required in the eligible scale will be one year for internal candidates, and two years for others as on the date of vacancy.

(b)

(i) **Applicants from Central Government / All India Services** should be holding a post of the level of Joint Secretary in Government of India or carrying equivalent scale of pay on the date of application.

(ii) **Applicants from the Armed forces of the Union** should be holding a post of the level of Major General in the Army or equivalent rank in Navy/Air Force on the date of application.

(c)

Applicants from State Public Sector Enterprises/ Private Sector should be working at Board level position or at least a post of the level immediately below the board level on the date of application.

6. CONDITION OF IMMEDIATE ABSORPTION FOR CENTRAL GOVERNMENT OFFICERS

Central Government Officers, including those of the Armed Forces of the Union and the All India Services, will be eligible for consideration only on immediate absorption basis.

IV. DURATION OF APPOINTMENT

The appointment shall be for a period of five years from the date of joining or upto the date of superannuation or until further orders, whichever is earlier.

V. SUBMISSION OF APPLICATIONS

----- All applicants should send their applications as per the format. -----

1. The applicants should submit their applications through proper channel as follows:

(a) Government Officers, including those of the Armed Forces of the Union and All India Services: through Cadre Controlling authority.

(b) CMDs/MDs/Functional Directors in CPSE: through the concerned Administrative Ministry.

(c) Below Board level in CPSE: through the concerned CPSE.

(d) CMDs/MDs/Functional Directors in State PSE: through the concerned Administrative Secretary and Cadre Controlling Authority, if any, of the State Government.

(e) Below Board level in SPSE: through the concerned SPSE.

(f) Private Sector: directly to the PESB.

2. Applicants from Private Sector must submit the following documents along with the application form:

(a) Annual Reports of the Company in which currently working for 3 financial years preceding the



calendar year in which the post is advertised (please provide URL or attach/enclose copies);

(b) Whether the company is listed or not; if yes, the documentary proof (please provide URL or attach/enclose copies);

(c) Evidence of working at Board level or at least a post of the level immediately below the Board level;

(d) Self-attested copies of documents in support of age and qualifications;

(e) Relevant Jobs handled in the past with details.

VI. UNDERTAKING BY THE APPLICANT

An applicant has to give an undertaking as a part of the application that he/she will join the post, if selected. If an applicant does not give such undertaking, the application would be rejected.

1. For candidates from Central Government/Armed Forces of the Union/ All India Services/

(a) The appointment is on immediate absorption basis.

(b) If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.

(c) Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

2. For candidates from CPSE

a. If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE other than the one to which the candidate belongs.

b. Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE other than the one to which the candidate belongs.

3. For candidates from SPSE/ Private Sector

a. If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.

b. Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

4. In the above cases, no request for relaxation or otherwise would be entertained.

VII. THE APPLICANTS CAN EITHER

(a) fill up the Application Form online against this Job Description on the website of PESB - <http://pesb.gov.in/> and thereafter forward it online, as specified in para V(1);

Or

(b) fill up the Application Form online against this Job Description on the website of PESB - <http://pesb.gov.in/>, take a printout and send it offline, as specified in para V(1).

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Last time/date of receipt of complete application duly forwarded to PESB is by 15.00 hours on 30/07/2020. No application shall be entertained under any circumstances after the stipulated time/date. Incomplete applications and applications received after the stipulated time/date shall be REJECTED. Board reserves the right to shortlist applicants for interview.

Applications are to be addressed to

Smt Kimbuong Kipgen

Secretary,

Public Enterprises Selection Board, Public Enterprises Bhawan,

Block No. 14, CGO Complex, Lodhi Road, New Delhi-110003.

ALL CORRESPONDENCE WITH THE PUBLIC ENTERPRISES SELECTION BOARD SHOULD BE ADDRESSED TO SECRETARY, PUBLIC ENTERPRISES SELECTION BOARD ONLY.

