



OIL AND NATURAL GAS CORPORATION
Western Onshore Basin: Vadodara
Advt No. BDA/01/Apprentices/2017
Notification for Engagement of Apprentices under Apprentices Act 1961

1. Oil and Natural Gas Corporation Limited (ONGC), a “Maharatna” public sector Enterprise and flagship energy major, engaged in Exploration and Production of Oil and Gas in India and abroad proposes to engage apprentices at its office located in Vadodara.

2. Applications are invited from eligible candidates in the following designated trades for engagement as Apprentices under Apprenticeship Act 1961 read in conjunction with apprentice rules 1992 and Apprentice’s amendment Act 2014.

Sl No	Trade/ Discipline	No of Apprentices to be Trained	Essential / Desirable qualification as per the Apprentice act 1961.	Duration of Apprentice Training.	Stipend w.r.t to Minimum Wages applicable.
1	Computer Operator & Programming Assistant*	11	Passed 10th class examination or its equivalent and Trade Certificate in Computer Operator and Programming Assistant (COPA) trade	01	80%
2	Electrician	4	Passed 10th class examination with Science and Mathematics under 10+2 system and Trade certificate in Electrician trade	01	90%
3	Electronics Mechanic	4	Passed 10th class examination under 10+2 system of education or its equivalent and Trade certificate in Electronics Mechanic	01	90%
4	IT & ESM	3	Passed 10th Class under 10+2 System of education or its equivalent and Trade certificate in Electronic Mechanic (or) ITESM trade	01	90%

*Note:-One post reserved for VH subject to availability of suitable candidate.

Reservation in Training : Government guidelines in reservation for SC/ST, OBC PWD, shall be followed with applicable age relaxation.

3. Eligibility conditions:

- Qualifications:** Prescribed qualification as mentioned above with a minimum of 50 % marks in qualifying exam.
- Age:** The candidate should have attained the age of 14 years and should not have attained the age of 21 years as on 06.03.2017.
- Minimum Physical standards:** As prescribed in the apprenticeship Rules 1992 clause 4 and amendments thereof if any.

(2)

- D. Previous Training: Candidates who have already undergone or are currently undergoing apprenticeship training under apprenticeship act 1961 in any Government or Public Sector or private industrial organization are not eligible to apply.
- E. The applicant should not have undergone Apprenticeship earlier or pursuing Apprenticeship training as per the Apprentices Act, 1961/1973 as amended from time to time.
- F. The applicant should not have completed three years after passing of the qualifying exam as on 06.03.2017.

4. Stipend : Monthly stipend will be paid as per the prescribed rates governed by Apprenticeship Act.

5. Selection procedure : Shortlisting of candidates will be done based solely on the percentage of marks obtained in the basic prescribed Trade qualification as applicable to the respective trade.

6. Boarding/Lodging : No Boarding or Lodging expenses are admissible.

Application is to be submitted with the following documents duly attested by the candidate:

- A. Passport photos -05 Nos.
- B. SSC/Matriculation Mark sheet.
- C. ITI Marksheet & NCVT certificate.
- D. Proof of date of birth.
- E. Community Certificate, if applicable.
- F. Certificate of Physical disability, if applicable.
- G. Character certificate signed by Gazetted Officer.
- H. Adhar Card (Compulsory).

7. Incomplete/Erroneous applications received will be rejected. No further communication in this regard will be entertained.

Medical Fitness : Candidates will have to submit medical fitness certificate obtained from a medical officer not below the rank of assistant Surgeon (Gazetted).

Registration and Submission of Application:

- a) Candidates are first required to register in the web portal <http://apprenticeship.gov.in> for enrollment as apprentices. The application will not be accepted without registration in the above mentioned web portal.
- b) **The candidates have to apply for the respective trade through the establishment id of E11162403032, the establishment ID for Western Onshore Basin, ONGC, Vadodara.**
- c) Applicants can apply for one trade only.
- d) Candidates are required to download the application format (Annexure-1) available herein and forward the filled in application along with all documents as mentioned above to the following address:

DGM (HR)-I/C HR/ER,
Oil and Natural Gas Corporation Ltd. (ONGC)
Western Onshore Basin
2nd Floor, Room No 71, Pragati Bhawan,
Makarpura Road,
Baroda-390009.

8. Candidates should ensure that their physical applications reach the above address on or before 1700 hrs on 06.03.2017. ONGC shall not be responsible for late receipt of applications.

9. Upon completion of the apprenticeship period, ONGC shall have no obligation to offer employment on the grounds of completion of Apprenticeship.

DGM (HR)-I/C HR/ER

Western Onshore Basin, Baroda.

Annexure-I

Application for engagement of Apprentices for the Trade of _____ in Oil and Natural Gas Corporation Limited, Western Onshore Basin, Baroda.

To,

DGM (HR)-I/C HR/ER,
Oil and Natural Gas Corporation Ltd. (ONGC)
Western Onshore Basin,
Room No-71,2nd Floor, Pragati Bhawan,
Makarpura Road,
Baroda-390009

Sir,

In response to your Advertisement No. _____ dated _____, I hereby apply for the trade of _____ as apprentice in your organization with the following details:

1	Name (in block letters)	
2	Enrolment/registration no as indicated in web portal http://apprenticeship.gov.in	
3	Fathers Name	
4	Correspondence Address	
5	Date of Birth*(as on 06.03.2017)	
6	Whether SC/ST/OBC/GEN	
7	Whether persons with disabilities(PWD)/ward of Armed personnel	Yes/No
8	Educational qualifications	a) Exam Passed: b) Board/Council/University: c) Year of passing: d) Total Marks obtained: e) Grade/Division/Percentage: f) Undergone ITI of how many years specify:
10	Emailid (Active mail)	
	Mobilephone(Active Mobile No)for further contact.	

I hereby declare that all the particulars given in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being declared or found before or after selection, my candidature will be cancelled.

I also understand that it is purely an Apprenticeship Training and ONGC shall have no obligation to offer employment on the grounds of completion of Apprenticeship Training.

Full Signature of applicant

Date:_____.

Place:_____.

